

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
COMMUNITY COLLEGE OF BALTIMORE COUNTY AND
STEVENSON UNIVERSITY REGARDING TRANSFER FROM THE ASSOCIATE OF
APPLIED SCIENCE, IN HUMAN SERVICES COUNSELING GENERALIST AREA OF
CONCENTRATION TO BACHELOR OF SCIENCE IN COUNSELING & HUMAN
SERVICES**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between **Community College of Baltimore County** (the “Sending Institution”) and Stevenson University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from the **Associate of Applied Science, in Human Services Counseling Generalist Area of Concentration** for the completion of the **B.S. in Counseling & Human Services** (the “Program(s)").

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Transfer Plan

**Community College of Baltimore County
Associate of Applied Science, in Human Services Counseling Generalist Area of
Concentration to Stevenson University’s Bachelor of Science in Counseling & Human
Services**

This transfer plan is intended for students pursuing an **Associate of Applied Science, in Human Services Counseling Generalist Area of Concentration** at Community College of Baltimore County who are interested in pursuing a Bachelor of Science in Counseling & Human Services. The equivalencies below demonstrate how a student can meet both the requirements of the associate degree and prepare for a seamless transfer to Stevenson University. Please note:

- Only courses that have course equivalencies are displayed. This guide does not show all transferable courses from this college. It also does not display all Stevenson University courses that will fulfill a specific requirement.
- Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions,

4-year institutions and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see: [Transfer Credit Evaluation](#).

- For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and the student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
- For financial aid and scholarship information, please see the [Apply for Financial Aid](#) webpage.
- Students intending to transfer should complete the admission application for Stevenson University once they have reached 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
- Transfer plans are intended to be used as planning tools. Students who need additional assistance in selecting courses to take prior to transferring to Stevenson University, should contact Stevenson Admissions at 1-877-468-6852.

CCBC Degree Requirements	Stevenson University Equivalency	Category	Credits Transferred
General Education Requirements			
CMNS 101: Fundamentals of Communication	CM 120 Human Communication	General Education Communication (CI)	3
ENGL 101: College Composition I	ENG 151- Collage Writing I	General Education	3
HUSC 104: Developing Cultural Proficiency in a Diverse World	CHS 220 - Diversity and Cultural Competence	Program Requirement	3
PSYC 101: Introduction to Psychology	PSY 101- Introduction to Psychology	Program Requirement & Gen Ed Social Science (SS)	3
General Education Electives: <i>Choose courses in each category from the list of approved General Education Courses. One course must be a Diversity course.</i>			
Biological and Physical Sciences (BIOL 107 or BIOL 108 recommended)	Depends upon course selected.	General Education Lab Science Requirement (SR-L)	4
SU Recommends MATH 153	MATH 136- Introduction to Statistics	Program Requirement & Gen Ed Math (QL)	4
Program Requirements:			

CCBC Degree Requirements	Stevenson University Equivalency	Category	Credits Transferred
HUSC 101: Introduction to Human Services Counseling	CHS 105: Human Services and Social Policy	Program Requirement	3
HUSC 139: Interviewing and Counseling Techniques	CHS 199 Human Services Elective	Focused Elective	3
HUSC 141: Introduction to Psychopharmacology	CHS 270- Psychopharmacology and Addictions	Program Requirement	3
HUSC 205: Group Counseling	CH 215 Group Process and Practice	Fulfills Program Requirement: CHS 315/515-Group Counseling	3
HUSC 233: Ethics in Human Services Counseling	PHIL 298TR (Other Ethics Transfer)	Fulfills Focused Elective: CHS 370-Ethics in Counseling	3
HUSC 240: Supporting Clients Experiencing Psychopathology	CHS 299 01 Human Services Transfer	Focused Elective	3
HUSC 273: Internship: Human Services Counseling	CHS 299 02 Human Services Transfer	Fulfills Program Requirement: CHS 380- Internship in Counseling and Human Services	3
Generalist — AOC			
HUSC 106: Understanding and Empowering At-Risk Youth	CHS 199 Human Services Elective	Focused Elective	3
HUSC 103: Introduction to Elder Care	CHS 199 01 Human Services Elective	Focused Elective	3
HUSC 142: Counseling Clients with Substance Use Disorders	CHS 199 01 Human Services Elective	Focused Elective	3
HUSC 211: Case Management in Human Services	CHS 299 Human Services Elective	General Elective	3
HUSC 250: Crisis Intervention	CHS 299 Human Services Elective	General Elective	3
Program Electives			
PSYC 103: Principles of Human Growth and Development	PSY 108: Human Growth and Development	Program Requirement	3
HUSC 246: Applied Theories of Counseling	CHS 299 04 Human Services Elective	Fulfills Program Requirement CHS 360-Counseling Strategies for Individuals	3
Total			62

Courses that are defined as general education by one institution shall transfer as general education even if the receiving institution does not have that specific course or has not designated that course as general education (MHEC Student Transfer Policy)

Students can transfer in a maximum of 70 credits

Remaining Courses

Students who complete the plan above including all recommended courses will take the following courses at Stevenson University to meet their graduation requirements. Students who transfer before completing the **Associate of Applied Science, in Human Services Counseling Area of Concentration Generalist** may have additional program and graduation requirements to take and fewer free electives.

Major Requirements

All transfer students will be required to take a minimum of 58 credits of coursework at Stevenson University. A minimum total of 120 credits are required for the degree.

Completion of the Bachelor of Science in Human Services requires students to successfully complete the following course work:

Stevenson Course work	Credit Hours	Explanation
General Education		
ENG 152	3	College Writing II
Fine Arts	3	
Humanities	12	
Science or Math	3	
Sub-Total:	21	
Program Requirements		
SOC 101	3	Introduction to Sociology
CHS 101	3	Family Studies
CHS 217	3	Professional Development in Human Services
CHS 224*	3	Research Methods and Writing <i>*Students who take HUSC 203 Research Methods in the Behavioral Sciences at CCBC will not have to take CHS 224.</i>
CHS 340/350	3	Administration of Human Services
CHS 430	3	Family Dynamics and Interventions
CHS 440	9	Practicum in Counseling & Human Services
CHS 441	3	Seminar in Counseling & Human Services
Sub-Total:	30	
Total:	51	
Elective Courses		
As needed to reach 120 credits	7	
Total:	58	
Total credits to be taken at Stevenson University	58	

3. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of "C" or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of "D" or better, with the exception of college composition, which must be passed with a "C-" - 70 or higher.
- Students must have a 2.5 cumulative grade point average at time of application.
- Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson's general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework

students would take under the block transfer program. Not all programs are eligible for block transfer.

4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

Oversite of Records	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Deb Baker	Dave Copenhaver
Title of staff person	Assistant Registrar	Assistance Director of Transfer Admissions
Email address	dbaker@ccbcmd.edu	Wcopenhaver@stevenson.edu
Telephone Number	443-840-4647	443-352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Articulation Agreement Contact	Sending Institution	Receiving Institution
Name of person	Nicole Zampino	Amanda Hostalka
Title of person	Coordinator of Transfer and Degree Acceleration	Vice Provost for Outreach
Email address	nzairi@ccbcmd.edu	ahostalka@stevenson.edu
Telephone Number	443.840.4647	443-394-9549

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
 - For scholarship information please see the "Paying for College" page on: <http://www.stevenson.edu/transfer>
6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.

8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 3 year(s) to review the terms of this agreement, and renew or apply edits in written correspondence, copied to each party referenced in this document.

Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Community College of Baltimore County	Stevenson University
By: _____ Joaquin Martinez Provost and Vice President of Instruction	By: _____ Susan Thompson Gorman, PhD EVP Academic Affairs and Provost
_____ Date	_____ Date

Date of next review (3 years from date of last signature).