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For information on financial aid, visit ccbcmd.edu/financialaid or scan the QR code:



For information on CCBC policies and procedures, visit ccbcmd.edu/policies or scan the QR code:



**READY TO TAKE
THE NEXT STEP?**

**VISIT
[CCBCMD.EDU/CE](https://ccbcmd.edu/ce)
OR CALL
443.840.2222**

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EDUCATION FOR EVERY CHAPTER

With hundreds of degree programs, over 130 continuing education workforce certificates, a huge selection of continuing education courses for every age and interest and an array of special academic programming, CCBC fits every stage of life.



ENJOY A LIFETIME OF LEARNING



HELP YOUR KIDS LEARN

Explore youth programs at CCBC! Offering fun and enriching activities for ages 7-17 in academics, culinary arts, fitness, the performing arts and more. ccbcmd.edu/kids



EARN COLLEGE CREDIT IN HIGH SCHOOL

Public, private and homeschooled high school students can get a head start on college coursework through the Early College Access Programs (ECAP). ccbcmd.edu/earlycollege



EARN YOUR GED OR HIGH SCHOOL DIPLOMA

Obtain your high school diploma with classes to help you prepare for the GED exams or the National External Diploma Program (NEDP) ccbcmd.edu/GED



EXPLORE SUPPORTIVE POST-SECONDARY OPTIONS

- LEAP: Free training, education and job coaching for young adults. ccbcmd.edu/LEAP
- CASE: Classes and career training for adults with cognitive, developmental and mental health disabilities. ccbcmd.edu/CASE



GET ASSISTANCE WITH LANGUAGE

Our continuing education ESOL program is ideal for non-native speakers who want to learn English for life and work. ccbcmd.edu/ESOL



EARN YOUR DEGREE

CCBC offers hundreds of programs, many fully online.

ccbcmd.edu/programs-and-courses

- CCBC's Honors College offers small classes, faculty mentors and challenging academics. ccbcmd.edu/honors

- Degrees to Succeed provides dual admission to partner institutions, co-advising and scholarships allowing for seamless transfer.

ccbcmd.edu/degreetosucceed



GET INTO THE WORKFORCE FAST

CCBC's 130+ workforce certificate programs can help you achieve your career goals in less than a year. Opportunities to earn while you learn are available through our skilled trades apprenticeship programs. ccbcmd.edu/work



LEARN A NEW SKILL OR HOBBY

Our life enrichment classes offer a broad spectrum of experiences, designed to cultivate curious minds and foster connections with people from all backgrounds.

ccbcmd.edu/lifeenrichment



BUILD COMMUNITY WITH OTHER SENIORS

Explore a variety of fun, affordable continuing education classes with opportunities for social and cultural enrichment. ccbcmd.edu/seniors



BEST OF ALL, MANY OF THESE PROGRAMS ARE TUITION-FREE!

Qualify to attend CCBC full- or part-time without the cost of tuition and fees with assistance from CCBC, Baltimore County and Maryland College Promise scholarships. ccbcmd.edu/freetuition

CCBC PROGRAM OPTIONS

- Disciplines with this icon have options that qualify for **IN-COUNTY TUITION** for ALL Maryland residents. Go to ccbcmd.edu/statewide to find out more.
 - Disciplines with this icon have fully **ONLINE OPTIONS**. Go to ccbcmd.edu/online to learn more and enroll.
- COLLEGE PROMISE** funding is available for ALL credit degree, certificate programs and workforce training programs. Go to ccbcmd.edu/collegepromise to apply.

DEGREE AND CERTIFICATE OPTIONS

We offer more than 300 associate degree and certificate options in these areas and more.

ARTS

Dance
Digital Media Production
Fine and Performing Arts
Graphic Design ●
Interior Design
Music
Music Production and Audio Recording Technology
Photography and Imaging
Theatre (Acting; Technical Design and Production)

BUSINESS

Accounting ●
Business Administration ●
Business Management ●
Bookkeeping ●
Entrepreneurship ●
Human Resources Management ●
Transportation, Distribution and Maritime Logistics

CRIMINAL JUSTICE AND LAW

Criminal Justice Studies ●
Legal Studies ●
Paralegal Studies ●

EDUCATION

Early Childhood Education ●
Elementary Education ●
Secondary Education ●
Special Education

HEALTH PROFESSIONS

Allied Health
Anesthesia Technology
Dental Hygiene ●
Emergency Medical Technology ●
Health Informatics and Information Technology ●●
Histotechnology ●
Medical Imaging (CT, MRI, Radiography) ●
Medical Laboratory Technology ●
Mortuary Science ●
Nursing (PN, RN) ●
Occupational Therapy Assistant ●
Radiation Therapy
Respiratory Care Therapist ●
Surgical Technology
Veterinary Technology ●

HUMANITIES

American Sign Language and Deaf Culture ●
Communication and Media Studies ●
Creative Writing
English ●
Interpreter Preparation ●●
Philosophy

MATH AND SCIENCE

Biology
Chemistry
Earth and Atmospheric Sciences
Environmental Science
Horticulture ●
Mathematics
Physics

SOCIAL SCIENCES

Anthropology ●
Counseling ●●
Economics ●
Global Studies
Health Education
History ●
Kinesiology
Physical Education
Political Science
Psychology ●
Public Health
Social Work ●
Sociology ●
Sports Management
Women's Studies

TECHNOLOGY AND ENGINEERING

Artificial Intelligence
Automotive Technology ●
Aviation ●
Cloud Technology ●
Computer-Aided Design

Computer Engineering
Computer Science ●
Construction ●
Cybersecurity ●
Data Science
Digital Forensics
Electrical Engineering
Engineering
HVAC and Energy Technology
Industrial Design and Technology
Information Technology ●
Network Technology ●
Programming ●

WORKFORCE TRAINING

We offer over 130 programs in growing job sectors.

- Pick up valuable job skills.
- Jump right into the workforce.
- Earn a professional certification.

BUILDING AND INDUSTRIAL TECHNOLOGY

Building Automation Systems Technician
CNC Machine Tool
Construction Pre-Apprenticeship Core Curriculum and Specialties
Fab Lab Technology
HVAC/Refrigeration Technician
Mechatronics ●
Production Technician
Property Maintenance Technician
Registered Apprenticeships
Robotics Technician ●
Welding

BUSINESS AND MANAGEMENT

Accounts Payable Specialist
Administrative Professional
Advanced Leadership Skills
Bookkeeper — Entry Level ●
Customer Service Professional
Digital Marketing Assistant
Essential Skills for Entrepreneurs, Leaders or Supervisors
Home Inspector Pre-License
Human Resources Manager or Professional
Non-Profit Organization Manager ●
Payroll Associate or Professional
Project Management ●
Real Estate Appraiser or Salesperson
Sales Manager ●
Small Business Basics
The Creative Entrepreneur

Use our program and course finder to search for classes, times and

COMPUTERS AND INFORMATION TECHNOLOGY

AWS Certified Solutions Architect ●
AWS Certified SysOps Administrator ●
C++ Programmer ●
Cisco Network Administrator ●
Cloud Systems Administrator
Cybersecurity Administrator
Digital Accessibility
Information Systems Security Professional
IT Systems Security Practitioner
Java Script Developer ●
Linux Administrator ●
Microsoft Office Specialist ●
Oracle SQL and PL/SQL Developer ●
Penetration Tester ●
Python Developer ●

CRIMINAL JUSTICE AND LEGAL STUDIES

E-Discovery Specialist
Private Investigator
Special Police Officer

HEALTH AND HUMAN SERVICES

Central Service Technician
Certified Associate in Healthcare
Information and Management Systems
Child Care Provider ●
Community Health Worker
Delegating Nurse
Dental Assistant
Dental Assisting Expanded Functions
Dispensary Technician ●
Emergency Medical Technician (EMT)
Massage Therapist
Medical Assistant
Medical Billing ●
Medical Coding ●
Medical Front Office ●
Medicine Aide
Nurse Refresher Series
Nursing Assistant
Patient Care Technician
Pharmacy Technician
Phlebotomist
Polysomnographic (Sleep) Technologist ●
Veterinary Assistant

HOSPITALITY SERVICES

Casino Dealer ●
Catering Professional ●
Corporate Event Planner ●
Essential Skills for the Hospitality Supervisor
Event Management and Design ●
Food Service Manager
Food Truck Operator
FoodWorks: Basic Culinary Training
Professional Bartending
Travel Agent Training ●
Wedding Planner ●

TRANSPORTATION, DISTRIBUTION AND LOGISTICS

Automotive Safety Inspector
Automotive Service Attendant
Commercial Vehicle Operator Class A or B
Logistics Associate/Warehouse Distribution
Marine Engine Maintenance Repair ●
Procurement and Purchasing Management ●
Professional Boat Captain
Supply Chain Professional ●

OTHER

Animal Reiki Practitioner
DeafBlind Interpreter
Hair Braiding Professional
Makeup Artistry Professional
Professional Life Coach
Residential Interior Designer
TESOL (ESOL Instructor)
Theater Interpretation Specialist

LIFE ENRICHMENT CLASSES

- Pursue your passion.
- Find a hobby.
- Explore new interests.

ACADEMIC PREPARATION

Test Preparation

ART, DESIGN AND PHOTOGRAPHY

Ceramics
Drawing and Painting
Photography

ART—PERFORMING ARTS

Dance
Music
Theatre

COOKING, HOBBIES AND HOME IMPROVEMENT

Cooking
Sewing and Textiles
Floral Design
Jewelry Making
Home Improvement
Interior Design

HEALTH AND WELLNESS

Beauty/Personal Care
Cardio and Aerobics
Circuit and Weight Training
Fitness Certifications
Holistic Health and Wellness
Meditation
Nutrition
Reiki
Safety (CPR)
Self-Defense
Swimming and Aqua Fitness
Yoga and Tai Chi

KIDS@CCBC

Academics
Art
Cooking and Baking
Fitness and Wellness
Performing Arts (Dance, Music and Theater)
Personal Development

OUTDOOR ACTIVITIES

Various Sports
Nature (Hiking, Fly Fishing, Beekeeping, etc.)

PERSONAL DEVELOPMENT

Family Education and Empowerment
Personal Finance
Writing

SENIORS

Art and Photography
Computers
Cooking, Crafts and Hobbies
Genealogy
History, Politics and Events
Languages
Wellness and Fitness
Writing

WORLD LANGUAGES

American Sign Language
Arabic
Chinese-Mandarin
French
German
Igbo
Italian
Japanese
Korean
Portuguese
Russian
Spanish
Tagalog
TESOL

BASIC EDUCATION AND ENGLISH LANGUAGE SERVICES

ESOL (English for Speakers
of Other Languages)
High School Diploma Options

PROGRAMS FOR INDIVIDUALS WITH DISABILITIES

Academic Skills
Independent Life Skills
Career Preparation
Animal Care
Child Care
Office Skills



YOUR PATH TO LEARNING STARTS HERE

CCBC makes it easy to choose an academic or career option with confidence. Our academic pathways provide a clear map to achieving your goals, helping you stay on track to save time and money.

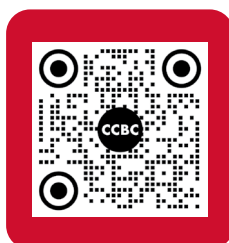
Based on the program you select, incoming CCBC degree, certificate and workforce certificate students are grouped into one of nine pathways. No matter which area of study you choose, you'll find exceptional academics, robust support services and an array of enrichment experiences with students who share your interests.

SCAN OR CLICK THE QR CODE TO EXPLORE 300+ PROGRAMS IN THESE AREAS:

Arts



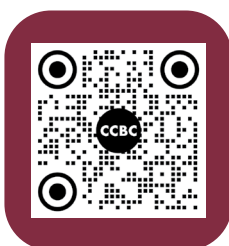
Education



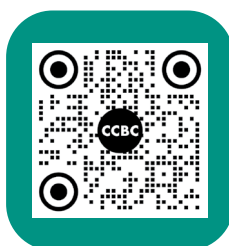
Mathematics and Science



Business



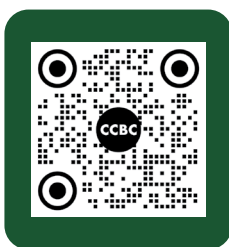
Health



Social Sciences



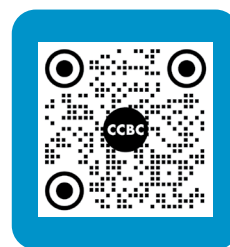
Criminal Justice and Law



Humanities



Technology and Engineering



REGISTRATION

Ready to get started? Signing up for a class at CCBC is easy!

ONLINE

The quickest way to search and register for continuing education classes is online. Follow the directions at ccbcmd.edu/quickreg to register and pay online with your credit card.

TELEPHONE

Register over the phone by selecting menu option 1 for Enrollment, then option 2 for Continuing Education. Please have your payment ready. We encourage you to call if you are a student outside of Baltimore County, a retiree/employee of CCBC, or are 60 or older to ensure your tuition and/or fees are correct.

Call: **443.840.2222**

MAIL

Send your registration form (available online) and payment via check or money order to:
Student Central - Virtual Services
CCBC Catonsville, CLLB 030
800 S. Rolling Road
Baltimore, MD 21228-5317

IN PERSON

Bring your registration form (available online) and payment to the CCBC Enrollment Services Center nearest you.

HOURS OF OPERATION

Monday, Tuesday: 8:30 a.m.–5 p.m.
Wednesday, Thursday: 8:30 a.m.–7 p.m.
Friday: 8:30 a.m.–4:30 p.m.

REFUND POLICY

Students wishing to drop a course can do so online in their SIMON account, or by calling CCBC (**443.840.2222**) at least one business day prior to the start of their class. Refunds are processed to the original payment method form.

USER'S GUIDE

Course Description

Prerequisites:

Required course before registering.

Credit course:

Listed if course is also offered for credit.

CRN# (Section)

Course Number

Course Title

MUS 051

Connect Your Music-Making to Your Soul (NEW)

Elevate your musical skills by analyzing and planning your performance. Open to all genres and skill levels. In-class performance optional.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
31687	M(6)	9/9–10/14	7–8:30 p.m.	EC

Days/Sessions:

Day(s) of the week class meets and number of meeting sessions.

Dates

Class Time

Class location: Abbreviation of campus, off-site location or online platform. A location key is in the back of the book.

New Course

Cost

DAYS OF THE WEEK KEY

M Monday
F Friday

T Tuesday
S Saturday

W Wednesday
U Sunday

R Thursday



Get trained. Get to work.

Launch or expand your career, upgrade your job skills, prepare for a license or certification. Whatever you want to do, CCBC offers an incredible selection of career-building, workforce training options that are designed to get you trained and get you to work, fast.

BUSINESS AND MANAGEMENT

Lead, learn, innovate and succeed. Show them you mean business.

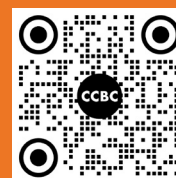
Workforce Training Options

- Accounts Payable Specialist
- Administrative Professional
- Advanced Leadership Skills
- Bookkeeper – Entry Level
- Customer Service Professional
- Digital Marketing Assistant
- Essential Skills for Entrepreneurs, Leaders or Supervisors
- Home Inspector Pre-License

- Human Resources Manager or Professional
- Non-Profit Organization Manager
- Payroll Associate or Professional
- Project Management
- Real Estate Appraiser or Salesperson
- Sales Manager
- Small Business Basics
- The Creative Entrepreneur

Degree and Certificate Program Areas

- Accounting
- Business Administration
- Business Management
- Bookkeeping
- Entrepreneurship
- Human Resources Management



Scan or click the QR code to explore this category further on our website.

2,952 BUSINESS ADMINISTRATORS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



ACCOUNTING/BOOKKEEPING

BOOKKEEPER (ENTRY LEVEL)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Learn to manage financial records using key accounting principles and software like Excel and QuickBooks.

REQUIRED COURSES:

- Excel Basics for Business
- Accounting/Bookkeeping I and II
- QuickBooks for Bookkeepers

PCO 433

Excel Basics for Business

Unlock Excel essentials. Learn to create basic financial statements, use merged cells, link spreadsheets and automate financial tasks. Textbook Purchase Required.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
74859	Arranged	1/12-2/6	Arranged	Online
74878	R(4)	1/15-2/5	6:30-9:45pm	EC
74861	T(4)	2/3-24	6:30-9:45pm	Zoom
74877	S(4)	2/7-28	9am-12:15pm	OM

ACC 006

Accounting/Bookkeeping I

Learn double-entry bookkeeping principles, including business records, transactions, journals, ledgers and financial statements. Ideal for small business owners and entry-level accountants. Prerequisites: basic computer skills, Excel and high school algebra. Textbook purchase required.

Total Cost: \$219 (Tuition: \$66 Fees: \$153)

CRN#	Day/Ses.	Dates	Time	Location
74857	Arranged	2/16-3/20	Arranged	Online
74872	R(7)	2/19-4/9	7:15-9:30pm	EC
74858	T(7)	3/10-4/28	7:15-9:30pm	Zoom
74875	S(4)	3/14-4/18	9am-12:50pm	OM



ACC 007

Accounting/Bookkeeping II

Continue studying accounting principles and double-entry systems by analyzing trial balances, financial reports, cash flow, retained earnings, bank reconciliations and payroll systems. Textbook purchase required.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
74854	Arranged	3/23-5/1	Arranged	Online
74865	R(6)	4/16-5/21	7:15-9:20pm	EC
74870	S(4)	4/25-5/16	9am-12:50pm	OM
74855	T(6)	5/5-6/9	7:15-9:20pm	Zoom

PCA 836

QuickBooks for Bookkeepers

Learn QuickBooks for bookkeeping, including setting up accounts, paying bills, invoicing and creating reports. Prerequisites: Accounting/Bookkeeping I and II. Textbook purchase required.

Total Cost: \$219 (Tuition: \$66 Fees: \$153)

CRN#	Day/Ses.	Dates	Time	Location
71619	R(5)	1/15-2/12	6:30-9:45pm	OM
71209	S(5)	1/24-2/21	8:45am-12pm	EC
71622	T(5)	1/27-2/24	6:30-9:45pm	Zoom
74862	Arranged	5/11-6/5	Arranged	Online
74880	S(5)	5/30-7/11	9am-12:15pm	OM

PAYROLL ASSOCIATE (ENTRY LEVEL)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Gain skills in payroll processing, including data entry, wage calculation, report preparation and compliance with payroll laws.

REQUIRED COURSES:

- PayTrain Fundamentals
- Excel Basics for Business

ACC 015

PayTrain® Fundamentals

Prepare for payroll success. Gain essential skills for compliance and Fundamental Payroll Certification exam prep. Perfect for new payroll professionals and industry support roles. Textbook included.

Total Cost: \$895 (Tuition: \$269 Fees: \$626)

CRN#	Day/Ses.	Dates	Time	Location
74804	W(8)	2/4-3/25	6-10pm	Zoom
74803	S(8)	4/25-6/27	8:30am-12:30pm	Zoom

PAYROLL PROFESSIONAL

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Develop expertise in advanced payroll processing and compliance. This program prepares you to avoid penalties and succeed in the Certified Payroll Professional exam.

REQUIRED COURSES:

- PayTrain Mastery

ACC 016

PayTrain® Mastery

Enhance your expertise in advanced payroll topics. Ideal for experienced professionals seeking compliance training or Certified Payroll Professional (CPP) exam preparation. Textbook included.

Total Cost: \$949 (Tuition: \$285 Fees: \$664)

CRN#	Day/Ses.	Dates	Time	Location
74805	R(9)	2/5-4/9	6-10:15pm	Zoom
74802	W(9)	4/29-6/24	6-10:15pm	Zoom

ACCOUNTS PAYABLE SPECIALIST

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for the Institute of Finance & Management (IOFM) Accounts Payable Specialist certification with online training in invoices, payments, T&E and automation.

REQUIRED COURSES:

- Accounts Payable Specialist Certification
- Excel Basics for Business

ACC 013

Accounts Payable Specialist Certification

Prepare for the Institute of Finance & Management's (IOFM) Accounts Payable Specialist certification with online training covering invoices, payments, T&E management and automation. Exam cost included. IOFM recommends 1-3 years of AP experience based on degree level.

Total Cost: \$1,295 (Tuition: \$50 Fees: \$1,245)

CRN#	Day/Ses.	Dates	Time	Location
75402	Arranged	1/12-4/11	Arranged	E2GC
75407	Arranged	4/20-7/18	Arranged	E2GC

**ADDITIONAL ACCOUNTING/
BOOKKEEPING COURSES**

PCA 564

Intermediate QuickBooks

Master the advanced features of QuickBooks and learn to manage multiple company files, create customer statements, enter price levels for inventory and much more.

Total Cost: \$204 (Tuition: \$20 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
75105	Arranged	1/14-3/6	Arranged	ED2G0
75116	Arranged	2/11-4/3	Arranged	ED2G0
75138	Arranged	3/18-5/8	Arranged	ED2G0
75153	Arranged	4/15-6/5	Arranged	ED2G0
75171	Arranged	5/13-7/3	Arranged	ED2G0

ADMINISTRATIVE PROFESSIONAL

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for diverse office roles by supporting managers and daily operations. Earn the Administrative Assistant Certification (CAA) upon completion.

REQUIRED COURSES:

- The Role of the Administrative Professional
- Technology Skills for Today's Workplace (see Computer and Information Technology section)
- Communication Skills for Workplace Success
- Planning and Advancing Your Career
- Essential Skills for New Administrative Professionals

MGT 850

The Role of the Administrative Professional

Interested in a career as an administrative professional? This introductory course covers roles, responsibilities and essential skills for success. It also outlines the 125-hour Administrative Professional program's format and topics.

Total Cost: \$79 (Tuition: \$24 Fees: \$55)

CRN#	Day/Ses.	Dates	Time	Location
75735	W(1)	1/14	6-9:15pm	Zoom
	Arranged	1/14	Arranged	Online

MGT 851

Communication Skills for Workplace Success

Effective communication channels are key for smooth organizational operations. Administrative professionals must represent the organization and themselves well. Learn techniques for verbal and written communication, including telephone skills, business letters and emails.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75739	M/W(3)	2/25-3/4	6-9:15pm	Zoom
	Arranged	2/25-3/4	Arranged	Online

MGT 852

Planning and Advancing Your Career

Employers value soft skills as much as technical skills. Enhance your interpersonal skills to succeed professionally and improve your career prospects. Learn to craft a strong resume and cover letter, and develop effective interview strategies.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75740	M/W(4)	3/9-18	6-9:15pm	Zoom
	Arranged	3/9-18	Arranged	Online

MGT 988

**Essential Skills for New
Administrative Professionals**

Gain essential skills in time management, document creation, scheduling, technology and more. Prepare to earn the Certified Administrative Assistant credential.

Total Cost: \$995 (Tuition: \$299 Fees: \$696)

CRN#	Day/Ses.	Dates	Time	Location
75743	M/W(10)	3/23-4/27	6-9:15pm	Zoom
	Arranged	3/23-4/27	Arranged	Online



BUSINESS COMMUNICATIONS

MAN 909

Communication Skills and Interpersonal Interaction

Explore the concept of personality type and its applications in improving the effectiveness of interpersonal interactions in the workplace.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75796	F(1)	3/13-3/13	9am-4pm	HV

WLT 406

Effective Business Writing

Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75103	Arranged	1/14-3/6	Arranged	ED2GO
75132	Arranged	3/18-5/8	Arranged	ED2GO
75165	Arranged	5/13-7/3	Arranged	ED2GO

WLT 220

Fundamentals of Technical Writing

Learn the skills you need to succeed in the well-paying field of technical writing.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75111	Arranged	2/11-4/3	Arranged	ED2GO
75131	Arranged	3/18-5/8	Arranged	ED2GO
75149	Arranged	4/15-6/5	Arranged	ED2GO

MGT 386

High Impact Writing for Business

You must be able to communicate effectively through the written word if you are going to succeed in today's business environment. Learn how to create clear, concise, compelling, and professional reports and documents.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
74851	W(3)	4/22-5/6	6-9:30pm	EC

HMS 023

Keys to Effective Communication

Lost for words? Don't be! Learn to build rapport, trust, warmth and respect through conversation.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75098	Arranged	1/14-3/6	Arranged	ED2GO
75117	Arranged	3/18-5/8	Arranged	ED2GO
75155	Arranged	5/13-7/3	Arranged	ED2GO

CUSTOMER SERVICE

CUSTOMER SERVICE PROFESSIONAL CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn to enhance brand reputation through exceptional customer service, both in person and online. Earn a Customer Service Institute of America certificate upon completion.

REQUIRED COURSES:

- Customer Service Communication Skills
- Preparing for a Career in Customer Service
- Core Skills of the Customer Service Professional

SBA 100

Customer Service Communication Skills

Develop effective communication skills crucial for customer service success, including written, oral, body language and tone. These skills reflect not only the employee but the entire organization.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
74808	T/R(3)	1/13-20	6-9:15pm	Zoom
	Arranged	1/13-21	Arranged	Online

SBA 102

Preparing for a Career in Customer Service

This course will prepare you for a career in a customer service role. Create a well-designed resume and cover letter, and learn strategies and techniques for effective interviews.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
74806	T/R(3)	1/22-29	6-9:15pm	Zoom
	Arranged	1/22-2/2	Arranged	Online

SBA 101

Core Skills of the Customer Service Professional

Master strategies to enhance every customer service interaction. Complete this 8-module online program to earn certification from the Customer Service Institute of America.

Total Cost: \$479 (Tuition: \$144 Fees: \$335)

CRN#	Day/Ses.	Dates	Time	Location
74809	T/R(4)	2/3-12	6-8:45pm	Zoom
	Arranged	2/3-15	Arranged	Online

ADDITIONAL CUSTOMER SERVICE COURSES

MGT 385

Exceeding Expectations:

Delivering Exceptional Customer Service

Learn to deliver exceptional customer service to both internal and external customers. Topics include effective techniques, active listening, relationship building, and service via phone, internet and in-person.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74807	F(1)	3/13	9am-4pm	Zoom

MGT 818

Managing Customer Service

Master customer service management with techniques for key concepts, marketing, consumer expectations, quality, hiring, communication, complaint handling, training, and using call centers and online tools.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75102	Arranged	1/14-3/6	Arranged	ED2GO
75147	Arranged	4/15-6/5	Arranged	ED2GO

HUMAN RESOURCES

HUMAN RESOURCES MANAGER (ENTRY LEVEL)

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Prepare for the Associate Professional in Human Resources (aPHR™) Certification exam and gain skills in managing employee relations and resolving workplace issues.

REQUIRED COURSES:

- Fundamentals of Human Resources/ aPHR™ Certification
- Human Resources: An Application in Today's Business Climate

MGT 346

Fundamentals of Human Resources/ aPHR™ Certification

Learn the fundamentals of the human resources field and prepare for the Associate Professional in Human Resources (aPHR™) Certification. Textbook included.

Total Cost: \$969 (Tuition: \$291 Fees: \$678)

CRN#	Day/Ses.	Dates	Time	Location
74811	S(12)	2/14-5/16	9am-12:15pm	Zoom

MGT 762

Human Resources:

An Application in Today's Business Climate

Explore key HR topics such as managing multiple generations in the workforce, resolving conflict, leadership development and HR as a strategic partner. Gain practical insights for effective application in today's business environment.

Total Cost: \$209 (Tuition: \$63 Fees: \$146)

CRN#	Day/Ses.	Dates	Time	Location
74812	S(4)	5/30-6/27	10am-12pm	Zoom



HUMAN RESOURCE PROFESSIONAL

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Gain the skills to pursue SHRM-CP or SHRM-SCP certification in human resources (HR). Prepare for operational or strategic HR roles through comprehensive training.

MGT 757

SHRM-CP and SHRM-SCP Certification

Exam Preparation

Earn Society for Human Resources Management Certified Professional SHRM-CP or SHRM-SCP certifications to advance in HR. Prepare for exams with comprehensive course materials and the SHRM Learning System. Requires basic HR experience or an HR degree. Textbook included.

Total Cost: \$1,349 (Tuition: \$405 Fees: \$944)

CRN#	Day/Ses.	Dates	Time	Location
74813	R(12)	2/19-5/14	6-9:15pm	Zoom
74810	W(12)	3/25-6/17	6-9:15pm	Zoom

ADDITIONAL HUMAN RESOURCES COURSES

LWW 005

Employment Law Fundamentals

Learn the basics of employment law so you can legally hire, evaluate and manage employees.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75099	Arranged	1/14-3/6	Arranged	ED2G0
75118	Arranged	3/18-5/8	Arranged	ED2G0
75157	Arranged	5/12-7/3	Arranged	ED2G0

LEADERSHIP, MANAGEMENT AND SUPERVISION

ESSENTIAL SKILLS FOR LEADERS

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Develop the skills to motivate and lead teams toward common goals in various business settings.

REQUIRED COURSES:

- Ethics and Accountability
- Fostering Diversity and Sensitivity in the Workplace
- Emotional Intelligence
- Leading Multiple Generations
- Introduction to Project Management Principles
- Strategic Communications

MGT 788

Ethics and Accountability

Expand your leadership skills by delving into personal integrity, professional ethics, accountability and transparency. Learn to distinguish between legal and ethical issues in business to enhance your decision-making and leadership effectiveness.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74961	T/W(2)	2/10-11	6:30-9:45pm	Zoom

MGT 789

Fostering Diversity and Sensitivity in the Workplace

As a leader, it's crucial to foster diversity and sensitivity in the workplace. Learn to create an inclusive environment where individuals from all cultures and backgrounds can thrive and succeed.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74964	T/W(2)	2/17-18	6:30-9:45pm	Zoom

MGT 790

Emotional Intelligence

Expand your personal leadership skills and enhance your ability to develop effective and productive workplace relationships.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74963	T/W(2)	3/3-4	6:30-9:45pm	Zoom

MGT 792

Leading Multiple Generations

Explore the needs of a multi-generational workforce by understanding the four generations in the workplace. Discover strategies to lead each generation effectively and techniques to leverage their unique strengths.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74967	T/W(2)	3/17-18	6:30-9:45pm	Zoom

MGT 925

Introduction to Project Management Principles

Become more effective in your project management roles! Leaders: learn tools and techniques you can use immediately to plan a project and improve project outcomes.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74965	T/W(2)	4/14-15	6:30-9:45pm	Zoom

MGT 791

Strategic Communications

Effective and concise communication boosts productivity, morale and team spirit. When your organization communicates well, employees stay informed, engaged and add value. Join us to learn practical strategies for informing and influencing others.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74962	T/W(2)	4/28-29	6:30-9:45pm	Zoom

ADVANCED LEADERSHIP SKILLS

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Build advanced leadership skills in coaching, critical thinking, decision making and conflict management. Prepare to lead high-performing teams and navigate complex business environments.

REQUIRED COURSES:

- Succession Planning
- Coaching for Enhanced Performance
- Empowerment: Inspiring Critical Thinking
- Leading High Performing Teams
- Negotiation for Leaders
- Managing Conflict
- Servant Leadership and Equitable Decision Making

MGT 847

Succession Planning

As a leader, you want to plan for future needs, particularly in the areas of management and leadership. Gather the knowledge and skills to plan for your organization and develop a succession planning model.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74968	F(1)	2/20	9am-4pm	HV

MGT 793

Coaching for Enhanced Performance

Explore coaching relationships and the business coaching cycle model. Learn to use goal setting, communication, feedback, and active listening to develop productive employees and foster empowerment.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75072	F(1)	3/6	9am-4pm	HV

MGT 844

Empowerment: Inspiring Critical Thinking

Learn to foster a work environment that encourages creative problem solving and improvement, creating a healthy workplace where employees can be empowered to work to improve the way things are done.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75071	F(1)	3/20	9am-4pm	HV

MGT 846

Leading High Performance Teams

Learn to effectively build and lead high performing teams, the impact of your leadership style on team performance, and how to support collaboration within a department and with outside organizations.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75193	F(1)	4/17	9am-4pm	HV



MGT 845

Negotiation for Leaders

As a leader, negotiation skills are critical to success. Learn negotiation skills and methods, how to determine when it is appropriate to negotiate, different negotiation styles and tactics, and handling common negotiation situations.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75074	F(1)	4/24	9am-4pm	HV

MGT 794

Managing Conflict

Enhance your skills in resolving workplace conflicts with staff. Explore various resolution styles and negotiation techniques to address and manage interpersonal conflicts, even in challenging situations without clear resolutions.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75073	F(1)	5/8	9am-4pm	HV

MGT 848

Servant Leadership and Equitable Decision Making

Learn the basics of servant leadership and how it contrasts with traditional power models. Discover how servant leadership fosters equity, trust, and stronger stakeholder relationships, leading to higher engagement and faster decision-making.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75075	F(1)	5/29	9am-4pm	HV

ESSENTIAL SKILLS FOR SUPERVISORS

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Develop the skills to manage teams, ensure quality and resolve conflicts. This program is designed for current or aspiring supervisors in various sectors.

REQUIRED COURSES:

- Lead to Succeed: Supervisory Basic Training
- Lead to Succeed II: Supervisory Challenges and Solutions

MGT 946

Lead to Succeed: Supervisory Basic Training

Enhance your managerial skills! New and aspiring supervisors will learn about leadership fundamentals, DiSC assessment, emotional intelligence, time and goal management, delegation, legal aspects, communication, performance coaching, change management and action planning.

Total Cost: \$295 (Tuition: \$89 Fees: \$206)

CRN#	Day/Ses.	Dates	Time	Location
75003	W/R(5)	1/14-28	6-9:15pm	Zoom

MGT 944

Lead to Succeed II:

Supervisory Challenges and Solutions

Enhance supervisory skills by exploring challenges and opportunities, addressing common issues and developing resolution strategies through case studies and problem-solving methods. Credit class: MNGT 115.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
75004	M(13)	1/26-5/4	6-8:55pm	Zoom

**ADDITIONAL MANAGEMENT, LEADERSHIP,
SUPERVISION COURSES**

MGT 667

Building Teams That Work

Learn necessary skills to create and develop teams.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75109	Arranged	2/11-4/3	Arranged	ED2GO
75146	Arranged	4/15-6/5	Arranged	ED2GO

WOS 055

Collaborative Outcomes:

Teams and Teamwork

Learn the stages of team development and the approaches managers must take to motivate their teams.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75804	F(1)	5/1	9am-4pm	Zoom

MGT 290

Fundamentals of Supervision and Management

Learn to master the art of effective management or supervision. This course provides skills in managing time, delegating responsibility, motivating employees, solving problems, and resolving conflicts so you can accomplish your goals more effectively.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75100	Arranged	1/14-3/6	Arranged	ED2GO
75106	Arranged	2/11-4/3	Arranged	ED2GO
75120	Arranged	3/18-5/8	Arranged	ED2GO

MGT 588

Fundamentals of Supervision and Management II

Learn how to be an effective manager or supervisor. Master the basics of communicating effectively and learn tools for developing your own interpersonal skills.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75124	Arranged	3/18-5/8	Arranged	ED2GO
75144	Arranged	4/15-6/5	Arranged	ED2GO
75159	Arranged	5/13-7/3	Arranged	ED2GO

MGT 457

Introduction to Business Analysis

Learn powerful techniques to improve your decision-making skills at work.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75129	Arranged	3/6-5/8	Arranged	ED2GO
75162	Arranged	5/13-7/3	Arranged	ED2GO

MGT 456

Leadership

Gain insight and training in the skills needed for effective leadership.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75107	Arranged	2/11-4/3	Arranged	ED2GO
75145	Arranged	4/15-6/5	Arranged	ED2GO

MGT 933

Leadership on the Battlefield

Explore American history and leadership principles on a battlefield tour to Antietam, MD. Learn about key figures, objectives and decisions at each stop, and apply these lessons to modern leadership, decision making and contingency planning.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
74570	F(1)	3/27	8am-6pm	OSX

COU 005

Managing Conflict and Confrontation

Learn to resolve conflict and confrontation in the workplace by examining resolution styles and negotiation techniques.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75798	F(1)	4/17	9am-4pm	HV

MGT 384

Managing Multiple Priorities

Develop skillful approaches to managing the many different priorities encountered daily in the workplace.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75801	F(1)	2/27	9am-4pm	Zoom

MGT 297

Mastery of Business Fundamentals

Learn the significance of strategic planning and how external and internal environmental factors affect an organization.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75126	Arranged	3/18-5/8	Arranged	ED2GO
75161	Arranged	5/13-7/3	Arranged	ED2GO



MGT 634

**Performance Management:
An Approach to Employee Development**

Enhance your skills in performance management to build a more productive workforce. Learn techniques for using performance appraisal and coaching as development tools to boost individual productivity.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75803	F(1)	5/15	9am-4pm	Zoom

SBA 922

Six Sigma: Total Quality Fundamentals

Learn how to effectively apply the fundamentals of Six Sigma: Total Quality Fundamentals. Understand what quality is, discover the role of customers in quality, determine the major elements of a quality system and master key concepts.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75130	Arranged	3/18-5/8	Arranged	ED2GO

SBA 923

Six Sigma: Total Quality Applications

Learn to apply the elements and methods of Six Sigma to achieve the highest possible quality.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75148	Arranged	4/15-6/5	Arranged	ED2GO
75164	Arranged	5/13-7/3	Arranged	ED2GO

MAN 058

The Role of the Supervisor

Learn fundamental management principles and practices, and build a repertoire of effective supervisory skills.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75794	F(1)	2/13	9am-4pm	Zoom

NON-PROFIT MANAGEMENT

NON-PROFIT ORGANIZATION MANAGER CONTINUING EDUCATION WORKFORCE CERTIFICATE

Gain skills in managing nonprofit organizations, including board meetings, fundraising strategies and media relations.

REQUIRED COURSES:

- Financial Management for Not-for-Profit Organizations
- Making Effective Presentations
- Grant Writing
- Managing Paid and Volunteer Staff
- Strategic Planning for the Non-Profit Organization
- Marketing and Fundraising for Non-Profit Organizations

MGT 902

**Financial Management for
Not-for-Profit Organizations**

Develop the skills needed to effectively manage your organization's finances. Includes terminology of accounting and finance, basic accounting principles, financial analysis and budgeting.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74819	Arranged	1/12-30	Arranged	Online
74818	S(1)	3/07	9am-4pm	OM
74821	T/W(2)	5/5-6	6:30-9:45pm	Zoom

MGT 903

Making Effective Presentations

Public speaking skills are important to success. Develop the practical skills needed to deliver effective oral presentations. Topics include dealing with anxiety, audience analysis, presentation planning and engaging the audience.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74815	Arranged	1/12-30	Arranged	Online
74827	S(1)	3/21	9am-4pm	OM
74837	T/W(2)	4/21-22	6:30-9:45pm	Zoom
74835	Arranged	5/4-22	Arranged	Online

SBA 033

Grant Writing

Learn the essential elements of effective grant proposal writing. Topics include planning, researching, proposal writing and packaging, proposal submitting and post-submittal follow-up.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74825	T/W(2)	1/27-28	6:30-9:45pm	Zoom
74823	Arranged	2/9-27	Arranged	Online
74822	S(1)	4/18	9am-4pm	OM
74826	T/W(2)	5/19-20	6:30-9:45pm	Zoom

MGT 904

Managing Paid and Volunteer Staff

Improve the effectiveness and efficiency of paid and volunteer staff. Learn about job descriptions, recruitment and selection, performance management, and the similarities and differences between paid and volunteer staff.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74840	Arranged	2/9-27	Arranged	Online
74842	T/W(2)	3/10-11	6:30-9:45pm	Zoom
74838	S(1)	5/2	9am-4pm	OM
74841	Arranged	5/4-22	Arranged	Online

MGT 901

**Strategic Planning for
the Non-Profit Organization**

Non-profit managers and staff will learn the strategic planning process, covering mission and vision, organizational analysis, goal setting, objective formulation and action planning.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74833	T/W(2)	2/10-11	6:30-9:45pm	Zoom
74849	Arranged	3/9-27	Arranged	Online
74848	S(1)	5/30	9am-4pm	OM

MAR 013

**Marketing and Fundraising
for Non-Profit Organizations**

Learn to promote and raise funds for a non-profit. Topics include defining target markets, strategic marketing, setting objectives, fundamental marketing principles and basic fundraising techniques.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74846	T/W(2)	2/24-25	6:30-9:45pm	Zoom
74844	Arranged	3/9-27	Arranged	Online
74843	S(1)	5/16	9am-4pm	OM

ADDITIONAL NON-PROFIT MANAGEMENT COURSES

WRT 009

A to Z Grant Writing

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns and prepare proposals.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75112	Arranged	2/11-4/3	Arranged	ED2GO
75133	Arranged	3/18-5/8	Arranged	ED2GO
75150	Arranged	4/15-6/5	Arranged	ED2GO
75167	Arranged	5/13-7/3	Arranged	ED2GO

MGT 683

**Advanced Marketing for Non-Profits:
Identifying Targets and Planning Campaigns**

Learn the skills needed to develop and plan a marketing campaign for a non-profit organization. Topics to be covered include target markets, building a targeted campaign, advertising methods, key messages and implementing the campaign.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74816	R(2)	4/23-30	6:45-10pm	Zoom



MGT 807

Selecting and Developing a Board of Directors

This course helps managers and staff of non-profits effectively work with a board of directors. Topics include board functions, structure, member selection, effective meetings and managing board-staff relationships.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74847	R(2)	1/22-29	6:45-10pm	Zoom

MGT 648

Starting a Non-Profit

An industry veteran shows you how to take a nonprofit business from vision to reality.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75101	Arranged	1/14-3/6	Arranged	ED2G0
75108	Arranged	2/11-4/2	Arranged	ED2G0
75178	Arranged	4/15-6/5	Arranged	ED2G0
75163	Arranged	5/13-7/3	Arranged	ED2G0

PROJECT MANAGEMENT

PROJECT MANAGEMENT CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn to manage projects from concept to completion while meeting budget and customer expectations. Students can choose to take the Project Management Course Series (MAN 927) or Course with Exam Prep (MGT 900) to satisfy the Project Management Institute's (PMI®) educational requirement for the certification exam. Classes can be taken individually, but **both** must be completed to receive this certificate.

REQUIRED COURSES:

- Project Management Course Series OR Project Management Course with Exam Prep
- Microsoft Project 2019 (see Computer and Information Technology section)

MAN 927

Project Management Course Series

These sessions provide a thorough coverage of the emerging body of knowledge used by project management professionals to ensure work is completed on time, within budget and in conformance with specified requirements. Book included in the cost.

Total Cost: \$1,995 (Tuition: \$599 Fees: \$1,396)

CRN#	Day/Ses.	Dates	Time	Location
75076	W(12)	2/4-4/29	5:30-9:15pm	Zoom
75077	S(6)	4/11-5/16	8:30am-4:30pm	OM

MGT 900

Project Management Course with Exam Prep

Review project management fundamentals for delivering projects on time, within budget and to specified requirements. This online course also includes PMP® certification exam prep with question formats, study techniques and practice exams. Book included in the cost.

Total Cost: \$2,295 (Tuition: \$689 Fees: \$1,606)

CRN#	Day/Ses.	Dates	Time	Location
75079	Arranged	2/26-5/16	Arranged	Online

ADDITIONAL PROJECT MANAGEMENT COURSES

MGT 926

PMP Certification Exam Prep

Prepare for the Project Management Institute's PMP® certification in this one-day course. Focus on key components, exam format, question types and practice exams. Prerequisites include PMI's basic education and PMBOK® knowledge.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
75080	S(1)	2/7	8:30am-5pm	HV

SALES AND MARKETING

DIGITAL MARKETING ASSISTANT CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn to manage marketing campaigns and social media across industries. Topics include online and print media, marketing strategies, data analytics and graphic design. Prepare for the Fundamentals Digital Marketing certification.

REQUIRED COURSES:

- Foundations of Marketing
- Technology for Marketing Assistants (see Computer and Information Technology section)
- Content Creation for Marketing
- Fundamentals of Digital Marketing

MAR 014

Foundations of Marketing

Grasp essential marketing concepts crucial for any profession. Whether new or returning to the industry, gain an overview of marketing principles, how business and marketing goals align, and what to consider in creating a marketing plan.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75754	T/R(3)	3/17-24	6-9:15pm	Zoom
	Arranged	3/17-24	Arranged	Online

MAR 016

Content Creation for Marketing

Improve your writing skills for both print and web. Learn to craft impactful content using keywords to reach your audience and create promotional materials like flyers, ads, sales letters, blog posts and social media articles.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
75748	T/R(5)	5/12-26	6-9:15pm	Zoom
	Arranged	5/12-26	Arranged	Online

MAR 017

Fundamentals of Digital Marketing

Stand out in the competitive marketing field by learning the basics and preparing for the Google Digital Marketing certification exam. Explore trends and tools used by top digital marketing agencies.

Total Cost: \$795 (Tuition: \$239 Fees: \$556)

CRN#	Day/Ses.	Dates	Time	Location
75747	T/R(10)	6/2-7/2	6-9:15pm	Zoom
	Arranged	6/2-7/2	Arranged	Online

SALES MANAGER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Gain leadership skills to manage sales teams, create sales plans and improve customer relationships. Topics include sales techniques and prospect identification. Students must register for both Module 1 and 2 at the same time.

REQUIRED COURSES:

- Sales Manager – Modules 1 and 2

SBA 041

Sales Manager – Module 1

Total Cost: \$1,000 (Tuition: \$20 Fees: \$980)

CRN#	Day/Ses.	Dates	Time	Location
75408	Arranged	2/9-5/8	Arranged	E2GC

SBA 042

Sales Manager – Module 2

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
75409	Arranged	5/11-8/7	Arranged	E2GC

ADDITIONAL SALES AND MARKETING COURSES

PCP 809

Achieving Top Search Engine Positions

Learn proven, step-by-step strategies to achieve higher positions with major search engines.

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

CRN#	Day/Ses.	Dates	Time	Location
75505	Arranged	2/11-4/3	Arranged	ED2G0
75508	Arranged	5/13-7/3	Arranged	ED2G0



SBA 928

Effective Selling

Discover how to turn potential customers into long-term clients. This course builds the foundation for repeat business and future success through knowledge, planning, communication, and insight into human behavior.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75113	Arranged	2/11-4/3	Arranged	ED2G0
75110	Arranged	2/11-4/3	Arranged	ED2G0
75152	Arranged	4/15-6/5	Arranged	ED2G0

SBA 932

Professional Sales Skills

Discover how to begin a successful and rewarding career in sales.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75104	Arranged	1/14-3/6	Arranged	ED2G0
75136	Arranged	3/18-5/8	Arranged	ED2G0
75169	Arranged	5/13-7/3	Arranged	ED2G0

SMALL BUSINESS AND ENTREPRENEURSHIP

ESSENTIAL SKILLS FOR ENTREPRENEURS

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn to write a business plan, secure funding, and develop marketing strategies to launch and grow a small business. Prepare to start or manage your own business. Classes can be taken individually but all must be completed to receive the certificate. Not all classes are offered every semester. Classes can be taken in any order.

REQUIRED COURSES:

- The Entrepreneurial Mindset with Coaching
- Customize Your Business Plan
- Small Business Marketing Strategies
- The A, B, C's of Small Business Funding

SBA 045

The Entrepreneurial Mindset with Coaching

Understand what it takes to be an entrepreneur. Explore government resources, business types, market opportunities, legalities and more. Refine your business ideas with one-on-one coaching.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
74598	M/W(6)	2/2-18	6-9pm	Zoom
74599	T/R(6)	5/5-21	6-9pm	Zoom

SBA 950

Customize Your Business Plan

Learn how to create a forever changing document that will help you manage and build the business you want.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74602	M/W(2)	3/2-4	6-8:30pm	Zoom
74604	S(2)	4/25-5/2	9-11:30am	CC

SBA 964

Small Business Marketing Strategies

Gain an overview of small business marketing strategies, how to reach potential customers and market your product or service.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74609	T/R(2)	3/17-19	6-9:15pm	Zoom

SBA 956

The A, B, C's of Small Business Funding

Learn to start, grow and finance a small business. Explore bank and non-bank funding sources, the borrowing process, lender expectations and the Small Business Administration's role in financing.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74606	T/R(2)	3/3-5	6-8:30pm	Zoom
74608	T/R(2)	4/21-23	6-8:30pm	Zoom

THE CREATIVE ENTREPRENEUR

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn the foundational skills needed to start and grow a creative business, focusing on turning personal talent into marketable goods and services. Key topics include branding, selling at markets, protecting intellectual property and digital marketing strategies. Classes can be taken individually but must be completed to receive the certificate. Not all classes are offered every semester. Classes can be taken in any order.

REQUIRED COURSES:

- The Creative Entrepreneur: Branding Your Business
- The Creative Entrepreneur: Selling at Markets
- Intellectual Property for Start Ups
- Digital Marketing for Small Business: Content, Social Media, Websites and More

MAR 020

**The Creative Entrepreneur:
Branding Your Business**

Calling all graphic designers, illustrators, artisans and product makers! Learn to build your business, tackle business challenges unique to creatives and craft a compelling brand.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74572	T/R(2)	2/3-5	6-9:15pm	Zoom
74574	M/W(2)	4/13-15	6-9:15pm	Zoom

MAR 019

**The Creative Entrepreneur:
Selling at Markets**

Artists, designers and makers: Sell your work at art markets! Learn to craft a business plan, set your prices, market your brand and succeed as a seller.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74544	T/R(2)	2/17-19	6-9:15pm	Zoom
74566	M/W(2)	4/27-29	6-9:15pm	Zoom

SBA 051

Intellectual Property for Start Ups

Learn about the key legal issues relating to intellectual property, copyright, patents and trademarks.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74578	W(2)	3/11-18	6-8:30pm	Zoom
74579	R(2)	4/16-23	6-8:30pm	Zoom

SBA 026

**Digital Marketing for Small Business:
Content, Social Media, Websites and More**

Enhance your marketing with digital tools and social media. Learn to use a digital marketing dashboard for multi-channel content distribution and create a comprehensive plan to launch or promote your product or service.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
74575	M(3)	3/9-23	6-9:15pm	Zoom
74577	W(3)	5/13-27	6-9:15pm	Zoom

SMALL BUSINESS BASICS

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Build a small business by mastering how to protect intellectual property, price for profit and manage key financial statements. Learn to negotiate effectively and deliver compelling presentations to attract customers, partners and investors. Classes can be taken individually but must be completed to receive the certificate. Not all classes are offered every semester. Classes can be taken in any order.

REQUIRED COURSES:

- Financial Analysis
- Pricing for Profitability
- Intellectual Property for Start Ups
- Presentation Skills for Business Professionals
- Negotiation Strategies for Success

ACC 018

Financial Analysis

Master balance sheets, income statements, cash flow and more to successfully review and analyze budgets and financial statements.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74551	T/R(2)	2/10-12	6-8:30pm	Zoom
74633	M/W(2)	4/20-22	6-8:30pm	Zoom

FIN 050

Pricing for Profitability

Learn how to price products or services effectively to ensure profitability. This course helps businesses, artists and start-ups develop a pricing strategy that drives success.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74635	T/R(2)	2/24-26	6-8:30pm	Zoom
74638	M/W(2)	5/4-6	6-8:30pm	Zoom

Call 443.840.2222 or visit ccbcmd.edu/ce **15**



MGT 773

Presentation Skills for Business Professionals

Develop essential public speaking and presentation skills to deliver messages with poise and power in any business setting, whether formal or informal, large meetings or small groups.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74641	T/R(2)	3/10-12	6-8:30pm	Zoom
74642	T/R(2)	4/28-30	6-8:30pm	Zoom

MGT 772

Negotiation Strategies for Success

Master essential negotiation skills with tools, techniques and tactics to improve outcomes in sales, business deals, leases and vendor pricing. Enhance your daily negotiation effectiveness for greater success.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
74639	T/R(2)	3/24-28	6-9:15pm	Zoom
74640	R(2)	5/14-21	6-9:15pm	Zoom

ADDITIONAL SMALL BUSINESS AND ENTREPRENEURSHIP COURSES

SMALL BUSINESS CAREERS

FIN 322

Becoming a Grant Writing Consultant

Increase your income while working from home by starting a grant writing consulting business.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75519	Arranged	2/11-4/3	Arranged	ED2G0

SBA 439

Becoming a Notary: Learning the Rules and Regulations

Topics include a brief history, Maryland rules, practical advice, avoiding problems, new developments and performing competently as a notary. This class satisfies the Maryland requirements for new applicants as well as renewal for commissioned notaries. Exam given at the end of class.

Total Cost: \$109 (Tuition: \$33 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
74621	S(1)	2/7	9am-2:30pm	HV
74622	S(1)	3/7	9am-2:30pm	OM
74623	S(1)	5/2	9am-2:30pm	CC

PCA 607

Blogging and Podcasting for Beginners

Learn how to create your very own blog and add a podcast too using the tools that you already have available on your computer.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75525	Arranged	2/11-4/03	Arranged	ED2G0
75527	Arranged	5/13-7/03	Arranged	ED2G0

PDV 380

Introduction to Voice Overs

Discover how to use your voice for commercials, films and videos. Learn to manage voice-overs independently with minimal overhead. Offered in partnership with Such A Voice for both part-time and full-time opportunities.

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
74568	W(1)	2/25	6:30-8:30pm	Zoom
76868	W(1)	5/13	6:30-8:30pm	Zoom

PCP 123

Learn to Buy and Sell on eBay

Learn from auction professionals how to work from home or earn extra income by buying and selling goods online.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75509	Arranged	2/11-4/03	Arranged	ED2G0
75513	Arranged	5/13-7/03	Arranged	ED2G0

SMB 001

Starting a Consulting Practice

Find out how you can earn income by sharing your training or knowledge with others.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75528	Arranged	2/11-4/03	Arranged	ED2G0

SBA 968

Start a Pet Sitting Business

Discover how to translate your love of animals into a fun and profitable career.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75515	Arranged	2/11-4/3	Arranged	ED2G0
75518	Arranged	5/13-7/3	Arranged	ED2G0

SBA 011

Start Your Own Online Business

Learn how to leverage the internet to start your own online business and build a website to sell your traditional and digital products and services.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

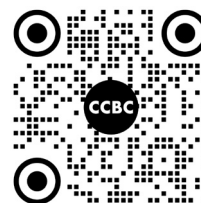
CRN#	Day/Ses.	Dates	Time	Location
75521	Arranged	2/11-4/3	Arranged	ED2G0
75524	Arranged	5/13-7/3	Arranged	ED2G0

GOLDMAN SACHS 10,000 SMALL BUSINESSES

Information sessions for 10ksb will all be virtual. Below are the dates for our upcoming virtual information sessions:

Wednesday, November 20, 12 p.m.
Tuesday, December 10, 9 a.m.
Tuesday, January 14, 10:30 a.m.
Tuesday, March 17, 12 p.m.
Wednesday, April 8, 9 a.m.
Wednesday, May 13, 10:30 a.m.

For more information, scan or click:



Questions/RSVP: Contact Rod Bourn at 443.840.4584 or rbourn@ccbcm.edu.

PROFESSIONAL LICENSURE

HOME INSPECTOR PRE-LICENSE

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare to conduct inspections of homes and buildings, fulfilling the educational requirements for the Maryland Home Inspector license. For details, visit the Maryland Real Estate Appraisers and Home Inspectors Commission at labor.maryland.gov/license/reahi/.

SBA 511

Home Inspection Pre-License Course

Prepare for the Maryland State Home Inspection License with training in structural systems, internal systems, inspection standards and ethics. Attendance is mandatory. Textbook required and not included in the cost of the class.

Total Cost: \$895 (Tuition: \$269 Fees: \$626)

CRN#	Day/Ses.	Dates	Time	Location
75554	T/R(30)	1/27-5/14	6:30-9:25pm	CC

KICKSTART YOUR CAREER IN MULTIFAMILY HOUSING!

Join our Leasing Training Academy at CCBC Owings Mills, offered in partnership with the Maryland Multi-Housing Association.

April 27–May 28, Monday–Friday, 9 a.m.–4:30 p.m.

Learn leasing strategies, property management, marketing, fair housing and customer service through hands-on training.

For details, contact Yumi Kim at 443.840.5840 or ykim2@ccbcm.edu.



MARYLAND HOME INSPECTION (CEUS)

These courses count toward continuing education requirements for licensed home inspectors set by the Maryland Commission of Home Inspection.

REA 508

Home Inspection:

Continuing Professional Education – Part I

Update your knowledge of home inspection services in plumbing, electrical, HVAC, insulation, roofing and structure. This course meets the continuing education requirements set by the Maryland Commission of Home Inspection and provides 15 hours of CEUs

Total Cost: \$239 (Tuition: \$72 Fees: \$167)

CRN#	Day/Ses.	Dates	Time	Location
75759	T(5)	1/13-2/10	6-9pm	Zoom
75760	T(5)	4/14-5/12	6-9pm	Zoom

REA 509

Home Inspection:

Continuing Professional Education Part II

Enhance your knowledge in heating and air conditioning, insulation, ventilation and fireplaces. This class fulfills the continuing education requirements set by the Maryland Commission of Home Inspection and provides 15 hours of CEUs.

Total Cost: \$239 (Tuition: \$72 Fees: \$167)

CRN#	Day/Ses.	Dates	Time	Location
75762	T(5)	2/17-3/17	6-9pm	Zoom
75764	T(5)	5/19-6/16	6-9pm	Zoom

MWW TRADES AND APPLIED TECHNOLOGY GRANT

Classes begin February 2026

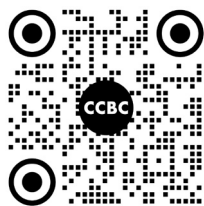
Grant-funded Project Management training at no cost to qualified, selected applicants.

Must be a U.S. citizen or eligible to work in the U.S., at least 18 years of age and have a high school diploma or GED.

For more information,
email kwooten@ccbcmd.edu.

Apply by January 23, 2026 for best consideration.

Scan or click the QR code to get started today:



MARYLAND HOME IMPROVEMENT EXAM

VOC 244

Preparation for the Maryland Home Improvement Exam

Prepare for the Maryland Home Improvement Exam and starting a home improvement business. Covers home improvement law, the Door-to-Door Sales Act and business/employee laws. Textbook required and not included in the cost of the class.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
75774	R(4)	1/15-2/5	6-9pm	Zoom
75775	R(4)	3/19-4/16	6-9pm	Zoom
75777	R(4)	5/7-28	6-9pm	Zoom

REAL ESTATE SALESPERSON

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Students will learn real estate concepts, including real estate law, title transference, contracts, brokerage and agency financing, lending principles, land use and environmental laws, and prepare to sit for the Maryland Licensed Real Estate Salesperson exam. For details, visit the Maryland Real Estate Commission at labor.maryland.gov/license/mrec/. Mandatory attendance. Textbook required at first class and not included in the cost of class.

REA 294

Real Estate Principles and Practices for Salespersons

Aspire to a real estate sales career? Prepare for Maryland's state licensing exam, covering real estate concepts, law, contracts, financing and more. Some sections offered as credit course RLES 101.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74584	M-F(10)	1/5-16	10am-4:30pm	Zoom
74585	S(10)	1/10-3/21	10am-4:30pm	CC
74588	M/W(14)	1/26-3/11	5:45-10:20pm	Zoom
74590	T/R(15)	2/3-3/24	5:45-10pm	Zoom
74592	S(10)	4/11-6/27	10am-4:30pm	CC
74594	M/W(15)	4/13-6/1	5:45-10pm	Zoom
74596	F(10)	2/6-4/24	10am-4:30pm	EC

ADDITIONAL REAL ESTATE CLASSES

REA 100

Real Estate Salesperson Exam Prep Class

Prepare for the state and national real estate sales exams with reviews, practice questions and strategies. NOTE: This course does not meet Maryland's 60-hour requirement.

Total Cost: \$199 (Tuition: \$59 Fees: \$140)

CRN#	Day/Ses.	Dates	Time	Location
74582	T/R(4)	1/13-22	6-9:15pm	Zoom

REA 307

Real Estate Law

Learn real estate law fundamentals regarding property classifications, titles, deeds, contracts, landlord/tenant law, zoning and real estate professions.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75502	Arranged	2/11-4/3	Arranged	ED2G0
75504	Arranged	5/13-7/3	Arranged	ED2G0

REAL ESTATE APPRAISER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Courses approved by the Appraisal Foundation and MD Appraisers Commission. Classes must be taken in order and students must pass final exam in each course. Before sitting the state licensing exam, students must complete 1,000 hours of appraisal work experience (not arranged by CCBC). For more details, visit labor.maryland.gov/license/reahi/.

REQUIRED COURSES:

- Real Estate: Appraisal Principles and Procedures
- 15 Hour National USPAP Course
- Supervisory Appraiser/Trainee Appraiser
- Real Estate: Appraisal Practices and Analysis, Parts I and II

REA 019

Real Estate:

Appraisal Principles and Procedures

Prepare for Maryland's Licensed Real Estate Appraiser requirements with this course covering property concepts, legal issues and value factors. Calculator required. Includes a final exam. Textbook from the Appraisal Foundation required.

Total Cost: \$849 (Tuition: \$255 Fees: \$594)

CRN#	Day/Ses.	Dates	Time	Location
75778	M/W(15)	2/9- 4/ 8	5:45-10pm	HV

REA 030

15 Hour National USPAP Course

Review laws, licensing, and certification with a focus on Uniform Standards of Professional Practice (USPAP). Prerequisite: REA 019. Textbook required.

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
75783	F/S(2)	4/10-11	8:30am-5pm	HV

REA 027

Supervisory Appraiser/Trainee Appraiser

Understand the requirements for supervisory and trainee appraisers as per the Appraiser Qualifications Board of The Appraisal Foundation. This mandatory course is for trainee license applicants and supervisory appraisers and counts toward continuing education credits for supervisor appraisers.

Total Cost: \$95 (Tuition: \$29 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
75782	W(1)	4/15	5:45-10pm	HV



REA 020

Real Estate:

Appraisal Practices and Analysis Part I

Explore residential markets, highest and best use, site valuation and the cost approach. Calculator required. Includes a final exam. Prerequisite: REA 019.

Total Cost: \$495 (Tuition: \$149 Fees: \$346)

CRN#	Day/Ses.	Dates	Time	Location
75780	M/W(8)	4/20-5/13	6-10pm	HV

REA 021

Real Estate:

Appraisal Practices and Analysis Part II

Focus on the sales comparison and income capitalization approaches for residential properties and appraisal report writing. Hewlett-Packard 12C financial calculator required. Includes a final exam. Prerequisites: REA 019 and REA 020.

Total Cost: \$629 (Tuition: \$189 Fees: \$440)

CRN#	Day/Ses.	Dates	Time	Location
75781	M/W(12)	5/18-6/29	6-10pm	HV

REAL ESTATE APPRAISAL (CEUS)

These courses count toward continuing education units/credits for the real estate appraiser certification.

REA 517

The Well Documented Appraisal

Learn to prepare improved real estate appraisal reports with this course for licensed realtors. Topics cover factual and analytical support, documentation, USPAP requirements and common appraisal errors and how to avoid them. (7 hours CE)

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
75787	W(1)	2/4	8:30am-4:30pm	HV

REA 008

Real Estate: 7 Hour National USPAP Update

Fulfill Maryland Real Estate Appraisers Commission renewal requirements with this Appraisal Foundation-approved course. Cover USPAP updates, legal issues, ethics and valuation techniques. Textbooks are included and provided in class. (7 hours CE)

Total Cost: \$295 (Tuition: \$89 Fees: \$206)

CRN#	Day/Ses.	Dates	Time	Location
75784	W(1)	3/4	8:30am-4:30pm	HV

REA 515

Cash Equivalency: Why, When and How

Gain a better understanding of the concept of cash equivalency and its use. Topics include the theory of cash equivalency, situations in which cash equivalency adjustments are necessary, and how cash equivalency adjustments are made. Designed for licensed real estate appraisers. (7 hours CE)

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
75786	W(1)	4/8	8:30am-4:30pm	HV

REA 466

Data vs. Analysis

Examine the types and quantities of data needed for real estate appraisals, as well as the type and degree of analysis that should be made to that data, with references to USPAP. (7 hours CE)

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
75785	W(1)	5/6	8:30am-4:30pm	HV

CCBC'S LEAP PROGRAM

Free training, educational support, job development and coaching for young adults.

BASIC ELIGIBILITY

- 18–24 years old
- Baltimore County resident
- High school diploma (training programs only)
- Must meet income requirement

TRAININGS PROVIDED

- A+ Certification
- Administrative Professional
- Certified Logistics Associate
- Certified Nursing Assistant
- Child care
- Digital Marketing Assistant
- Medical Front Office
- Pharmacy Technician
- Phlebotomist
- Property Maintenance Technician

Additional academic, job readiness and financial assistance support services offered.

GED services available for students in need of a high school diploma.

Call **443.840.4292** or email jmoon@ccbcmd.edu to begin the enrollment process.

Visit ccbcmd.edu/leap or scan the QR code to complete a short prescreening questionnaire.





COMPUTERS AND INFORMATION TECHNOLOGY

Build, secure, solve and advance. Harness the tech driving innovation.

Workforce Training Options

- AWS Certified Solutions Architect – Associate
- AWS Certified SysOps Administrator – Associate
- C++ Programmer
- Cisco Network Administrator
- Cloud Systems Administrator
- Cybersecurity Administrator

- Digital Accessibility
- IT Systems Security Practitioner
- Information Systems Security Professional
- Java Script Developer
- Linux Administrator
- Microsoft Office Specialist
- Oracle SQL and PL/SQL Developer
- Penetration Tester
- Python Developer

Degree and Certificate Program Areas

- Artificial Intelligence
- Computer Engineering
- Computer Science
- Cybersecurity
- Digital Forensics
- Information Technology
- Network Technology
- Programming



Scan or click the QR code to explore this category further on our website.

2,735 WORKFORCE CERTIFICATIONS RESULTING FROM CCBC TRAINING



START OR ADVANCE YOUR CAREER IN INFORMATION TECHNOLOGY

AVAILABLE WORKFORCE CERTIFICATES:

AWS Certified Solutions Architect – Associate

REQUIRED COURSES:

- AWS Cloud Practitioner Essentials
- Architecting on AWS

AWS Certified SysOps Administrator – Associate

REQUIRED COURSES:

- AWS Cloud Practitioner Essentials
- AWS Technical Essentials
- Cloud Operations on AWS

C++ Programmer

REQUIRED COURSE:

- C++ Programmer

Cisco Network Administrator

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Cisco I: Introduction to Networks
- Cisco II: Switching, Routing and Wireless Essentials
- Cisco III: Enterprise Networking, Security and Automation

Cloud Systems Administrator

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Network+ Technician Certification
- CompTIA Cloud+ Certification Training

Cybersecurity Administrator

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Network+ Technician Certification
- Introduction to Information Security

IT Systems Security Practitioner

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Network+ Technician Certification
- Introduction to Information Security
- Systems Security Certified Practitioner (SSCP)

Information Systems Security Professional

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Network+ Technician Certification
- Introduction to Information Security
- Systems Security Certified Practitioner (SSCP)
- Certified Information Systems Security Professional (CISSP)

JavaScript Developer

REQUIRED COURSES:

- JavaScript Developer – Module One
- JavaScript Developer – Module Two

Linux Administrator

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Network+ Technician Certification
- Introduction to Information Security
- Introduction to Python Programming
- Linux Fundamentals
- Advanced Linux Administration

Oracle SQL and PL/SQL Developer

REQUIRED COURSES:

- Oracle SQL and PL/SQL Developer – Module One
- Oracle SQL and PL/SQL Developer – Module Two

Penetration Tester

REQUIRED COURSES:

- A+ Certification PC Technician
- Networking and Data Communications
- Network+ Technician Certification
- Introduction to Information Security
- Linux Fundamentals
- Advanced Linux Administration
- PenTest+ Certification

Python Developer

REQUIRED COURSES:

- Python Developer – Module One
- Python Developer – Module Two



AVAILABLE COURSES

Many of these courses can also be taken for credit. If applicable, the credit course number will be noted. Reference the credit course number when purchasing books at the CCBC bookstore. Courses are offered in several formats. Online courses are self-paced via Brightspace. Remote courses meet live on Teams or Zoom. Blended courses mix in-person and online sessions.

For more information, contact Katherine Walton at 443.840.4840 or kw Walton@ccbcmd.edu.

ARTIFICIAL INTELLIGENCE

PCO 496

AI Robotics and Software Engineering (NEW)

Explore AI, robotics and Python programming. Create beginner-friendly projects that tackle real-world problems while emphasizing accessibility, ethics and digital literacy.

Total Cost: \$1,279 (Tuition: \$384 Fees: \$895)

CRN#	Day/Ses.	Dates	Time	Location
74349	M/W(16)	2/2-3/25	5:30-7pm	Remote
76371	T/R(16)	4/7-5/28	6-7:30pm	Remote

PCO 472

C++ Programming with Generative AI

Master C++ programming using generative AI for problem-solving. Learn structured and object-oriented design while preparing for the C++ Certified Professional Programmer exam.

Total Cost: \$1,179 (Tuition: \$354 Fees: \$825)

CRN#	Day/Ses.	Dates	Time	Location
72520	R(15)	2/5-5/21	1-3:45pm	CC
72519	R(15)	2/5-5/21	6-8:45pm	Remote

PCO 473

Certified Artificial Intelligence Practitioner (CAIP)

Become a Certified Artificial Intelligence Practitioner. Learn to build algorithms and use AI and machine learning to create insights that solve business problems. Live online instruction.

Total Cost: \$3,495 (Tuition: \$200 Fees: \$3,295)

CRN#	Day/Ses.	Dates	Time	Location
76661	MTWRF(5)	2/16-2/20	9a.m.-5p.m.	NHZ

PCO 502

Certified Data Science Practitioner (CDSP) (NEW)

Gain skills necessary for gathering, manipulating and exploring data sets, using statistical models and artificial intelligence algorithms to develop predictive models from data insights. Prepare for the Certified Data Science Practitioner (CDSP) certification. Exam voucher included. Prerequisites: Fundamental SQL and Python skills.

Total Cost: \$3,495 (Tuition: \$200 Fees: \$3,295)

CRN#	Day/Ses.	Dates	Time	Location
76586	MTWRF(5)	3/2-3/6	9am-5pm	NHZ

PCO 469

Introduction to Artificial Intelligence

Demystify AI! Explore machine learning, intelligent systems, natural language processing, agent-based systems, search methods, genetic algorithms, modeling and emerging trends. Credit: CSIT 259. Prerequisite: Introduction to Programming.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76347	M/W(14)	1/26-5/17	10:10-11:35am	EC-Blended

PCO 501

Python for Artificial Intelligence and Machine Learning (NEW)

Learn Python for AI and ML with real-world applications across various industries using Agentic AI frameworks and Python scripting. Gain AI literacy and hands-on skills in selecting tools and models. Prepare for the Certified Artificial Intelligence Practitioner (CAIP) certification exam. Prerequisites: Introduction to Python.

Total Cost: \$1,179 (Tuition: \$354 Fees: \$825)

CRN#	Day/Ses.	Dates	Time	Location
76592	T(8)	2/3-3/24	6-8pm	Remote
76593	M/W(14)	4/8-5/27	6-7:30pm	Remote

COMPUTER NETWORKING

PCO 466

A+ Certification PC Technician

Learn how to install, configure and troubleshoot PCs, mobile devices and network hardware. Includes Windows, Linux and macOS operating systems, implementing security measures, and best practices for documentation and environmental safety. Prepare for the CompTIA® A+ certification exams. Credit course: DCOM 163.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75476	Arranged	1/26-5/17	Arranged	Online
75729	T(8)	1/27-5/12	6-9:30pm	Remote
75479	Arranged	2/23-5/17	Arranged	Online

PCA 891

Advanced Linux Administration

Learn advanced knowledge of the Linux operating system, including installation, configuration and troubleshooting. Prepare for the CompTIA® Linux+ certification. Credit course: DCOM224. Prerequisite: Linux Fundamentals

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75494	Arranged	1/26-5/17	Arranged	Online
75705	W(7)	1/28-5/13	1:25-4:30pm	CC-Blended
75949	R(15)	1/29-5/14	6-9:45pm	Remote
75495	Arranged	3/16-5/10	Arranged	Online

PCO 499

AWS Certified Cloud Practitioner (NEW)

Prepare for the AWS Certified Cloud Practitioner exam. Learn AWS and cloud computing basics, building skills in designing, deploying and managing cloud networks. Credit course: DCOM 130. Prerequisite: Networking and Data Communications.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76494	Arranged	1/26-5/17	Arranged	Online
76500	W(11)	2/25-5/13	6-7pm	Remote

PCO 270

Cisco I: Introduction to Networks

Learn about internet architecture, build Local Area Networks, and configure routers and switches with device hardening features and IP addressing schemes. Credit course: DCOM 217. Prerequisite: Networking and Data Communications.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75485	Arranged	1/26-5/17	Arranged	Online
75719	M/W(7)	3/16-5/6	11:10am-2:55pm	EC-Blended
75737	M/W(13)	3/16-5/6	6-8:45pm	Remote
75484	Arranged	3/16-5/10	Arranged	Online
75704	T/R(7)	3/17-5/7	11:10am-2:10pm	CC-Blended
75717	S(6)	3/21-5/9	12-3pm	EC-Blended

PCO 271

Cisco II: Switching, Routing and Wireless Essentials

Learn about architecture, components, and operations of routers and switches in a small network. Configure a router and a switch for basic functionality and security and troubleshoot common issues with switches and routers. Credit course: DCOM 218. Prerequisite: Cisco I: Introduction to Networks.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75487	Arranged	1/26-3/14	Arranged	Online
75721	W(7)	1/28-3/11	11:10am-3:40pm	EC-Blended
76496	W(7)	1/28-3/11	6-8:30pm	Remote

PCO 272

Cisco III: Enterprise Networking, Security and Automation

Learn to configure, secure, and troubleshoot routers and switches in complex networks, focusing on Open Shortest Path First (OSPF) routing, VPNs and ACLs. Prepare for the Cisco Certified Network Associate (CCNA) certification exam. Credit course: DCOM 219. Prerequisite: Cisco II: Switching, Routing and Wireless Essentials.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75489	Arranged	3/16-5/10	Arranged	Online
75723	W(7)	3/18-5/06	11:10am-2:55pm	EC-Blended
76502	W(7)	3/18-5/06	6-8:30pm	Remote
76501	W(7)	3/18-5/06	6-9:45pm	Remote


PCA 800
CompTIA Cloud+ Certification Training

Learn about virtualization, infrastructure, troubleshooting, resource management, security, systems management and business continuity. Prepare for the CompTIA® Cloud+ certification exam. Prerequisite: Network+ Technician Certification.

Total Cost: \$1,695 (Tuition: \$50 Fees: \$1,645)

CRN#	Day/Ses.	Dates	Time	Location
75014	Arranged	1/12-3/15	Arranged	E2GC
75016	Arranged	5/11-7/12	Arranged	E2GC

PCO 491
Cloud Technology (NEW)

Learn cloud computing fundamentals, including cloud architecture, design principles and cloud environment implementation and maintenance. Prepare for the vendor-neutral CompTIA Cloud+ certification exam. Credit course: DCOM 162. Prerequisite: Networking and Data Communications.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75728	M(7)	1/26-5/11	6-8:50pm	Remote

PCA 623
Linux Fundamentals

Learn the fundamental concepts of Linux Operating Systems. Credit course: DCOM 142. Prerequisite: Networking and Data Communications.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75363	Arranged	1/26-3/14	Arranged	Online
75698	M/W(14)	1/26-5/11	9:05-10:30am	CC-Blended
75355	Arranged	1/26-5/17	Arranged	Online
75946	T(15)	1/27-5/12	6-8:50pm	Remote
75716	T/R(15)	1/27-5/14	9:35-11am	EC-Blended
76495	T/R(15)	1/27-5/14	9:35-11am	Remote
75714	R(7)	1/29-5/14	11:10am-2:05pm	OM-Blended
75359	Arranged	2/23-5/17	Arranged	Online
75361	Arranged	3/16-5/10	Arranged	Online

PCA 619
Networking and Data Communications

Gain an overview of computer networking including design, security, configuration and troubleshooting. Credit course: DCOM 101. Prerequisite: A+ Certification PC Technician.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75710	M/W(8)	1/26-3/11	11:10am-12:40pm	EC-Blended
75339	Arranged	1/26-3/14	Arranged	Online
75692	M/W(14)	1/26-5/13	11:15am-12:40pm	CC-Blended
75342	Arranged	1/26-5/17	Arranged	Online
75694	T/R(7)	1/27-3/12	11:10am-1:35pm	CC-Blended
75708	S(7)	1/31-3/14	12-3pm	EC-Blended
76498	M/W(9)	2/23-5/13	6-8:50pm	Remote
75349	Arranged	2/23-5/17	Arranged	Online
76499	Arranged	2/23-5/17	Arranged	Online
75727	W(11)	2/25-5/13	1:25-2:50pm	Remote
75347	Arranged	3/16-5/10	Arranged	Online

PCA 620
Network+ Technician Certification

Learn to plan, install, configure, administer and troubleshoot a computer network as well as protocols, topologies, hardware and networking operating systems. Prepare for the CompTIA® Network+ certification exam. Credit course: DCOM 251. Prerequisite: Networking and Data Communications.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75604	Arranged	1/26-5/17	Arranged	Online
76497	R(8)	1/29-5/14	6-8:30pm	Remote

PCO 438
VMware Virtualization and Cloud Computing Certification

Prepare for the VMware VCP certification exam. Learn to install, configure, manage, maintain and troubleshoot virtual network infrastructure/cloud servers with VMware vSphere. Credit course: DCOM263. Prerequisite: Networking and Data Communications.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
76137	Arranged	1/26-5/17	Arranged	Online

PCA 610
Windows Server

Prepare for a career in computer networking. Learn to configure, manage and maintain servers installed with Microsoft Windows Server. Credit course: DCOM 202. Prerequisite: Networking and Data Communications or Windows Professional.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75480	Arranged	1/26-5/17	Arranged	Online

CYBERSECURITY
PCO 500
Certified Cloud Security Practitioner (CCSP) (NEW)

Prepare for the Certified Cloud Security Professional exam. Gain skills to design, manage and secure cloud data, applications and infrastructure. Prerequisite: Systems Security Certified Practitioner. Live online instruction.

Total Cost: \$1,595 (Tuition: \$50 Fees: \$1,545)

CRN#	Day/Ses.	Dates	Time	Location
76620	Arranged	1/12-3/15	Arranged	E2GC
76622	Arranged	5/11-7/12	Arranged	E2GC

PCO 462
Certified Information Systems Security Professional (CISSP)

Prepare for the CISSP certification exam with comprehensive coverage of risk management, asset security, architecture, network security, access management, security testing, operations and software development security. Prerequisite: Systems Security Certified Practitioner (SSCP).

Total Cost: \$1,995 (Tuition: \$50 Fees: \$1,945)

CRN#	Day/Ses.	Dates	Time	Location
75010	Arranged	3/09-5/10	Arranged	E2GC

PCO 388
Introduction to Cybersecurity

Gain an introduction into cybersecurity concepts and best practices. Implement cyber hygiene to protect assets and data stored in digital devices and in the cloud. Overview of personal safety and security risks for private information associated with using the internet and self-protection from cybercrime is provided. Credit course: DCOM 105.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75350	Arranged	1/26-5/17	Arranged	Online
75696	T(8)	1/27-5/12	1:25-3:30pm	CC-Blended
75713	W(8)	1/28-5/13	1:25-3:45pm	EC-Blended
75353	Arranged	2/23-5/17	Arranged	Online

PCP 445
Introduction to Firewalls

Hands-on introductory experience presented in evaluating, implementing and administering network-based firewalls. Credit course: DCOM 211. Prerequisite: Cisco II: Switching, Routing and Wireless Essentials.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75366	Arranged	1/26-3/14	Arranged	Online
75731	T/R(7)	1/27-3/12	9:35am-12:35pm	Remote
75702	W(7)	1/28-3/11	6-8:50pm	CC-Blended

PCA 594
Introduction to Information Security

Gain an introduction to information security, covering essentials, threats, strategies, cryptography, physical security, disaster recovery and computer forensics. Prepare for CompTIA® Security+ certification exam. Credit course: DCOM 258. Prerequisite: Network+ Technician Certification.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75369	Arranged	1/26-5/17	Arranged	Online
75953	R(15)	1/29-5/14	6-8:50pm	CC
75370	Arranged	3/16-5/10	Arranged	Online



PCP 261

Introduction to Intrusion

Detection/Prevention Systems

Learn about design, implementation and administration of intrusion detection/prevention systems, as well as practical experience working with these systems. Credit course: DCOM 212. Prerequisite: Introduction to Firewalls.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75368	Arranged	3/16-5/10	Arranged	Online
75733	T/R(7)	3/17-5/07	9:35am-12:35pm	Remote
75703	W(7)	3/18-5/06	6-8:50pm	CC-Blended

PCO 302

PenTest+ Certification

Learn to use various tools to exploit network-based and host-based system vulnerabilities for given scenarios by conducting a vulnerability analysis. Prepare for the CompTIA® PenTest+ certification exam. Credit course: DCOM 215. Prerequisite: Advanced Linux Administration and Introduction to Information Security.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75483	Arranged	1/26-5/17	Arranged	Online
75736	T(8)	1/27-5/12	12:45-3:40pm	Remote

PCO 278

Systems Security Certified Practitioner (SSCP)

Learn about access controls and security operations, monitoring and incident recovery, cryptography and network security, and systems and application security. Prepare for the Systems Security Certified Practitioner (SSCP) certification exam. Prerequisite: Introduction to Information Security.

Total Cost: \$1,795 (Tuition: \$50 Fees: \$1,745)

CRN#	Day/Ses.	Dates	Time	Location
75018	Arranged	1/12-3/15	Arranged	E2GC

DIGITAL FORENSICS

PCP 779

Digital Forensics I

Gain an overview of digital forensics. Perform forensic procedures for seizure, preservation and documentation of electronic evidence. Use forensic tools to authenticate and analyze digital information for possible use as evidence in civil, criminal or administrative cases. Credit course: DCOM 150. Prerequisite: Networking and Data Communications.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75701	M(8)	1/26-5/11	1:25-3:25pm	CC-Blended
75364	Arranged	1/26-5/17	Arranged	Online

PCO 305

Digital Forensics II

Learn to implement a methodological digital forensics analysis with hands-on exercises using various forensics tools. Topics include investigation techniques such as password cracking, encryption technology, in-depth imaging analysis and investigating browser history. Credit course: DCOM 250. Prerequisite: Digital Forensics I.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75601	Arranged	1/26-5/17	Arranged	Online

IT AND CYBERSECURITY NEW HORIZONS ONLINE COURSES

Live online courses in AWS, Azure, CompTIA, EC-Council and Microsoft offered in partnership with New Horizons. For details, go to ccbcmd.edu/newhorizons.

PCO 444

AWS Cloud Practitioner Essentials

Gain an overall understanding of the Amazon Web Services (AWS) Cloud and prepare for the AWS Certified Cloud Practitioner exam.

Total Cost: \$695 (Tuition: \$75 Fees: \$620)

CRN#	Day/Ses.	Dates	Time	Location
76667	T(1)	2/3	9 a.m.-5 p.m.	NHZ
76672	R(1)	4/9	9 a.m.-5 p.m.	NHZ

PCO 394

Architecting on AWS

Learn to design resilient and secure IT solutions using Amazon Web Services (AWS), guided by best practices and real-life scenarios. Topics include account security, networking, storage, databases, automation, containers, serverless architecture, and backup and recovery. Prerequisite: AWS Cloud Practitioner Essentials.

Total Cost: \$2,025 (Tuition: \$200 Fees: \$1,825)

CRN#	Day/Ses.	Dates	Time	Location
76668	W/R/F(3)	2/4-6	9 a.m.-5 p.m.	NHZ
76671	M/T/W(3)	4/6-8	9 a.m.-5 p.m.	NHZ

PCO 445

AWS Technical Essentials

Discover Amazon Web Services (AWS) Cloud services and solutions. Gain fundamental knowledge to identify AWS services, make informed IT decisions based on business needs and start working with AWS. Prerequisite: AWS Cloud Practitioner Essentials.

Total Cost: \$695 (Tuition: \$75 Fees: \$620)

CRN#	Day/Ses.	Dates	Time	Location
76669	M(1)	3/9	9 a.m.-5 p.m.	NHZ

PCO 446

Cloud Operations on AWS

Learn to manage and automate Amazon Web Services (AWS) network and system deployments. Master installing, configuring, automating, monitoring, securing and troubleshooting. Prepare for the AWS Certified SysOps Administrator exam.

Prerequisite: AWS Technical Essentials.

Total Cost: \$2,025 (Tuition: \$200 Fees: \$1,825)

CRN#	Day/Ses.	Dates	Time	Location
76670	W/R/F(3)	3/11-13	9 a.m.-5 p.m.	NHZ

AZURE

Course#	CRN	Course Title	Date/Time
PCO 361	76684	Configuring and Operating Windows Virtual Desktop on Microsoft Azure	3/24-27 9 a.m.-5 p.m.

Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

PCO 370	76662	Designing and Implementing a Data Science Solution on Azure	2/16-19 9 a.m.-5 p.m.
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Total Cost: \$1,965 (Tuition: \$100 Fees: \$1,865)

PCO 366	76666	Designing and Implementing Microsoft Azure Networking Solution	2/25-27 9 a.m.-5 p.m.
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Total Cost: \$1,895 (Tuition: \$200 Fees: \$1,695)

PCO 366	76709	Designing and Implementing Microsoft Azure Networking Solution	5/27-29 9 a.m.-5 p.m.
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Total Cost: \$1,895 (Tuition: \$200 Fees: \$1,695)

PCO 362	76658	Developing Solutions for Microsoft Azure	2/2-6 9 a.m.-5 p.m.
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Total Cost: \$2,995 (Tuition: \$200 Fees: \$2,795)

PCO 362	76687	Developing Solutions for Microsoft Azure	4/6-10 9 a.m.-5 p.m.
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Total Cost: \$2,995 (Tuition: \$200 Fees: \$2,795)

PCO 360	76664	Microsoft Azure Administrator	2/17-20 9 a.m.-5 p.m.
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Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

PCO 360	76681	Microsoft Azure Administrator	3/17-20 9 a.m.-5 p.m.
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Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

PCO 360	76688	Microsoft Azure Administrator	4/21-24 9 a.m.-5 p.m.
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Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

PCO 360	76706	Microsoft Azure Administrator	5/19-22 9 a.m.-5 p.m.
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Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

PCO 364	76682	Microsoft Azure Security Technologies	3/23-26 9 a.m.-5 p.m.
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Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

PCO 364	76707	Microsoft Azure Security Technologies	5/26-29 9 a.m.-5 p.m.
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Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)

COMPTIA®

Course#	CRN	Course Title	Date/Time
PCO 401	76699	CompTIA Penetration Testing Certification (PenTest+)	2/2-6 9 a.m.-5 p.m.

Total Cost: \$3,295 (Tuition: \$200 Fees: \$3,095)

PCO 402	76701	CompTIA Security+ Certification	2/2-6 9 a.m.-5 p.m.
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Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)

PCO 402	76703	CompTIA Security+ Certification	3/16-20 9 a.m.-5 p.m.
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Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)

PCO 402	76704	CompTIA Security+ Certification	4/6-10 9 a.m.-5 p.m.
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Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)

PCO 402	76708	CompTIA Security+ Certification	5/18-22 9 a.m.-5 p.m.
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EC-COUNCIL

Course#	CRN	Course Title	Date/Time
PCO 485	76660	EC-Council Certified Ethical Hacker (CEH)	2/9-13 9 a.m.-5 p.m.
Total Cost: \$3,395 (Tuition: \$200 Fees: \$3,195)			
PCO 486	76685	EC-Council Certified Network Defense (CND)	3/30-4/3 9 a.m.-5 p.m.
Total Cost: \$3,740 (Tuition: \$200 Fees: \$3,540)			

MICROSOFT

Course#	CRN	Course Title	Date/Time
PCO 367	76659	Administering Windows Server Hybrid Core Infrastructure	2/2-5 9 a.m.-5 p.m.
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO 367	76686	Administering Windows Server Hybrid Core Infrastructure	4/6-9 9 a.m.-5 p.m.
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO 390	76680	Configuring Windows Server Hybrid Advanced Services	3/9-12 9 a.m.-5 p.m.
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO 379	76663	Microsoft Cybersecurity Architect	2/16-19 9 a.m.-5 p.m.
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO 381	76665	Microsoft Identity and Access Administrator	2/23-26 9 a.m.-5 p.m.
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO 380	76657	Microsoft Security Operations Analyst	1/26-29 9 a.m.-5 p.m.
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO 380	76683	Microsoft Security Operations Analyst	3/23-26 9 a.m.-5 p.m.
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO 380 76705		Microsoft Security Operations Analyst	5/18-21 9 a.m.-5 p.m.
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			

IT AND CYBERSECURITY ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO. For details, go to ed2go.com/ccbconline.

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course#	CRN#	Course Title	Dates
PCA 435	74656	Basic CompTIA A+ Certification Prep	1/14-3/6
PCA 435	74866	Basic CompTIA A+ Certification Prep	3/18-5/8
PCA 435	74978	Basic CompTIA A+ Certification Prep	5/13-7/3
PCA 436	74788	Intermediate CompTIA A+ Certification Prep	1/14-3/6
PCA 436	74868	Intermediate CompTIA A+ Certification Prep	3/18-5/8
PCA 436	74980	Intermediate CompTIA A+ Certification Prep	5/13-7/3
PCA 437	74655	Advanced CompTIA A+ Certification Prep	1/14-3/6
PCA 437	74864	Advanced CompTIA A+ Certification Prep	3/18-5/8
PCA 437	74976	Advanced CompTIA A+ Certification Prep	5/13-7/3
PCP 881	74657	CompTIA Network+ Certification Prep	1/14-3/6
PCP 881	74867	CompTIA Network+ Certification Prep	3/18-5/8
PCP 881	74979	CompTIA Network+ Certification Prep	5/13-7/3

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course#	CRN#	Course Title	Dates
PCP 107	74791	Introduction to Networking	1/14-3/6
PCP 107	74871	Introduction to Networking	3/18-5/8
PCP 107	74983	Introduction to Networking	5/13-7/3
PCP 160	74789	Intermediate Networking	1/14-3/6
PCP 160	74869	Intermediate Networking	3/18-5/8
PCP 160	74981	Intermediate Networking	5/13-7/3
PCP 655	74792	Introduction to PC Security	1/14-3/6
PCP 655	74873	Introduction to PC Security	3/18-5/8
PCP 655	74985	Introduction to PC Security	5/13-7/3
PCA 425	74793	Introduction to PC Troubleshooting	1/14-3/6
PCA 425	74874	Introduction to PC Troubleshooting	3/18-5/8
PCA 425	74986	Introduction to PC Troubleshooting	5/13-7/3
PCP 626	74794	Wireless Networking	1/14-3/6
PCP 626	74876	Wireless Networking	3/18-5/8
PCP 626	74987	Wireless Networking	5/13-7/3

COMPUTER PROGRAMMING

PCA 886

C++ Programmer

Prepare for a career as an entry-level C++ programmer writing, modifying and testing C++ code for browsers, operating systems, applications and gaming.

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
75020	Arranged	3/9-5/10	Arranged	E2GC

PCA 490

Introduction to Programming

Master the basics. Develop problem-solving skills, use accepted programming practices and explore algorithm design, data structures and fundamental syntax of an object-oriented language. Credit course: CSIT 210.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
76345	M/W(14)	1/26-5/13	12:20-2:05pm	CC-Blended
76344	Arranged	1/26-5/17	Arranged	Online
76346	W(8)	1/28-5/13	6-9:45pm	Remote

PCA 806

Oracle SQL and PL/SQL Developer Module 1

Prepare for a career as an entry-level Oracle SQL developer, designing relational databases and writing code that interacts with stored data to complete functional requirements for a business. Must register for modules 1 and 2.

Total Cost: \$497 (Tuition: \$10 Fees: \$487)

CRN#	Day/Ses.	Dates	Time	Location
75028	Arranged	2/9-4/12	Arranged	E2GC

PCA 807

Oracle SQL and PL/SQL Developer Module 2

Must register for modules 1 and 2.

Total Cost: \$498 (Tuition: \$10 Fees: \$488)

CRN#	Day/Ses.	Dates	Time	Location
75029	Arranged	4/13-6/14	Arranged	E2GC

PCO 503

SQL Querying Fundamentals – Part 1

Gain skills in data analytics for operations, finance, IT or data science and database programming with hands-on experience writing queries, formatting results and applying functions in SQL Server. Live online instruction.

Total Cost: \$695 (Tuition: \$75 Fees: \$620)

CRN#	Day/Ses.	Dates	Time	Location
76719	F(1)	2/27	9a.m.-5p.m.	NHZ
76721	M(1)	4/13	9a.m.-5p.m.	NHZ
76723	W(1)	5/27	9a.m.-5p.m.	NHZ

PCO 504

SQL Querying Fundamentals – Part 2

Level up your SQL skills with advanced queries, table structuring, data storage control and operations to retrieve, manipulate and secure data. Live online instruction. Prerequisite: SQL Querying Fundamentals – Part 1.

Total Cost: \$695 (Tuition: \$75 Fees: \$620)

CRN#	Day/Ses.	Dates	Time	Location
76720	R(1)	3/26	9a.m.-5p.m.	NHZ
76722	W(1)	5/6	9a.m.-5p.m.	NHZ

PCA 797

Python Developer Module 1

Prepare for a career as an entry-level Python programmer, writing code for web development, data analysis, scientific computing and machine learning or artificial intelligence. Must register for modules 1 and 2.

Total Cost: \$497 (Tuition: \$10 Fees: \$487)

CRN#	Day/Ses.	Dates	Time	Location
75030	Arranged	2/9-4/12	Arranged	E2GC

PCA 798

Python Developer: Module 2

Must register for modules 1 and 2.

Total Cost: \$498 (Tuition: \$10 Fees: \$488)

CRN#	Day/Ses.	Dates	Time	Location
75031	Arranged	4/13-6/14	Arranged	E2GC



COMPUTER PROGRAMMING ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO.
For details, go to ed2go.com/ccbconline.

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course#	CRN#	Course Title	Dates
PCP 333	76195	Introduction to Programming	1/14-3/6
PCP 333	76232	Introduction to Programming	3/18-5/8
PCP 333	76246	Introduction to Programming	5/13-7/3
PCA 667	76192	Introduction to C++ Programming	1/14-3/6
PCA 667	76230	Introduction to C++ Programming	3/18-5/8
PCA 667	76244	Introduction to C++ Programming	5/13-7/3
PCA 668	76189	Introduction to C# Programming	1/14-3/6
PCA 668	76229	Introduction to C# Programming	3/18-5/8
PCA 668	76243	Introduction to C# Programming	5/13-7/3
PCA 666	76193	Introduction to Java Programming	1/14-3/6
PCA 666	76231	Introduction to Java Programming	3/18-5/8
PCA 666	76245	Introduction to Java Programming	5/13-7/3
PCP 139	76185	Intermediate Java Programming	1/14-3/6
PCP 139	76203	Intermediate Java Programming	3/18-5/8
PCP 139	76238	Intermediate Java Programming	5/13-7/3
PCP 187	76199	Introduction to SQL	1/14-3/6
PCP 187	76235	Introduction to SQL	3/18-5/8
PCP 187	76249	Introduction to SQL	5/13-7/3
PCP 318	76187	Intermediate SQL	1/14-3/6
PCP 318	76204	Intermediate SQL	3/18-5/8
PCP 318	76241	Intermediate SQL	5/13-7/3
PCP 275	76197	Introduction to Python Programming	1/14-3/6
PCP 275	76234	Introduction to Python Programming	3/18-5/8
PCP 275	76248	Introduction to Python Programming	5/13-7/3
PCP 269	76200	Introduction to Visual Basic	1/14-3/6
PCP 269	76236	Introduction to Visual Basic	3/18-5/8
PCP 269	76250	Introduction to Visual Basic	5/13-7/3
PCP 274	76188	Intermediate Visual Basic	1/14-3/6
PCP 274	76205	Intermediate Visual Basic	3/18-5/8
PCP 274	76242	Intermediate Visual Basic	5/13-7/3

WEB DEVELOPMENT

PCA 884

JavaScript Developer Module 1

Prepare for a career as an entry-level JavaScript developer, developing and implementing websites, web applications and interactive web interfaces using JavaScript. Must register for modules 1 and 2.

Total Cost: \$1,000 (Tuition: \$20 Fees: \$980)

CRN#	Day/Ses.	Dates	Time	Location
75023	Arranged	2/9-4/12	Arranged	E2GC

PCA 885

JavaScript Developer Module 2

Must register for modules 1 and 2.

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
75026	Arranged	4/13-6/14	Arranged	E2GC

WEB DEVELOPMENT ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO.
For details, go to ed2go.com/ccbconline.

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course#	CRN#	Course Title	Dates
PCA 567	74470	Creating Mobile Apps with HTML5	1/14-3/6
PCA 567	74512	Creating Mobile Apps with HTML5	3/18-5/8
PCA 567	74480	Creating Mobile Apps with HTML5	5/13-7/3
PCO 105	74472	Creating Web Pages	1/14-3/6
PCO 105	74515	Creating Web Pages	3/18-5/8
PCO 105	74481	Creating Web Pages	5/13-7/3
PCP 480	74468	Advanced Web Pages	1/14-3/6
PCP 480	74487	Advanced Web Pages	3/18-5/8
PCP 480	74479	Advanced Web Pages	5/13-7/3
PCA 658	74473	Creating WordPress Websites	1/14-3/6
PCA 658	74518	Creating WordPress Websites	3/18-5/8
PCA 658	74482	Creating WordPress Websites	5/13-7/3
PCA 569	74475	Creating WordPress Websites II	1/14-3/6
PCA 569	74519	Creating WordPress Websites II	3/18-5/8
PCA 569	74483	Creating WordPress Websites II	5/13-7/3
PCP 186	74476	Designing Effective Websites	1/14-3/6
PCP 186	74521	Designing Effective Websites	3/18-5/8
PCP 186	74484	Designing Effective Websites	5/13-7/3
PCA 606	74477	Introduction to CSS3 and HTML5	1/14-3/6
PCA 606	74522	Introduction to CSS3 and HTML5	3/18-5/8
PCA 606	74485	Introduction to CSS3 and HTML5	5/13-7/3
PCP 748	74478	Introduction to JavaScript	1/14-3/6
PCP 748	74523	Introduction to JavaScript	3/18-5/8
PCP 748	74486	Introduction to JavaScript	5/13-7/3

BASIC COMPUTERS

PCO 301

Computer Literacy

Gain basic digital technology skills from topics like introduction to PC hardware and software, improving typing skills, operating in a Windows environment, understanding and using different web browsers, internet storage and online meeting tools.

Total Cost: \$309 (Tuition: \$93 Fees: \$216)

CRN#	Day/Ses.	Dates	Time	Location
75964	M/W(6)	1/26-2/11	6-8:30pm	DC
76057	T/R(6)	4/14-4/30	6-8:30pm	EC

PCA 872

Technology Skills for Today's Workplace

Update your skills for today's workplace with courses on Microsoft Windows 10, Outlook, Excel and Word, plus Office 365, Google Drive, WebEx for meetings and cybersecurity to keep information secure. This is a blended-format course with classes held in-person on campus and additional work online.

Total Cost: \$599 (Tuition: \$180 Fees: \$419)

CRN#	Day/Ses.	Dates	Time	Location
75744	M/W(10)	1/21-2/23	6-9:15pm	EC
	Arranged	1/21-2/23	Arranged	Online

MAR 015

Technology for Marketing Assistants

This class offers a broad overview of media creation software for marketing support staff and non-designers with experience in Microsoft 365 or who completed Technology Skills for Workplace Success. This is a blended-format course with classes held in-person on campus and additional work online.

Total Cost: \$695 (Tuition: \$209 Fees: \$486)

CRN#	Day/Ses.	Dates	Time	Location
75751	T/R(10)	4/7-5/7	6-9:15pm	EC
	Arranged	4/7-5/7	Arranged	Online

PCO 484

Windows 11 Introduction

Master the basics of Microsoft's latest operating system, Windows 11. Learn to use File Explorer, manage files, create text documents, edit photos and protect your data.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76152	S(1)	1/24	8:30am-4:30pm	EC
76311	M/W(3)	2/23-3/2	6-8:30pm	OM
76156	S(1)	3/14	8:30am-4:30pm	HV
76160	T(2)	4/28-5/5	8:30am-4:30pm	DC

BASIC COMPUTERS ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO.
For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course	CRN#	Course Title	Dates
PCP 660	76001	Keyboarding	1/14-3/6
PCP 660	76002	Keyboarding	3/18-5/8
PCP 660	76000	Keyboarding	5/13-7/3

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course	CRN#	Course Title	Dates
PCA 681	75956	Computer Skills for the Workplace	1/14-3/6
PCA 681	75957	Computer Skills for the Workplace	4/15-6/5
PCP 044	75998	Introduction to Windows 10	1/14-3/6
PCP 044	75999	Introduction to Windows 10	5/13-7/3
PCO 436	76021	Introduction to Windows 11	2/11-4/3
PCO 436	76022	Introduction to Windows 11	4/15-6/5

MICROSOFT OFFICE

MICROSOFT OFFICE SPECIALIST EXPERT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

A Microsoft Office Specialist Expert certification is a recognized credential that signifies a deep level of knowledge and technical skills for the Office suite. Students must register for all four modules at the same time.

REQUIRED COURSES:

- Microsoft Office Specialist (MOS) Expert Certification Training – Modules 1–4


PCO 448
**Microsoft Office Specialist (MOS)
Expert Certification Training – Module 1**

Total Cost: \$800 (Tuition: \$20 Fees: \$780)

CRN#	Day/Ses.	Dates	Time	Location
75947	Arranged	2/9-3/9	Arranged	E2GC

PCO 449
**Microsoft Office Specialist (MOS)
Expert Certification Training – Module 2**

Total Cost: \$800 (Tuition: \$20 Fees: \$780)

CRN#	Day/Ses.	Dates	Time	Location
75948	Arranged	3/10-4/6	Arranged	E2GC

PCO 450
**Microsoft Office Specialist (MOS)
Expert Certification Training – Module 3**

Total Cost: \$573 (Tuition: \$20 Fees: \$553)

CRN#	Day/Ses.	Dates	Time	Location
75951	Arranged	4/7-5/11	Arranged	E2GC

PCO 451
**Microsoft Office Specialist (MOS)
Expert Certification Training – Module 4**

Total Cost: \$572 (Tuition: \$20 Fees: \$552)

CRN#	Day/Ses.	Dates	Time	Location
75952	Arranged	5/12-6/15	Arranged	E2GC

ADDITIONAL MICROSOFT OFFICE COURSES
PCO 418
Microsoft Office Introduction Suite

Learn the basics and new features of MS Office Word, Excel and PowerPoint with step-by-step guidance. Topics include common functions, creating/editing documents, spreadsheets, and presentations. Recommended prerequisites: Windows Introduction or equivalent knowledge.

Total Cost: \$595 (Tuition: \$179 Fees: \$416)

CRN#	Day/Ses.	Dates	Time	Location
76080	S(4)	2/7-28	8:30am-4:30pm	EC
76083	S(4)	5/9-30	8:30am-4:30pm	OM

PCA 868
Microsoft Office 365 Essential Skills

Access Microsoft Word, Excel, PowerPoint and Outlook easily with Office 365. Collaborate seamlessly with others. This course helps you unlock the full potential of this powerful online suite. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75962	M(3)	3/9-16	6-8:30pm	EC
75963	M/W(3)	5/4-11	6-8:30pm	EC

PCA 887
Excel Introduction for Office 365

Gain the basic concepts and skills needed to start being productive with Microsoft Excel Arranged. Learn how to create and save worksheets that contain various kinds of calculations and formatting. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76282	T/R(3)	4/14-21	6-8:30pm	Zoom

PCO 419
Microsoft Excel Introduction

Gain the skills needed to start being productive with Microsoft Excel. Learn how to create, save, share and print worksheets that contain various kinds of calculations and formatting. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76086	M/W(3)	1/12-21	6-8:30pm	EC
76165	T/R(3)	3/3-10	6-8:30pm	OM

PCO 420
Microsoft Excel Intermediate

Master complex workbooks, advanced functions, data analysis, impactful charts and collaboration in Excel. Prerequisite: Microsoft Excel Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76166	Arranged	2/2-9	Arranged	EC
76167	T/R(3)	3/17-24	6-8:30pm	OM

PCO 421
Microsoft Excel Advanced

Learn to handle data from different sources, create conditional outputs, manipulate dates and text and automate tasks. Prerequisite: Microsoft Excel Intermediate or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76168	M/W(3)	4/13-20	6-8:30pm	OM

PCO 422
Microsoft Excel Complete

Combine Microsoft Excel Introduction, Intermediate and Advanced courses to experience full Excel training. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$495 (Tuition: \$149 Fees: \$346)

CRN#	Day/Ses.	Dates	Time	Location
76169	S(3)	5/2-16	8:30am-4:30pm	HV

PCO 415
Microsoft PowerPoint Complete

Combine Microsoft PowerPoint Introduction and Advanced courses for full PowerPoint training. Recommended: Windows introduction or equivalent knowledge.

Total Cost: \$395 (Tuition: \$119 Fees: \$276)

CRN#	Day/Ses.	Dates	Time	Location
76315	T/R(6)	5/5-21	6-8:30pm	EC

PCA 888
Word Introduction for Office 365

Learn the basic concepts and skills to start being productive with Microsoft Word Online and how to create, format and set up a document, and how to add graphics and tables.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75974	T/R(3)	2/10-17	6-8:30pm	Zoom

PCO 407
Microsoft Word Introduction

Learn the basics of Microsoft Word, including creating, formatting and setting up documents with graphics and tables. Recommended prerequisites: Windows Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76069	M/W(3)	1/26-2/2	6-8:30pm	DC

PCO 408
Microsoft Word Intermediate

Learn advanced Microsoft Word features like formats, styles, templates, tables, charts, themes and mail merge. Prerequisite: Microsoft Word Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76073	M/W(3)	2/9-16	6-8:30pm	DC

PCO 409
Microsoft Word Advanced

Learn advanced formatting, document management, references, macros and forms in the latest Microsoft Word. Prerequisite: Intermediate knowledge of Microsoft Word or equivalent.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76075	M/W(3)	2/23-3/2	6-8:30pm	DC

PCO 425
Microsoft Word Complete

Combining Microsoft Word Introduction, Intermediate and Advanced courses will give you full Microsoft Word training with the latest Office version. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$495 (Tuition: \$149 Fees: \$346)

CRN#	Day/Ses.	Dates	Time	Location
76266	S(3)	4/18-5/2	8:30am-4:30pm	CC



MICROSOFT OFFICE ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO.
For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course	CRN#	Course Title	Dates
PCP 957	75972	Introduction to Microsoft Outlook	2/11-4/03

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course	CRN#	Course Title	Dates
PCA 826	75966	Introduction to Microsoft Access 2019	1/14-3/6
PCA 826	75967	Introduction to Microsoft Access 2019	5/13-7/3
PCA 822	75968	Introduction to Microsoft Excel 2019	2/11-4/3
PCA 822	75970	Introduction to Microsoft Excel 2019	5/13-7/3
PCA 823	75960	Intermediate Excel 2019	3/18-5/8
PCA 823	75958	Intermediate Excel 2019	5/13-7/3
PCA 824	75955	Advanced Microsoft Excel 2019	4/15-6/5
PCA 820	75994	Introduction to Microsoft Word 2019	3/18-5/8
PCA 821	75965	Intermediate Microsoft Word 2019	4/15-6/5
PCA 821	75961	Intermediate Microsoft Word 2019	5/13-7/3
PCA 825	76009	Introduction to Microsoft PowerPoint 2019	2/11-4/3
PCA 825	76010	Introduction to Microsoft PowerPoint 2019	5/13-7/3

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course	CRN#	Course Title	Dates
PCP 793	76003	Microsoft Excel – Pivot Tables	4/15-6/5

Total Cost: \$595 (Tuition: \$20 Fees: \$575)

Course	CRN#	Course Title	Dates
PCO 423	75944	Microsoft Excel Certification Online Training	3/9-4/13
PCO 417	75945	Microsoft Outlook Certification Online Training	4/13-5/11
PCO 411	75943	Microsoft Word Certification Online Training	1/12-2/9

BUSINESS SOLUTIONS

PCA 869

Microsoft Teams: From Configuration to Collaboration

Master Microsoft Teams in Office 365 to effectively collaborate with remote teams through email, online meetings and file sharing. Enhance your communication skills and productivity today. Recommended: Microsoft Office 365 Essential Skills or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75969	T/R(3)	2/10-17	6-8:30pm	HV

PCO 285

Microsoft Project

Learn to create a project plan in Microsoft Project, including scheduling, resource allocation, progress tracking, budget management and workload analysis. Prerequisites: Windows Intro and basic project management knowledge.

Total Cost: \$459 (Tuition: \$138 Fees: \$321)

CRN#	Day/Ses.	Dates	Time	Location
76050	S(2)	2/21-28	8:30am-4:30pm	EC
76052	S(2)	5/23-30	8:30am-4:30pm	OM

PCO 340

Using Google G Suite

Learn how Google G Suite offers various productivity apps like Gmail, Google Drive, Docs, Slides, Drawings, Sheets, Forms, Hangouts, Calendar and Sites, providing robust features and functionalities for efficient work.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
76060	S(2)	2/21-28	8:30am-4:30pm	EC
76063	S(2)	4/18-25	8:30am-4:30pm	OM

BUSINESS SOLUTIONS ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO.
For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course	CRN#	Course Title	Dates
PCA 685	76005	Understanding Cloud Computing	3/18-5/8
PCA 685	76006	Understanding Cloud Computing	5/13-7/3

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course	CRN#	Course Title	Dates
PCO 437	76007	Getting Started with Google Workspace	1/14-3/6
PCO 443	76019	Introduction to SharePoint 2019	3/18-5/8
PCO 443	76020	Introduction to SharePoint 2019	5/13-7/3

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course	CRN#	Course Title	Dates
PCA 829	76011	Introduction to Microsoft Project 2019	3/18-5/8
PCA 425	76016	Introduction to PC Troubleshooting	1/14-3/6
PCA 425	76017	Introduction to PC Troubleshooting	4/15-6/5

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DATA ANALYSIS

PCO 341

Google Analytics: Foundation

Discover how Google Analytics can help you evaluate website traffic, improve online advertising and increase conversions. Start by creating a Google Analytics account in this foundational course.

Total Cost: \$369 (Tuition: \$111 Fees: \$258)

CRN#	Day/Ses.	Dates	Time	Location
76065	T/R(5)	3/2-18	6-8:30pm	EC

PCO 286

Microsoft Excel for Office 365:

Data Analysis with PivotTables

Take advantage of the power of advanced PivotTable features to analyze your raw data and create PivotCharts. Prerequisite: Microsoft Excel Introduction or equivalent knowledge.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
76281	M/W(2)	1/26-28	6-8:30pm	Zoom
76054	M/W(2)	1/26-28	6-8:30pm	DC

PCO 287

Microsoft Excel for Office 365:

Data Analysis with Power Pivot

Use Microsoft Excel Power Pivot to organize, manipulate and report on large amount of data in the best way possible. Recommended: Excel 2019 Advanced or equivalent Knowledge. Prerequisite: Microsoft Excel Introduction or equivalent knowledge.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
76280	M/W(2)	3/16-18	6-8:30pm	Zoom

DESKTOP PUBLISHING AND GRAPHICS

DESKTOP PUBLISHING AND GRAPHICS ED2GO ONLINE COURSES

Online courses are offered in partnership with Ed2GO. For details, go to ed2go.com/ccbconline.

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course	CRN#	Course Title	Dates
PCP 248	75996	Introduction to Photoshop CS	4/15-6/5
PCP 248	75995	Introduction to Photoshop CS	5/13-7/3
PCA 665	76013	Introduction to Microsoft Publisher	3/18-5/8
PCA 665	76014	Introduction to Microsoft Publisher	4/15-6/5

DIGITAL ACCESSIBILITY

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn to design, develop and maintain accessible digital platforms in compliance with legal standards. Gain a deep understanding of Web Content Accessibility Guidelines (WCAG), assistive technologies and best practices, to ensure usability for people with disabilities. Recommended: Microsoft Office 365 Essential Skills or equivalent knowledge.

REQUIRED COURSES:

- Overview of Digital Accessibility
- Document Accessibility 101: Crafting Inclusive Content
- Mastering Accessibility in Excel and PowerPoint Presentations
- Mastering Accessibility in Google Workspace

PCO 480

Overview of Digital Accessibility

Integrate accessibility best practices into your business. Gain essential knowledge, including guidelines, legal requirements and assistive technologies to ensure inclusivity for all.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76267	T/R(3)	1/27-2/3	6-8:30pm	EC
76272	S(1)	5/2	9am-4:30pm	HV

PCO 482

Document Accessibility 101:

Crafting Inclusive Content

Create accessible, compliant documents that boost usability. Perfect for professionals working with Microsoft Word, PDFs and Outlook emails.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76277	T/R(3)	2/10-17	6-8:30pm	EC
76144	S(1)	5/9	9am-4:30pm	HV

PCO 481

Mastering Accessibility in Excel

and PowerPoint Presentations

Unlock the accessibility features in Excel and PowerPoint to create inclusive, compliant spreadsheets and presentations that everyone can easily use and enjoy.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76274	T/R(3)	2/19-26	6-8:30pm	EC
76145	S(1)	5/16	9am-4:30pm	HV

PCO 483

Mastering Accessibility in Google Workspace

Learn to make Google Workspace tools more accessible and inclusive. Perfect for professionals using Google Docs, Sheets, Slides and Gmail in business environments.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76149	T/R(3)	3/3-10	6-8:30pm	EC
76146	S(1)	5/23	9am-4:30pm	HV

CCBC ONLINE LEARNING PARTNERS

ED2GO

Working with our vendor, ED2GO, we offer a variety of fully online career-focused programs including Microsoft certification, cybersecurity, cloud computing, event management and design, and travel agent training. There's also a wide range of professional development and personal enrichment courses, including Introduction to Interior Design, Discover Sign Language and Introduction to Health and Healing. For a full listing of classes, go to ed2go.com/ccbconline.

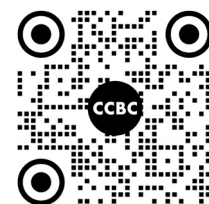
WINTER/SPRING COURSE DATES:

November 12
December 17
January 14
February 11
March 18
April 15
May 15

LERN

The Learning Resource Network (LERN) is a nationally recognized leader in continuing education programming. In partnership with LERN's UGotClass, CCBC offers in-demand business courses in e-marketing, social media, podcasting and business negotiations.

For a complete listing of classes, scan or click:





CRIMINAL JUSTICE AND LEGAL STUDIES

Protect, advocate, serve and advance. Make your case for a just future.

Workforce Training Options

- E-Discovery Specialist
- Private Investigator
- Special Police Officer

Degree and Certificate Program Areas

- Criminal Justice Studies
- Legal Studies
- Paralegal Studies



Scan or click the QR code to explore this category further on our website.

6,705 LAW ENFORCEMENT OFFICERS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



PRIVATE INVESTIGATOR

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Private investigators conduct investigative work, including verifying background information, locating missing persons, conducting surveillance and more.

REQUIRED COURSES:

- Introduction to Criminal Justice
- Criminal Law
- Private Investigation
- Criminal Justice and the Constitution

SSP 436

Introduction to Criminal Justice

Explore the history, philosophy and impact of policing, courts and corrections. Learn about local, state and federal agencies, and careers in criminal justice. Credit course: CRJU 101.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74219	Arranged	1/26-5/17	Arranged	Online
74220	T/R (30)	1/27-5/17	9:35-11am	EC

SSP 261

Criminal Law

It is important to understand criminal law when working as a private investigator. Study criminal law as it is applied at local, state and federal levels, examine elements of crimes as prosecuted in a court of law, and learn the sources and types of criminal law. Credit course: CRJU 120.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74216	Arranged	1/26-5/17	Arranged	Online

SSP 259

Criminal Justice and the Constitution

Learn about the development of the U.S. Constitution, the Bill of Rights and the Fourteenth Amendment and how they impact criminal justice. Discuss the U.S. Supreme Court and its authority to interpret the constitution and laws, civil liability and its relationship to criminal law, double jeopardy and constitutional issues such as judicial review, criminal rights and due process. Credit course: CRJU 122.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74218	M/W(29)	1/26-5/17	11:15am-12:40pm	EC

SPECIAL POLICE OFFICER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn the role of a special police officer, criminal law and matters, crime prevention and control, court procedure, first aid, CPR and defensive tactics. Students must register for both courses at the same time.

REQUIRED COURSES:

- Special Police Officer Initial Training – Defensive Tactics and Use of Force
- Special Police Officer Initial Training – Fundamentals of Policing

SSP 455

Special Police Officer Initial Training – Defensive Tactics and Use of Force

Prepare for a special police officer commission! Learn weaponless defense, restraining devices, prisoner transport, use of force laws and de-escalation techniques. Corequisite: Fundamentals of Policing.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
75596	M-F(15)	4/20-5/8	8am-4pm	DC

SSP 456

Special Police Officer Initial Training – Fundamentals of Policing

Prepare for a special police officer commission! Learn about criminal law, crime prevention, court procedures, civil disorder, first aid/CPR and public interaction. Corequisite: Defensive Tactics and Use of Force.

Total Cost: \$750 (Tuition: \$225 Fees: \$525)

CRN#	Day/Ses.	Dates	Time	Location
75595	M-F(15)	4/20-5/8	8am-4pm	DC

SPECIAL POLICE OFFICER TRAINING CONTINUING EDUCATION UNITS (CEUS)

SSP 312

SPO 12-Hour In-service Training

This 12-hour in-service training for special police officers covers crime prevention, patrol techniques, criminal matters and arrest/search/seizure procedures. Essential for day-to-day operations and SPO commission.

Total Cost: \$279 (Tuition: \$84 Fees: \$195)

CRN#	Day/Ses.	Dates	Time	Location
75598	F(2)	3/20-27	9am-4pm	DC



LEGAL STUDIES

LAW 029

Introduction to Law

Get a fundamental understanding of the American legal system. Topics include the working structure of our government, procedural issues in the courts, specific concepts of law, the distinctive characteristics of criminal law and procedure, and the roles of various legal professionals. Credit course: LGST 101.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74782	Arranged	1/26-5/17	Arranged	Online
74783	Arranged	2/23-5/17	Arranged	Online
74784	Arranged	3/16-5/10	Arranged	Online

LAW 024

Business Law I

Learn the fundamentals of business law, including sources of law, court roles, alternative dispute resolution, torts, contracts, criminal law, sales, warranties, product liability, agency, intellectual property and business ethics. Credit course: MNGT 140.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74775	Arranged	1/26-3/14	Arranged	Online
74776	Arranged	2/23-5/17	Arranged	Online
74777	Arranged	3/16-5/10	Arranged	Online

LAW 025

Business Law II

Learn Maryland business formation fundamentals, covering real and personal property, estates, trusts, secured transactions, negotiable instruments, business organizations, debtor-creditor law, government regulations and the legal and ethical duties of accountants. Credit course: MNGT 141.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74778	Arranged	3/16-5/10	Arranged	Online

LAW 031

Administrative Law

Examine the functions of administrative agencies, including rulemaking, adjudications, due process, APA, regulations, pleadings for hearings and FOIA requests. Credit course: LGST 205

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74785	Arranged	1/26-5/17	Arranged	Online

LAW 026

Employment Law

This course helps employers and managers understand their rights and responsibilities under employment law, covering constitutional issues, discrimination, unionization and current trends for effective management. Credit course: LGST 209

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
74780	Arranged	1/26-5/17	Arranged	Online

LAW 047

Navigating Divorce, Custody and Child Support in Maryland

This course covers legal aspects of divorce, child custody and child support. Learn to draft divorce complaints, manage property distribution, calculate child support per Maryland guidelines, and explore custody and visitation options.

Total Cost: \$99 (Tuition: \$30 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
74900	S(1)	4/4	9am-4pm	OM

GET CREDIT FOR WHAT YOU ALREADY KNOW

Save time. Spend less. Achieve more.

At CCBC, what you've already learned — on the job, in the military, through training or exams — can count toward college credit. With Credit for Prior Learning (CPL), you might be closer to completing a degree or workforce training program than you think.

Ways to earn credit:

- External exams: Such as CLEP, DSST, AP, IB, Cambridge and OPI
- CCBC assessments: Departmental exams or portfolio reviews
- Industry credentials: Licenses, certifications and apprenticeships
- Military experience: Training, education and service skills

Talk with a CPL coordinator and see how far your experience can take you.

Call 443.840.2222 or visit ccbcm.edu/priorlearning.





HEALTH CARE

Diagnose, treat, nurture and thrive. Keep your future's vitals in check.

Workforce Training Options

- Central Service Technician
- Child Care Provider
- Community Health Worker
- Delegating Nurse
- Dental Assistant
- Dispensary Technician
- EMT
- Healthcare Information and Management Systems
- Massage Therapist
- Medical Assistant
- Medical Billing
- Medical Coding
- Medical Front Office

- Medicine Aide
- Nurse Refresher Series
- Nursing Assistant
- Patient Care Technician
- Pharmacy Technician
- Phlebotomist
- Polysomnographic (Sleep) Technologist
- Veterinary Assistant

Degree and Certificate Program Areas

- Allied Health
- Anesthesia Technology
- Dental Hygiene

- Emergency Medical Technology
- Health Informatics and Information Technology
- Histotechnology
- Medical Imaging
- Medical Laboratory Technology
- Mortuary Science
- Nursing
- Occupational Therapy Assistant
- Radiation Therapy
- Respiratory Care Therapist
- Surgical Technology
- Veterinary Technology



Scan or click the QR code to explore this category further on our website.

12,918 HEALTHCARE WORKERS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



PREREQUISITES FOR HEALTH AND HUMAN SERVICES

The following courses are frequently listed as prerequisites for Health and Human Services programs. Some prerequisites can be completed by passing a challenge exam.

AHE 519

Anatomy and Physiology For Health Occupations

Get an overview of human body structure, function and common diseases. Prerequisite: completion of at least half of Medical Terminology for Health Occupations (AHE534).

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
72168	R(10)	2/12-4/23	6-9:15pm	EC

AHE 672

Anatomy and Physiology for Health Care Workers – Online

Online version of Anatomy and Physiology for Health Occupations.

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
76287	Arranged	1/05-3/15	Arranged	Online
76288	Arranged	1/05-3/15	Arranged	Online
72968	S (10)	1/10-3/21	10-1:15pm	Zoom
72971	S (10)	1/24-3/28	10-1:15pm	Zoom
76618	R (10)	4/23-6/25	6-9:15pm	Zoom

AHL 217

Basic Math Skills for Healthcare Workers (Online)

Review math skills relevant to allied health, including basic properties, fractions, decimals, ratios, rates, proportions, percentages and metric measurements. Learn to set up algebraic equations for solving healthcare problems such as medication dosages.

Total Cost: \$145 (Tuition: \$44 Fees: \$101)

CRN#	Day/Ses.	Dates	Time	Location
75438	S(5)	2/07-3/07	10am-12pm	Zoom
75909	M(5)	2/16-3/16	6-8pm	Zoom
75912	W(5)	3/04-4/08	6-8pm	Zoom

AHL 166

Essential Skills for the Health Care Provider

Acquire key skills for success in healthcare settings, including effective communication, strategies for handling feedback, customer service, understanding employer expectations and fostering personal and professional growth.

Total Cost: \$179 (Tuition: \$54 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
70963	Arranged	1/05-2/08	Arranged	Online
70964	Arranged	2/03-3/03	Arranged	Online
70965	Arranged	3/09-4/19	Arranged	Online
70961	Arranged	4/20-5/24	Arranged	Online
70966	Arranged	5/11-6/14	Arranged	Online

AHL 149

Medical Terminology for Administrative Health Care Professionals

Learn root words, prefixes and suffixes, to have a basic understanding of medical terminology used in health care settings. This course is designed to assist the non-clinical healthcare student.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
73603	M(6)	3/2-4/20	9:30am-12:45pm	EC

AHE 124

Medical Terminology Online

An online version of Medical Terminology for Health Occupations (AHE534).

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
75316	T(10)	1/13-3/17	6-9:15pm	Zoom
75439	R(10)	2/5-4/16	6-9:15pm	Zoom
75313	W(10)	3/18-5/27	6-9:15pm	Zoom



CPR FOR HEALTH CARE PROVIDERS

AHE 805

CPR for Health Care Providers

This American Heart Association course for healthcare professionals covers high-quality CPR, 1- and 2-rescuer CPR/AED for all ages, bag-mask techniques, rescue breathing and choking relief for adults, children and infants.

Total Cost: \$109 (Tuition: \$33 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
76314	S(1)	1/10	9am-4:30pm	EC
76326	U(1)	1/25	9am-4:30pm	EC
76327	S(1)	2/07	9am-4:30pm	EC
76328	S(1)	2/21	9am-4:30pm	RAC
76329	S(1)	3/07	9am-4:30pm	HV
76330	S(1)	3/14	9am-4:30pm	EC
76331	S(1)	4/11	9am-4:30pm	RAC
76332	S(1)	4/25	9am-4:30pm	EC
76333	U(1)	5/03	9am-4:30pm	EC
76334	S(1)	5/30	9am-4:30pm	EC

CHALLENGE EXAMS

Students can test out of some prerequisite courses because of prior learning. Passing a challenge exam with an 80% or better allows students to waive the class. You may only take each exam one time. Exams are taken at CCBC testing centers with an appointment. After registering for an exam, instructions will be provided. For more information, please contact cehealth@ccbcmd.edu.

CENTRAL SERVICE TECHNICIAN

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Certified central service technicians work in hospitals and surgical centers, playing a crucial role in infection control by sterilizing, processing, storing and distributing medical supplies. After completing the program, students need 400 hours of hands-on experience to become eligible for the national exam, which can be gained through entry-level employment or registering for CCBC's Central Service Technician Clinicals I-IV. For more information, contact cehealth@ccbcmd.edu.

REQUIRED COURSES:

- Medical Terminology for Health Occupations (Prerequisite)
- CPR for Health Care Providers
- Central Service Technician Classroom

CHILDCARE/DAYCARE PROVIDER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Childcare providers care for children in schools, businesses, homes and institutions, ensuring their safety and well-being. CCBC offers multiple course series to prepare students for this career. Prerequisite details and course sequence can be found on our website. For more information, email Jennifer Jurch at jjurch@ccbcmd.edu.

CHI 019

Childcare I Growth and Development

Satisfy the child development half of the MSDE requirement of 99 hours for child care teachers and directors. Topics include growth and development of children birth through age twelve, emotional development of young children, and intellectual and physical development.

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
75548	T/R(15)	4/16-6/4	6-9:15pm	CC

CHI 043

Childcare I: Child Growth and Development (Online)

Online version of Child Care I: Growth and Development (CHI 019).

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
75821	Arranged	1/24-3/14	Arranged	Online
75820	Arranged	3/7-5/2	Arranged	Online
75819	Arranged	5/23-7/18	Arranged	Online

CHI 044

Childcare II: Activities for Young Children (Online)

Online version of Child Care II: Activities for Young Children (CHI 020).

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
75822	Arranged	1/31-3/21	Arranged	Online
75823	Arranged	3/21-5/16	Arranged	Online
75814	Arranged	5/9-6/27	Arranged	Online

CHI 031

Communication Skills for Childcare Professionals

Learn basic communication skills for child care centers, including speaking, writing, interpersonal strategies and critical reading. Focus on communication with parents, co-workers and issues within a typical child care day.

Total Cost: \$119 (Tuition: \$36 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
75817	Arranged	1/10-17	Arranged	Online
75816	Arranged	3/14-21	Arranged	Online
75818	Arranged	5/9-16	Arranged	Online

CHI 032

Group Care of Infants and Toddlers

Fulfill the MSDE requirement of 45 hours of infant-toddler training for child care professionals. Topics include growth and development, curriculum planning, goal setting and choosing age-appropriate materials

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
75815	Arranged	2/28-4/25	Arranged	Online

CHI 042

Medication Administration for Childcare Providers

This state-approved curriculum provides six clock hours of MSDE Core of Knowledge: Health, Safety and Nutrition and addresses NAEYC standards for program accreditation. Instruction provided by qualified health professionals. MDSE Medication Administration handbook provided.

Total Cost: \$99 (Tuition: \$30 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75827	U(1)	1/25	9am-3:30pm	HV
75825	S(1)	2/28	9am-3:30pm	HV
75824	U(1)	4/19	9am-3:30pm	HV
75826	U(1)	5/31	9am-3:30pm	HV

CHILDCARE FAMILY PROVIDER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Complete six modules to meet MSDE training requirements and become a licensed home based/family childcare provider in Maryland. Modules can be taken in any order; not all are offered every semester. MSDE requires successful completion of all six modules. Visit our website for details or contact Jennifer Jurch at jjurch@ccbcmd.edu.

CHI 035

Family Child Care Pre-Service Module 1: Child Development

Get an introduction to child development concepts for family child care providers. Topics include growth milestones from birth to thirteen years, key child theorists' beliefs and insights into learning differences.

Total Cost: \$75 (Tuition: \$23 Fees: \$52)

CRN#	Day/Ses.	Dates	Time	Location
75829	Arranged	1/17-24	Arranged	Online

CHI 036

Family Child Care Pre-Service Module 2: Curriculum

Receive an introduction to the basic concepts of curriculum for family child care providers. Topics include major components of a developmentally-appropriate family child care curriculum and environment.

Total Cost: \$75 (Tuition: \$23 Fees: \$52)

CRN#	Day/Ses.	Dates	Time	Location
75832	Arranged	1/31-2/7	Arranged	Online



CHI 037

Family Child Care Pre-Service Module 3: Health, Safety, and Nutrition

Learn the basic concepts of health, safety and nutrition for family child care providers. Topics include emergency preparedness planning, menu planning and specific issues of concern for the health and safety needs of children.

Total Cost: \$75 (Tuition: \$23 Fees: \$52)

CRN#	Day/Ses.	Dates	Time	Location
75830	Arranged	2/14-21	Arranged	Online

CHI 038

Family Childcare Pre-Service Module 4: Special Needs

Learn basic concepts of inclusive care for children with special needs in family child care. Topics include the Americans with Disabilities Act, inclusive care practices, behavioral and developmental issues, and available resources.

Total Cost: \$75 (Tuition: \$23 Fees: \$52)

CRN#	Day/Ses.	Dates	Time	Location
75828	Arranged	2/28-3/7	Arranged	Online

CHI 039

Family Childcare Pre-Service Module 5: Professionalism

Become familiar with the basic administrative tasks of operating a family child care program. Topics include supervision and appropriate guidance, abuse and/or neglect, basic recordkeeping, policies and procedures, marketing, handbooks and contracts.

Total Cost: \$75 (Tuition: \$23 Fees: \$52)

CRN#	Day/Ses.	Dates	Time	Location
75834	Arranged	3/14-21	Arranged	Online

CHI 040

Family Childcare Pre-Service Module 6: Community

Learn the basic concepts of community relationship building for family child care providers. Topics include relationships with children and families, cultural awareness and partnerships with community

Total Cost: \$75 (Tuition: \$23 Fees: \$52)

CRN#	Day/Ses.	Dates	Time	Location
75833	Arranged	4/11-18	Arranged	Online

COMMUNITY HEALTH WORKER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Community health workers connect individuals with health and social services, enhancing community health through outreach and education. Upon successful completion, students are eligible to apply for certification. Orientation is required before beginning the program. For details, contact **443.840.1389** or **cloeblein@ccbcmd.edu**. This program is accredited by the Maryland Department of Health (#009-2021-G).

REQUIRED COURSES:

- Community Health Worker Theory
- Community Health Worker Practicum

AHL 347

Community Health Worker Theory

Gain core competencies in community health work. Explore advocacy and community capacity building, effective communication skills, resource navigation, teaching and support skills, and more.

Total Cost: \$1,369 (Tuition: \$411 Fees: \$958)

CRN#	Day/Ses.	Dates	Time	Location
74786	T/R (26)	1/13-4/16	6:30-9:45pm	Zoom

DENTAL ASSISTANT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Dental assistants are essential members of the dental care team, increasing the efficiency of the dentist and helping deliver quality oral health care. Successful program completion will qualify individuals to sit for multiple certification exams from the Dental Assistant National Board. The Dental Assistant Application is required before starting the program. Contact **cehealth@ccbcmd.edu** to sign up for a virtual information session and learn more.

REQUIRED COURSES:

- Anatomy, Morphology and Physiology for Dental Assisting
- Essential Skills for the Health Care Professional
- CPR for Health Care Providers
- Dental Assisting and Oral Radiography

OPTIONAL COURSES

(CAN BE TAKEN INDIVIDUALLY):

- Radiation Health and Safety Exam Review (NEW)
- Dental Front Office (NEW)

VIRTUAL (ASYNCHRONOUS) INFORMATION SESSION

AHL 184

Dental Assistant Application Course

Completing the Dental Assistant application course is MANDATORY prior to registering for the Dental Assisting Program. For information regarding Information Session registration, contact **cehealth@ccbcmd.edu**.

Total Cost: \$0

AHE 792

Oral Radiography

Prepare to sit for the Dental Assisting National Board (DANB) certification to become a Dental Radiation Technologist (DRT). To take the stand-alone course, you must have either been employed as a clinical dental assistant for at least one year or have previously completed a comparable dental assisting program. This course is delivered in a blended format (55% theory to be completed online, 45% clinical (in person)).

Total Cost: \$979 (Tuition: \$215 Fees: \$500)

Please contact **cehealth@ccbcmd.edu** to register for an upcoming course.

AHL 147

Maryland General Expanded Functions Online

Learn expanded functions dental assisting as approved by the Maryland Board of Dental Examiners. Current employment in a general practice dental office as a clinical dental assistant and supervising dentist skills sign off required.

Total Cost: \$979 (Tuition: \$264 Fees: \$685)

Please contact **cehealth@ccbcmd.edu** to register for an upcoming course.

AHL 868

Maryland Orthodontic Expanded Functions Online

Learn orthodontic dental assisting functions as approved by the Maryland Board of Dental Examiners. Current employment in an orthodontic dental practice as a clinical (orthodontic) dental assistant and supervising dentist skills sign-off required. Individuals are required to have successfully completed a Basic Dental Assisting/ Oral Radiography program or trained as a clinical dental assistant under a dentist for at least one year.

Total Cost: \$879 (Tuition: \$264 Fees: \$615)

Please contact **cehealth@ccbcmd.edu** to register for an upcoming course.

DISPENSARY TECHNICIAN

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Become a dispensary technician in less than four months by learning about medical cannabis regulations, patient interaction and product selection. Courses are taught by industry experts in collaboration with Howard Community College. For more information, contact **cehealth@ccbcmd.edu**.

REQUIRED COURSES:

- Dispensary Technician I and II

AHL 327

Dispensary Technician I

Join the booming medical cannabis industry! Learn the essential skills for a dispensary technician role. Master day-to-day operations, Maryland regulations and patient management.

Total Cost: \$409 (Tuition: \$69 Fees: \$340)

CRN#	Day/Ses.	Dates	Time	Location
75001	M/W(15)	1/12-3/02	6:30-8:30pm	Zoom


AHL 328
Dispensary Technician II

Continue your education in the medical cannabis industry. Dive into medicinal knowledge, patient care and counseling techniques. Explore recent research and cannabis properties.

Total Cost: \$409 (Tuition: \$69 Fees: \$340)

CRN#	Day/Ses.	Dates	Time	Location
75002	M/W(15)	3/16-5/4	6:30-8:30pm	Zoom

EMERGENCY MEDICAL TECHNICIAN (EMT)

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

EMTs respond to emergency calls, perform medical services and transport patients to medical facilities. This program introduces theory and techniques of basic emergency medical care in the pre-hospital setting. This program is offered in partnership with the School of Health Professions, and is led by EMT Program Director Jaime Taylor, M.S., NRP. Please contact lperrera@ccbcmd.edu for information about registering for Spring 2026.

CERTIFIED ASSOCIATE IN HEALTHCARE INFORMATION AND MANAGEMENT SYSTEMS

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Health IT professionals assist medical practices in utilizing electronic health records and digital health technologies to enhance patient care. The 120-hour program prepares students for the CAHIMS certification exam.

REQUIRED COURSES:

- Health IT Systems Fundamentals
- Health IT Systems Implementation
- Digital Health Concepts and Management

Visit our website for more information or attend an upcoming virtual information session:

- Wednesday January 21, 7pm
- Thursday February 26, 7pm

RSVP for an information session by contacting Mary Ellen Wehr at mwehr@ccbcmd.edu.

AHL 354
Digital Health Concepts and Management

Build essential leadership skills for success in health care IT. Explore how IT drives clinical transformation and business strategy, new care models and emerging technology.

Total Cost: \$599 (Tuition: \$180 Fees: \$419)

CRN#	Day/Ses.	Dates	Time	Location
74897	Arranged	4/7-6/14	Arranged	EC
	T(5)	4/7-6/14	6:30-9pm	EC

AHL 353
Health IT Systems Implementation

Master the methodologies and processes used to select, implement and secure health care information systems. Emphasis on practical approaches, encompassing data integrity, privacy and security.

Total Cost: \$749 (Tuition: \$225 Fees: \$524)

CRN#	Day/Ses.	Dates	Time	Location
74895	T(6)	1/6-3/29	6:30-9pm	EC
	Arranged	1/6-3/29	Arranged	EC

MASSAGE THERAPIST

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**
PELL FUNDING AVAILABLE

Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at [443.840.2222](tel:443.840.2222) or financialaid@ccbcmd.edu.

Massage therapists provide massage and bodywork services in health care settings using manual, hands-on techniques on the soft tissues of the human body. This 839-clock-hour program takes approximately 14 months to complete and prepares students for the National certification MBLEx exam to become a licensed massage therapist in Maryland.

Visit our website for more information on required courses. Applications are accepted year-round. Please contact Bre LaGuerre at blaguerre@ccbcmd.edu for details on the application process.

This program is accredited by the Commission on Massage Therapy Accreditation (COMTA) and meets the requirements of the Maryland Board of Massage Therapy Examiners.

MEDICAL ASSISTANT

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**
PELL FUNDING AVAILABLE

Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at [443.840.2222](tel:443.840.2222) or financialaid@ccbcmd.edu.

Medical assistants perform clinical and administrative duties. This 652-hour program takes approximately one year and prepares students for the national certification exam. Visit our website for more information on required courses. For questions, contact cehealth@ccbcmd.edu.

Application dates for the next cohorts are as follows:

- Hunt Valley Day Classes (CRN76614) – application opens on 3/1/26 to 5/15/26. First class begins 7/14/26.

This program is accredited by the Commission on Accreditation of Allied Health Education Programs upon recommendation of the Medical Assisting Education Review Board.

MEDICAL BILLING

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Medical billers handle patient data, invoicing and insurance processing. Contact cehealth@ccbcmd.edu for more details on the program.

REQUIRED COURSES:

- Medical Terminology for Administrative Health Care Professionals
- Comprehensive Medical Billing

AHL 188
Comprehensive Medical Billing

Medical billers play a vital role in ensuring accurate patient billing by coordinating with healthcare providers, insurance companies, and government agencies. Their responsibilities include interpreting medical invoices, understanding basic medical coding, and maintaining clear communication with all parties involved.

Total Cost: \$899 (Tuition: \$270 Fees: \$629)

CRN#	Day/Ses.	Dates	Time	Location
73598	M(16)	2/2-6/8	7-10:15pm	Zoom
73596	R(16)	5/7-8/20	7-10:15am	Zoom

MEDICAL CODING

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Medical coders translate patient information, such as procedures and diagnosis, into standardized codes for billing and recordkeeping. The program prepares students for the AAPC certification exam to become a Certified Professional Coder (CPC). For more details, contact cehealth@ccbcmd.edu.

Medical Coding I is offered in January, March and May.

REQUIRED COURSES:

- Medical Terminology for Health Occupations
- Anatomy and Physiology for Health Occupations
- Medical Coding I and II

AHL 904
Medical Coding I

Learn ICD, CPT and HCPCS coding fundamentals. Follow with Medical Coding II. Prerequisites: Medical Terminology and Anatomy & Physiology. Includes 15 hours of online assignments.

Total Cost: \$815 (Tuition: \$245 Fees: \$570)

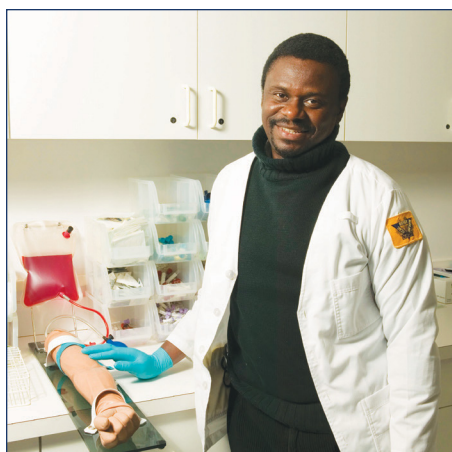
CRN#	Day/Ses.	Dates	Time	Location
73589	R(15)	5/7-8/13	6-9:15pm	EC

AHL 829
Medical Coding I Online

Online version of Medical Coding I (AHL 904).

Total Cost: \$815 (Tuition: \$245 Fees: \$570)

CRN#	Day/Ses.	Dates	Time	Location
72539	T(15)	1/06-4/21	6-9:15pm	Zoom
72540	W(15)	3/11-6/24	6-9:15pm	Zoom



CCBC GRADS2CAREERS PROGRAMS

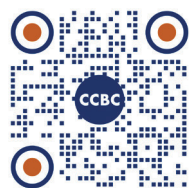
Get **FREE** medical front office or child care provider job training through CCBC's Grads2Careers program.

Eligibility requirements:

- 17–24 years of age
- Recent graduate of the Baltimore City public school system or
- Baltimore City resident with a GED

Ready to get started?

Scan or click the QR code below to join an upcoming in-person information and assessment session.



Questions?

Contact Pattresa Leonard at **443.738.5578** or **pleonard3@ccbcmd.edu**.



AHL 830

Medical Coding II Online

Advance your ICD and CPT coding skills by applying concepts from Medical Coding I. This online course covers complex coding conventions, terminology and rules. Prerequisite: Medical Coding I.

Total Cost: \$465 (Tuition: \$140 Fees: \$325)

CRN#	Day/Ses.	Dates	Time	Location
73590	T(15)	5/5-8/11	6-9:15pm	EC
	Arranged	5/5-8/11	Arranged	Online

MEDICAL FRONT OFFICE

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Medical front office staff manage administrative tasks like patient registration and scheduling. This program can be completed in 6–9 months and prepares you to become a Certified Medical Administrative Assistant. For details, contact cehealth@ccbcmd.edu.

REQUIRED COURSES:

- Medical Terminology for Administrative Health Care Professionals
- Essential Skills for the Health Care Professional
- Certified Medical Administrative Assistant

AHL 198

Certified Medical Administrative Assistant (Online)

Handle routine administrative tasks to ensure smooth operation of health care offices. Duties include greeting patients, scheduling appointments, and managing records and accounts.

Total Cost \$819 (Tuition: \$246 Fees: \$573)

CRN#	Day/Ses.	Dates	Time	Location
72612	R(16)	1/8 – 4/23	6 -9:15 pm	Zoom
72611	R(16)	1/15 – 4/26	6 -9:15 pm	Zoom

NURSING ASSISTANT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Certified nursing assistants provide care in various health care settings. This Maryland Board of Nursing-approved program prepares students for the CNA and GNA certification exams. Health documents and a background check will be required for clinical placement. For registration information, contact cehealth@ccbcmd.edu.

REQUIRED COURSES:

- Certified Nursing Assistant Theory
- CPR for Health Care Providers
- Nursing Assistant Clinical

AHL 288

Certified Nursing Assistant Theory

Start your journey to dual certification in Maryland! Gain vital skills under RN/LPN supervision, including daily living assistance, vital sign monitoring and restorative care. Prepare for CNA and GNA certification exams.

Total Cost: \$1,390 (Tuition: \$417 Fees: \$973)

CRN#	Day/Ses.	Dates	Time	Location
75920	T/R(21)	1/13-3/24	10am-2:15pm	EC
75930	M/W(21)	1/26-4/15	6-10:15pm	DC
75935	M/W(21)	2/16-5/6	6-10:15pm	EC
75938	M/W(21)	3/02-5/20	1-5:15pm	EC
75941	T/R(21)	3/24-6/9	6-10:15pm	EC
75977	T/R(21)	5/19-7/28	6-10:15pm	RAC

AHL 289

Nursing Assistant Clinical

Embark on your path to dual certification in Maryland! Gain hands-on experience under RN/LPN supervision, mastering personal grooming, vital sign monitoring and other key tasks to become a certified nursing assistant or geriatric nursing assistant.

Total Cost: \$695 (Tuition: \$209 Fees: \$486)

CRNs for clinical will be provided when registering for AHL 288. All clinical held on weekend days.

DELEGATING NURSE

AHL 107

RN CM/DN Training in Assisted Living

This course prepares nurses to delegate functions in assisted living, supervise medication technicians and teach the Medication Administration Training program.

Total Cost: \$285 (Tuition: \$86 Fees: \$199)

CRN#	Day/Ses.	Dates	Time	Location
75771	F/S(2)	1/23-24	9am-6pm	EC
75770	F/S(2)	3/13-14	9am-6pm	EC
75769	F/S(2)	5/8-9	9am-6pm	EC

PARTNERSHIP WITH THE BALTIMORE ALLIANCE FOR CAREERS IN HEALTHCARE (BACH)

SCHOLARSHIPS AVAILABLE

In addition to continuing education financial aid, CCBC's partnership with BACH is another source of student scholarships for careers in healthcare. Many Workforce Certificate programs are available. Visit the BACH website at baltimorealliance.org to register for an information session and learn more.



NURSE REFRESHER SERIES

This Maryland Board of Nursing (MBON) approved program helps RNs and LPNs return to active status with updated skills. Students must have an inactive, active or volunteer RN or LPN license with MBON. This is not a preparation course for NCLEX. The next cohort starts in March 2026. For details, contact cehealth@ccbcmd.edu.

REQUIRED COURSES:

- Nurse Refresher Part I: Theory
- Nurse Refresher Skills Lab
- Nurse Refresher Part 2: Clinical

NUR 005

Nurse Refresher-Part I: Theory

Refresh knowledge of the current practices of medical-surgical nursing in acute care, including adult physical assessment, ethical and legal aspects of nursing practice and current trends in health care delivery. Attend 8 hours of skills lab training. Approved by the Maryland Board of Nursing.

Total Cost: \$725 (Tuition: \$218 Fees: \$507)

CRN#	Day/Ses.	Dates	Time	Location
75726	S(16)	3/7-5/2	8am-4:30pm	EC
	W(16)	3/11-5/6	6-10:15pm	EC

AHE 793

Nurse Refresher Skills Lab

Become reoriented to the procedures and equipment used in the acute care hospital setting in this 8-hour skills lab. Topics include IV therapy, physical assessment, catheterization, trach care and suctioning.

Total Cost: \$450 (Tuition: \$135 Fees: \$315)

CRN#	Day/Ses.	Dates	Time	Location
75654	S(1)	5/16	8am-4:30pm	EC

NUR 006

Nurse Refresher – Part II: Clinical

Complete the Maryland Board of Nursing-required medical-surgical clinical practicum in an acute care facility in Baltimore. Facilities vary based on availability. Open only to nurses with an active or inactive Maryland license.

Total Cost: \$940 (Tuition: \$282 Fees: \$658)

CRN#	Day/Ses.	Dates	Time	Location
75652	F()	5/29	9am-1pm	HOS
75652	U/S()	5/30-7/11	7am-7pm	HOS

PATIENT CARE TECHNICIAN

CONTINUING EDUCATION WORKFORCE CERTIFICATE

The patient care technician (PCT) is the next step in the career path of a CNA. PCTs assist in hospitals, performing advanced duties that require higher technical skills. Students must hold a valid CNA license through MBON. The program prepares you to sit for the CPCT/A Certification exam. For more information, contact Jennifer Jurch at jjurch@ccbcmd.edu.

REQUIRED COURSES:

- Patient Care Technician Theory and Skills
- Patient Care Technician Exam Review

AHL 351

Patient Care Technician Theory and Skills

Review CNA basics and learn advanced techniques, including wound care, EKG and venipuncture. Become eligible for national certification as a patient care technician. Prerequisite: CNA in good standing with MBON.

Total Cost: \$1,325 (Tuition: \$398 Fees: \$927)

CRN#	Day/Ses.	Dates	Time	Location
75978	T/R(22)	1/6-3/19	6-10:15pm	EC

AHL 940

PCT Exam Review

Review skills and theory taught during the Patient Care Technician (PCT) course in preparation for the National Healthcareer Association CPCT-A.

Total Cost: \$110 (Tuition: \$33 Fees: \$77)

CRN#	Day/Ses.	Dates	Time	Location
75979	T/R(3)	3/24-26	6-10:15pm	EC

PHARMACY TECHNICIAN

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Train to become a nationally certified pharmacy technician through the Pharmacy Technician Certification Board. The program covers everything from prescription filling to insurance processing. For more information, contact cehealth@ccbcmd.edu. Upon successful completion of all required courses, students are eligible to sit for the Pharmacy Technician Certification Board (PTCB) national certification exam.

REQUIRED COURSES:

- Basic Math Skills for the Health Care Worker
- Pharmacy Technician Training I and II
- Pharmacy Technician Certifying Board Exam Review Course

AHE 739

Pharmacy Technician Training I

Learn the role of the pharmacy technician in a pharmaceutical setting. This is the first of three courses preparing students to sit for the nationally recognized Pharmacy Technician Certifying Board (PTCB).

Total Cost: \$1,495 (Tuition: \$389 Fees: \$1,106)

CRN#	Day/Ses.	Dates	Time	Location
75916	W(10)	1/14-3/18	6-8pm	Zoom
	Arranged	1/14-3/18	Arranged	Online
75921	W(10)	4/22-6/24	6-8pm	Zoom
76588	M(10)	6/1-8/3	6-8pm	Zoom

AHE 740

Pharmacy Technician Training II

Second in the course series to prepare students to sit for the nationally recognized Pharmacy Technician Certifying Board (PTCB) certification. Prerequisite: Successful completion of Pharmacy Technician Training I.

Total Cost: \$685 (Tuition: \$206 Fees: \$479)

CRN#	Day/Ses.	Dates	Time	Location
71025	W(10)	1/7-3/11	6-8pm	Zoom
	Arranged	1/7-3/11	Arranged	Online
72070	W(10)	2/4-4/15	6-8pm	Zoom
	Arranged	2/4-4/15	Arranged	Online
75928	T(10)	2/17-4/28	6-8pm	Zoom
75917	W(10)	4/8-6/10	6-8pm	Zoom
	Arranged	4/8-6/10	Arranged	Online
75923	M(10)	4/13-6/22	6-8pm	Zoom

AHL 913

Pharmacy Technician Certifying Board Exam Review Course

Prepare for the PTCB Pharmacy Technician certification exam. Covers exam content, test strategies, PTCB application, Maryland registration and job search. Includes classroom, online and home assignments.

Total Cost: \$229 (Tuition: \$24 Fees: \$205)

CRN#	Day/Ses.	Dates	Time	Location
72975	M(3)	1/26-2/9	6-8pm	Zoom
71026	W(3)	4/8-22	6-8pm	Zoom
72071	W(3)	5/13-27	6-8pm	Zoom
75925	T(3)	5/12-26	6-8pm	Zoom

PHLEBOTOMIST

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Phlebotomists collect blood and other specimens for medical tests and research. This program prepares students for certification with the National Healthcareer Association. Students must attend a Zoom orientation session before beginning the program. For details, contact Claire Loeblein at cloeblein@ccbcmd.edu.

REQUIRED COURSES:

- Phlebotomy Technician I and II
- CPR for Healthcare Providers
- Venipuncture and Specimen Collection Clinical
- Phlebotomy Technician Certification Exam Review

AHL 322

Phlebotomy Technician I

Gain a foundational understanding of the phlebotomist's role in healthcare safety and effectiveness. Explore qualities and characteristics of professional phlebotomists, including HIPAA, medical terminology, customer service, professionalism and responsibilities.

Total Cost: \$749 (Tuition: \$225 Fees: \$524)

CRN#	Day/Ses.	Dates	Time	Location
75838	T/R(15)	1/13-3/3	6-9:15pm	EC
75839	S(8)	2/7-3/21	9am-3:30pm	EC


AHL 323
Phlebotomy Technician II

Gain skills for safe venipuncture, specimen collection and testing preparation. Learn universal precautions, infection control, lab testing procedures, capillary puncture, anatomy and specimen processing. Students will perform live sticks on each other.

Total Cost: \$749 (Tuition: \$225 Fees: \$524)

CRN#	Day/Ses.	Dates	Time	Location
72125	S(8)	1/24-3/7	9am-3:30pm	HV
75837	T/R(15)	3/10-5/5	6-9:15pm	EC
75835	S(8)	4/11-5/23	9am-3:30pm	EC

AHL 674
Venipuncture and Specimen Collection Clinical

Apply the skills obtained in the classroom to a clinical or a patient care setting. Student knowledge and skills will be assessed by a clinical preceptor. Successful completion of this course leads to preparations for the National Healthcareer Association (NHA) certification exam. Prerequisite: successful completion of Phlebotomy.

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
76258	Arranged	2/23-5/24	Arranged	HOS
75843	Arranged	5/11-8/21	Arranged	HOS

AHL 324
Phlebotomy Technician
Certification Exam Review

Review major phlebotomy technician topics and study strategies to prepare for the national certification exam.

Total Cost: \$359 (Tuition: \$108 Fees: \$251)

CRN#	Day/Ses.	Dates	Time	Location
76256	T/R(2)	5/11-14	6-8:30pm	RAC

POLYSOMNOGRAPHIC (SLEEP) TECHNOLOGIST

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**
PELL FUNDING AVAILABLE

Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at 443.840.2222 or financialaid@ccbcmd.edu.

Sleep technologists collect and analyze sleep data to diagnose disorders. This 850-hour program takes 12–15 months to complete and prepares you for the Board of Registered Polysomnographic Technologists Certification exam. Admission is selective and the application fee is \$10. For more information, contact Rachel Newman Waddy at rnewmanwaddy@ccbcmd.edu.

This program is accredited by the Commission on Accreditation of Allied Health Education Programs.

VETERINARY ASSISTANT

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Veterinary assistants support animal care, assisting technicians and veterinarians during exams and procedures. For more information, contact cehealth@ccbcmd.edu.

REQUIRED COURSES:

- Veterinary Assistant Training I–IV
(Must be taken in order)

AHE 752
Veterinary Assistant Training I

Focus on front office operations, role delineation, prevention and education. Learn veterinary terminology, anatomy, physiology, medical history, euthanasia and customer service. Includes 15 hours of required online assignments.

Total Cost: \$440 (Tuition: \$132 Fees: \$308)

CRN#	Day/Ses.	Dates	Time	Location
75646	M(5)	3/9-4/20	6-9:15pm	EC

AHE 753
Veterinary Assistant Training II

Focus on animal restraint, nutrition, basic lab procedures and parasitology. Prerequisite: Successful completion of AHE 752. Includes 15 hours of required online assignments.

Total Cost: \$330 (Tuition: \$99 Fees: \$231)

CRN#	Day/Ses.	Dates	Time	Location
75644	M(5)	4/27-6/1	6-9:15pm	EC

AHE 754
Veterinary Assistant Training III

Focus on vaccination schedules, pharmacology, small animal care and therapeutic strategies. Prerequisite: successful completion of AHE 753. Includes 15 hours of required online assignments.

Total Cost: \$330 (Tuition: \$99 Fees: \$231)

CRN#	Day/Ses.	Dates	Time	Location
75666	M(5)	1/26-2/23	6-9:15pm	EC

AHE 755
Veterinary Assistant Training IV

Prepare to continue in the Veterinary Assistant Training program through clinical placement that will further expand your knowledge and allow you to practice what you have learned in the classroom.

Total Cost: \$220 (Tuition: \$66 Fees: \$154)

CRN#	Day/Ses.	Dates	Time	Location
75665	Arranged	3/1-5/31	Arranged	HOS



Supplemental
Nutrition
Assistance
Program

mydmthink.maryland.gov

DON'T MISS MEALS! BUYING FOOD IS A SNAP.

SNAP helps provide a consistent means to purchase food.

CCBC's partnership with the Department of Human Services provides a CCBC benefit eligibility specialist to assist you with the following:

- Filing your application
- Completing the benefit review form
- Processing your re-determination

Contact us today!

Still undecided?

Reasons to work with a benefit eligibility specialist:

1. Food is the key to good health. Individuals with enough to eat perform better at home, work or school.
2. Applying for SNAP is discreet and private. Information is kept confidential.

For assistance contact:

443-840-4122 or
SNAPbenefits@ccbcmd.edu.



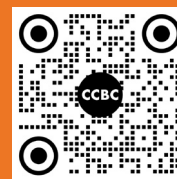


HOSPITALITY SERVICES

Welcome, assist, collaborate and grow. Serve up your own success.

Workforce Training Options

- Casino Dealer
- Catering Professional
- Corporate Event Planner
- Essential Skills for the Hospitality Supervisor
- Event Management and Design
- Food Service Manager
- Food Truck Operator
- FoodWorks: Basic Culinary Training
- Professional Bartending
- Travel Agent
- Wedding Planner



Scan or click the QR code to explore this category further on our website.

1,903 HOSPITALITY PROFESSIONALS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



CASINO DEALER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

The legalization of gambling in Maryland has increased employment opportunities in the gaming industry, including casino dealer positions. Certification in various casino games is required for table game positions.

HSL 092

Casino Poker Dealer

Master Casino Poker fundamentals, including Texas Hold'em, Omaha and 7/5 Card Stud. Focus on accuracy, game pace, rake, pots and side pots. Special \$595 pricing applies for students with a Maryland Gaming License.

Total Cost: \$795 (Tuition: \$239 Fees: \$556)

CRN#	Day/Ses.	Dates	Time	Location
75586	M/T(16)	1/26-3/17	1-6:30pm	OM
75588	M/T(16)	4/20-6/15	1-6:30pm	OM

FOOD AND BEVERAGE

CATERING PROFESSIONAL

CONTINUING EDUCATION WORKFORCE CERTIFICATE

This course prepares students to organize and manage catering events, either in facilities or at customer locations. Catering professionals can work in hotels, restaurants or own their own catering business.

HSL 060

Catering Professional Online

Ready to start or enhance a catering business? Gain essential skills in catering styles, HR management, accounting, marketing, food production, safety and planning to manage successful events and operations.

Total Cost: \$1,295 (Tuition: \$50 Fees: \$1,245)

CRN#	Day/Ses.	Dates	Time	Location
76153	Arranged	1/12-5/12	Arranged	E2GC
76154	Arranged	2/9-6/9	Arranged	E2GC
76155	Arranged	4/13-8/13	Arranged	E2GC

FOODWORKS BASIC CULINARY TRAINING

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Train for a new career and help hungry Marylanders in need! This 12-week program provides on-the-job training in cooking, commercial equipment and food safety at the Maryland Food Bank's Bauer Community Kitchen. Financial aid may be available to those who qualify. Visit our website for course details and registration.

REQUIRED COURSES:

- FoodWorks Basic Culinary I and Practicum I
- FoodWorks Basic Culinary II and Practicum II
- FoodWorks Basic Culinary III and Practicum III

FOODWORKS MANDATORY INFORMATION SESSIONS

Students are required to attend an information session and complete an application before starting the program. Sessions are offered biweekly via Zoom or in person at the Maryland Food Bank.

For details, contact Yumi Kim at **443.840.5840** or hospitalitycareers@ccbcmd.edu.

FOOD SERVICE MANAGER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Food service managers oversee the daily operations of food establishments, including hiring staff, managing schedules and handling customer service. This program prepares students for ManageFirst® Professional credentialing and ServSafe® certification by the National Restaurant Association Educational Foundation.

ManageFirst® classes are blended: First and last classes are held in person with online classes in-between. Last class includes ManageFirst® exam. For more information, contact **443.840.5840** or hospitalitycareers@ccbcmd.edu.

REQUIRED COURSES:

- ManageFirst® Controlling Food Service Costs
- ManageFirst® Hospitality and Restaurant Management
- ManageFirst® HR Management
- ServSafe® Food Safety Training and Certification
- Choose an elective:
 - ManageFirst® Customer Service
 - ManageFirst® Principles of Food and Beverage Management

HSL 038

ManageFirst® Hospitality HR Management

Master human resources management crucial for hotel and food-service success. This course is part of the ManageFirst Professional credential.

Total Cost: \$519 (Tuition: \$156 Fees: \$363)

CRN#	Day/Ses.	Dates	Time	Location
75658	W(1)	1/14	12:45-2pm	OM
	Arranged	1/14-2/11		Online
	W(1)	2/11		OM


HSL 059
ManageFirst® Controlling Food Service Costs

Balancing costs, quality and value is key to a successful food-service operation. Learn to set profitable menu prices and control costs effectively.

Total Cost: \$519 (Tuition: \$156 Fees: \$363)

CRN#	Day/Ses.	Dates	Time	Location
75648	W(1)	2/11	12:45-2pm	OM
	Arranged	2/11-3/11	Arranged	Online
	W(1)	3/11	10am-12:30pm	OM

HSL 040
ManageFirst® Customer Service

In this ManageFirst Professional Series elective, learn to lead a team in delivering exceptional food-service customer service. Topics include guest service culture, exceeding expectations and accurate orders.

Total Cost: \$265 (Tuition: \$80 Fees: \$185)

CRN#	Day/Ses.	Dates	Time	Location
75657	W(1)	3/11	12:45-2pm	OM
	Arranged	3/11-4/15	Arranged	Online
	W(1)	4/15	10am-12:30pm	OM

HSL 058
ManageFirst® Principles of Food and Beverage Management

Master foundational principles for managing food service operations with ManageFirst Principles of Food and Beverage Management. This elective is part of the ManageFirst Professional credential.

Total Cost: \$529 (Tuition: \$159 Fees: \$370)

CRN#	Day/Ses.	Dates	Time	Location
75655	W(1)	4/15	12:45-2pm	OM
	Arranged	4/15-5/13	Arranged	Online
	W(1)	5/13	10am-12:30pm	OM

HSL 057
ManageFirst® Hospitality and Restaurant Management

Focus on financial goals and quality standards in hospitality leadership. Learn strategic planning and employee management as part of the ManageFirst Professional credential.

Total Cost: \$519 (Tuition: \$156 Fees: \$363)

CRN#	Day/Ses.	Dates	Time	Location
75653	W(1)	5/13	12:45-2pm	OM
	Arranged	5/13-6/10	Arranged	Online
	W(1)	6/10	12:45-2pm	OM

HOSPITALITY SERVICES INFORMATION SESSIONS

Wednesdays, 3–4 p.m. via Zoom.
December 10, January 14, February 11,
March 11, April 8 and May 13

For details, contact 443.840.5840
or hospitalitycareers@cccmd.edu.

HSL 016
ServSafe® Food Safety Training and Certification

Earn your ServSafe® Food Safety certificate from the National Restaurant Association Educational Foundation. Covering food safety systems, sanitation, accident prevention and proper food handling, this course includes all materials and exam fees. Bring photo ID.

Total Cost: \$209 (Tuition: \$63 Fees: \$146)

CRN#	Day/Ses.	Dates	Time	Location
75668	S(2)	1/24-31	9am-5pm	HV
75673	S(2)	2/21-28	9am-5pm	CC
75675	S(2)	3/14-21	9am-5pm	OM
75680	S(2)	4/18-25	9am-5pm	EC
75683	S(2)	5/9-16	9am-5pm	HV

HSL 017
ServSafe® Food Safety Training and Re-Certification

Update your ServSafe® certification with an in-class exam covering food code changes, contamination, sanitation, accident prevention and proper food storage and handling. All materials and exam fees are included. Bring photo ID.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
75690	S(1)	1/31-1/31	9am-5pm	HV
75691	S(1)	2/28-2/28	9am-5pm	CC
75693	S(1)	3/21-3/21	9am-5pm	OM
75695	S(1)	4/25-4/25	9am-5pm	EC
75697	S(1)	5/16-5/16	9am-5pm	HV

FOOD TRUCK OPERATOR
CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn the skills needed to start a food truck business in Maryland, including menu planning, food cost management and licensing. Upon completing the exam, students can earn ServSafe® Manager certification.

REQUIRED COURSES:

- Starting Your Own Food Truck Business
- Controlling Costs for Food Truck Operators
- The Entrepreneurial Mindset with Coaching (See Business and Management section)
- ServSafe® Food Safety Training and Certification

SBA 036
Starting Your Own Food Truck Business

Turn your culinary passion into a food truck business! Learn the essentials of starting a food truck in Maryland, including concept development, market research, menu planning, costs, marketing, HACCP plan basic and licensing, permitting and insurance.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
75722	M/W(2)	3/2-4	6:30-9:45pm	OM
75724	M/W(2)	4/20-22	6:30-9:45pm	OM
75725	M/W(2)	5/4-6	6:30-9:45pm	OM

SBA 037
Controlling Costs for Food Truck Operators

Maximize your food truck's profitability with tactics for effective menu design, pricing and cost control. Learn strategies to ensure your unique food service operation thrives financially.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
75730	M/W(2)	3/9-11	6:30-9:45pm	OM
75732	M/W(2)	4/27-29	6:30-9:45pm	OM
75734	M/W(2)	5/11-13	6:30-9:45pm	OM

PROFESSIONAL BARTENDING
CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn the fundamentals of professional bartending, including alcohol pairings, inventory management and customer service. The program prepares students to earn Training for Intervention Procedures (TIPS®) certification, a Maryland-approved credential for alcohol service.

HSL 103
Professional Bartending and Mixology

Discover how to excel in bartending and earn your TIPS® Certification (Training Intervention Procedures). Must be 21+ on the first day of class. All materials provided; bring photo ID.

Total Cost: \$529 (Tuition: \$159 Fees: \$370)

CRN#	Day/Ses.	Dates	Time	Location
75712	W/R(10)	1/28-2/26	6-9pm	OM
75718	W/R(10)	3/18-4/23	6-9pm	OM
75720	W/R(10)	5/6-6/4	6-9pm	OM

HSL 101
TIPS® Training for Intervention Procedures

Prepare to handle challenging alcohol-serving situations safely. Successfully complete the advanced exam to apply for a 4-year TIPS certification. Designed for casino staff, bartenders, servers, hosts and other restaurant personnel.

Total Cost: \$79 (Tuition: \$24 Fees: \$55)

CRN#	Day/Ses.	Dates	Time	Location
75706	R(1)	2/26	5:30-10pm	OM
75707	R(1)	4/23	5:30-10pm	OM

HOSPITALITY
ESSENTIAL SKILLS FOR THE HOSPITALITY SUPERVISOR
CONTINUING EDUCATION WORKFORCE CERTIFICATE

Hospitality supervisors oversee staff across diverse settings, including casinos, restaurants, hotels, hospitals and care facilities. They ensure quality standards, meet deadlines, correct issues and guide employees through complex situations with guests. Supervisors help implement policies and procedures, and may assist with hiring, training and performance evaluations.

REQUIRED COURSES:

- Supervisory Skills for the Hospitality Industry
- Hospitality Department Trainer
- Guest Service Gold


HSL 123
Supervisory Skills for the Hospitality Industry

Learn how to communicate effectively and conduct orientation, training, staffing and scheduling. Explore the supervisor's responsibilities, including motivation, team building, leadership and time management.

Total Cost: \$499 (Tuition: \$150 Fees: \$349)

CRN#	Day/Ses.	Dates	Time	Location
75738	T(1)	2/10	7-9:30pm	OM
	Arranged	2/10-17	Arranged	Online
	T(1)	2/17	7-9:30pm	OM
75741	T(1)	4/14	7-9:30pm	OM
	Arranged	4/14-21	Arranged	Online
	T(1)	4/21	7-9:30pm	OM

HSL 124
Hospitality Department Trainer

Become a skilled hospitality department trainer. Learn about assessing training needs, effective training skills and methods, and related legal policies.

Total Cost: \$349 (Tuition: \$105 Fees: \$244)

CRN#	Day/Ses.	Dates	Time	Location
75753	R(1)	2/12	7-9:30pm	OM
	Arranged	2/12-19	Arranged	Online
	R(1)	2/19	7-9:30pm	OM
75757	R(1)	4/16	7-9:30pm	OM
	Arranged	4/16-23	Arranged	Online
	R(1)	4/23	7-9:30pm	OM

HSL 005
Guest Service GOLD® Hospitality Training

Master seven key elements of exceptional guest service in this course. Earn the Certified Guest Service Professional® (CGSP®) designation from the American Hotel & Lodging Educational Institute upon successful completion.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75589	M(1)	2/23	5:45-9:45pm	OM
75590	M(1)	4/27	5:45-9:45pm	OM

WEDDING PLANNER
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Wedding planners coordinate weddings, manage vendor contracts and ensure smooth event execution. Program completion results in a Certified Wedding Planner certificate from the Wedding Planning Institute. Students must register for all courses at the same time.

REQUIRED COURSES:

- Certified Wedding Planner – Modules 1–4

HSL 068
Certified Wedding Planner – Module 1

Total Cost: \$625 (Tuition: \$50 Fees: \$575)

CRN#	Day/Ses.	Dates	Time	Location
76142	Arranged	3/9-6/9	Arranged	E2GC
76147	Arranged	5/11-8/11	Arranged	E2GC

HSL 069
Certified Wedding Planner – Module 2

Total Cost: \$485 (Tuition: \$50 Fees: \$435)

CRN#	Day/Ses.	Dates	Time	Location
71411	Arranged	2/9-5/10	Arranged	E2GC
76143	Arranged	3/9-6/9	Arranged	E2GC

HSL 073
Certified Wedding Planner – Module 3

Total Cost: \$245 (Tuition: \$35 Fees: \$210)

CRN#	Day/Ses.	Dates	Time	Location
70543	Arranged	1/5-2/22	Arranged	E2GC
71407	Arranged	3/9-4/19	Arranged	E2GC
71413	Arranged	5/11-6/21	Arranged	E2GC

HSL 074
Certified Wedding Planner – Module 4

Total Cost: \$240 (Tuition: \$30 Fees: \$210)

CRN#	Day/Ses.	Dates	Time	Location
70547	Arranged	2/23-4/08	Arranged	E2GC
71408	Arranged	4/20-6/07	Arranged	E2GC

CORPORATE EVENT PLANNER
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

This online program covers the skills needed to plan corporate events, including budgeting and vendor management, and results in a Certified Corporate Event Planner certificate from the Wedding Planning Institute. Students must register for all courses at the same time.

REQUIRED COURSES:

- Corporate Event Planner – Modules 1–3

HSL 071
Corporate Event Planner – Module 1

Total Cost: \$515 (Tuition: \$10 Fees: \$505)

CRN#	Day/Ses.	Dates	Time	Location
76148	Arranged	2/9-5/9	Arranged	E2GC
76151	Arranged	4/13-7/13	Arranged	E2GC

HSL 075
Corporate Event Planner – Module 2

Total Cost: \$235 (Tuition: \$10 Fees: \$225)

CRN#	Day/Ses.	Dates	Time	Location
71422	Arranged	1/12-2/28	Arranged	E2GC
76150	Arranged	5/10-6/30	Arranged	E2GC

HSL 076
Corporate Event Planner – Module 3

Total Cost: \$245 (Tuition: \$30 Fees: \$215)

CRN#	Day/Ses.	Dates	Time	Location
71420	Arranged	1/26-3/8	Arranged	E2GC
71423	Arranged	3/1-4/12	Arranged	E2GC

EVENT MANAGEMENT AND DESIGN
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Learn the practical and creative skills needed to design and execute special events. This program equips students with the knowledge to start a career in event planning or to advance in the field. Students must register for both courses at the same time.

REQUIRED COURSES:

- Event Management and Design – Modules 1–2

HSL 112
Event Management and Design – Module 1

Total Cost: \$1,000 (Tuition: \$20 Fees: \$980)

CRN#	Day/Ses.	Dates	Time	Location
76157	Arranged	1/12-4/12	Arranged	E2GC
76159	Arranged	3/9-6/9	Arranged	E2GC
76162	Arranged	5/11-8/11	Arranged	E2GC

HSL 113
Event Management and Design – Module 2

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
71425	Arranged	1/12-4/12	Arranged	E2GC
71427	Arranged	2/9-5/11	Arranged	E2GC
76158	Arranged	4/13-7/13	Arranged	E2GC

TRAVEL AGENT TRAINING
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Learn how to sell and book travel for vacations, honeymoons and corporate events. The program covers all aspects of travel, from airlines to cruises, and prepares students to take the Travel Agent Proficiency (TAP) test. Registration for the TAP test is included. Students must register for both courses at the same time.

REQUIRED COURSES:

- Travel Agent – Modules 1–2

HSL 062
Travel Agent – Module 1

Total Cost: \$1,200 (Tuition: \$25 Fees: \$1,175)

CRN#	Day/Ses.	Dates	Time	Location
76136	Arranged	1/12-3/12	Arranged	E2GC
76139	Arranged	3/9-5/9	Arranged	E2GC
76141	Arranged	5/11-7/11	Arranged	E2GC

HSL 063
Travel Agent – Module 2

Total Cost: \$1,045 (Tuition: \$25 Fees: \$1,020)

CRN#	Day/Ses.	Dates	Time	Location
71403	Arranged	1/5-3/4	Arranged	E2GC
76138	Arranged	3/13-5/13	Arranged	E2GC
76140	Arranged	5/10-7/10	Arranged	E2GC



BUILDING AND INDUSTRIAL TECHNOLOGY

Construct, innovate, operate and achieve. Build your career on a solid foundation.

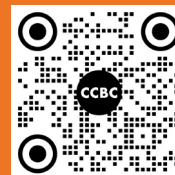
Workforce Training Options

- Building Automation Systems Technician
- CNC Machine Tool
- Construction Pre-Apprenticeship Core Curriculum and Specialties
- Fab Lab Technology
- HVAC/Refrigeration Technician

- Mechatronics
- Production Technician
- Property Maintenance Technician
- Registered Apprenticeships
- Robotics Technician
- Welding

Degree and Certificate Program Areas

- Computer-Aided Design
- Construction
- Electrical Engineering
- Engineering
- Heating, Ventilation, Air Conditioning (HVAC) and Energy Technology
- Industrial Design and Technology



Scan or click the QR code to explore this category further on our website.

2,934 BUILDING AND INDUSTRIAL TECHNOLOGY PROFESSIONALS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



APPRENTICESHIPS

Gain hands-on experience and earn while you learn with skilled-trades apprenticeships. These programs combine on-the-job training and classroom instruction, offering opportunities for higher wages and potential college credits. Explore partnerships with trade councils and employers across Maryland at ccbcmdu.edu/apprenticeships.

COMPUTER-AIDED DESIGN

CCBC is an Autodesk Authorized Training Center and a Bentley Systems Inc. educational partner. Many of these courses can also be taken for credit. If applicable, the credit course number will be noted.

TEC 005

Basic AutoCAD

Learn the essential topics for a practical working knowledge of AutoCAD. Beginning with basic drawing skills and editing drawing elements to the use of dimensioning and detailing tools to create finished drawings.

Total Cost: \$499 (Tuition: \$150 Fees: \$349)

CRN#	Day/Ses.	Dates	Time	Location
74942	T/R(7)	2/5-26	6-9:15pm	CC

TEC 504

Autodesk Revit Level 1

Learn computer design techniques such as cover tool palettes, project browser, and navigator. Master creating building components, drawing techniques for plans, sections, elevations and dimensioning. Discover new styles and how to label, plot completed drawings effectively.

Total Cost: \$799 (Tuition: \$240 Fees: \$559)

CRN#	Day/Ses.	Dates	Time	Location
74959	T/R(12)	3/10-4/23	6-9:15pm	CC

VOA 559

Introduction to CAD

Learn basic 2D drafting with Computer Aided Design (CAD), covering structure, features, drawing creation, file maintenance and plotting. Credit course: CADD 101.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
74953	Arranged	1/26-5/17	Arranged	Online
74930	M/W(27)	1/26-5/6	9-10:55am	CC
74958	Arranged	1/26-5/17	Arranged	Online
74936	M/W(27)	1/26-5/6	12:20-2:15pm	CC
74939	T/R(28)	1/27-5/7	6-7:50pm	CC
74948	S(13)	1/31-5/9	8am-12:15pm	CC

VOA 560

CAD Applications – MicroStation

Explore applications in CAD and broaden your knowledge of graphics manipulation to create fully developed 3D designs and output using MicroStation software. Prerequisite: Introduction to CADD. Credit course: CADD 111.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
74940	M/W(27)	1/26-5/6	6-7:50pm	CC

VOA 561

CAD Building Information Modeling – Revit

Learn the concepts of architectural drawing using 3D BIM software for commercial and residential structures. The 3D BIM software is used for the visualization, interpretation and development of architectural floor plan, sectional, elevation and detail drawings. Prerequisite: Introduction to CADD. Credit course: CADD 202.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
74946	Arranged	1/26-5/17	Arranged	Online
74943	M/W(27)	1/26-5/6	6-7:50pm	CC

VOA 564

Autodesk Inventor

Learn about 3D CAD techniques and applications with emphasis on increasing productivity in the creation and editing of 3D models using Inventor software. Prerequisite: Introduction to CADD. Credit course: CADD 141.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
74941	S(13)	1/61-5/9	8am-12:15pm	CC



VOA 562

Solid Modeling

Learn the nature of solid modeling as contrasted with traditional two-dimensional techniques emphasizing mechanical applications. Topics cover development and editing of solid entities, importing and exporting models, and use of solid models in manufacturing situations. Prerequisite: current experience with two-dimensional software. Credit course: CADD 242.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
74960	M/W(27)	1/26-5/6	7:45-9:40pm	CC

CONSTRUCTION TRADES

For more information, contact Dave Frey at 443.840.2793 or dfrey@ccbcmd.edu.

VOA 658

Basic Blueprint Reading

Learn the symbols and drawing language of blueprints and how to read and understand drawing specifications.

Total Cost: \$299 (Tuition: \$90 Fees: \$209)

CRN#	Day/Ses.	Dates	Time	Location
75633	M/W(4)	5/11-20	9:05am-12:15pm	DC

VOA 948

Basic Carpentry

Gain an introduction to basic carpentry terminology, using hand tools, power tools and building materials used in carpentry. Learn techniques that enable you to handle small projects that involve repair, maintenance and/or new construction. Topics include terminology, tools and materials, measuring, cutting lumber, windows and doors, and erecting walls.

Total Cost: \$599 (Tuition: \$180 Fees: \$419)

CRN#	Day/Ses.	Dates	Time	Location
75630	R/F(10)	2/26-3/27	9am-12:30pm	DC
75634	M/W(7)	4/13-5/4	9am-1:45pm	DC

VOA 834

OSHA 10-Hour General Industry

Gain a broad awareness on how to recognize and prevent a variety of hazards on a general industry site. Designed for the entry level general industry worker, topics include the OSHA Act, walking and working surfaces, electrical, personal protective equipment and hazard communication.

Total Cost: \$299 (Tuition: \$90 Fees: \$209)

CRN#	Day/Ses.	Dates	Time	Location
75768	W/F(2)	3/11-13	3:30-9pm	DC

APT 120

Residential Construction: Estimating Costs

Learn practical math skills to accurately estimate costs for residential construction and remodeling projects, including materials, labor, equipment and intangible expenses.

Total Cost: \$259 (Tuition: \$78 Fees: \$181)

CRN#	Day/Ses.	Dates	Time	Location
75632	W(6)	1/12-28	6:05p-9:30p	Online

CONSTRUCTION EDUCATION ACADEMY

For more information, contact
Denise Bellamy at 443.840.4712
or dbellamy@ccbcmd.edu.

ENVIRONMENTAL

ENV 369

Visible Emissions Classroom Prep

Learn to evaluate visible emissions' opacity, understand the health impacts of particulates, master observational techniques, site inspection procedures, smoke generator principles, all while complying with Maryland.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
75442	M(1)	4/27	8:30am-3:30pm	Zoom

ENV 370

Visible Emissions Field Test

Learn to evaluate and test visible emissions with EPA's alternative to Method 9. Get certified in capturing plume opacity and understand measuring, marking, cutting, dimensions, volumes, environmental concerns, materials, permitting and disposal.

Total Cost: \$289 (Tuition: \$0 Fees: \$289)

CRN#	Day/Ses.	Dates	Time	Location
75440	W/R(2)	4/29-30	8:30am-3:30pm	EC

HVAC/REFRIGERATION

BUILDING AUTOMATION

SYSTEMS TECHNICIAN

CONTINUING EDUCATION

WORKFORCE CERTIFICATE

Prepare for high-paying entry-level HVAC positions with the Building Automation Systems (BAS) certificate. Learn to integrate HVAC and IT systems in commercial buildings, gaining valuable skills in this growing field. Visit our website for course details and registration. For more information, contact Dave Frey at 443.840.2793 or dfrey@ccbcmd.edu.

HVAC/REFRIGERATION TECHNICIAN

CONTINUING EDUCATION

WORKFORCE CERTIFICATE

Earn an industry-recognized Basic HVAC Certificate in just six classes. Gain foundational skills for a successful HVAC career. Visit our website for course details and registration. For more information, contact Dave Frey at 443.840.2793 or dfrey@ccbcmd.edu.

CCBC's new HVAC fast-track program is your quickest route to a career. Earn your basic HVAC certificate in just **four months**. With an accelerated pace and smaller classes, you'll be job-ready in half the time of our standard schedule. **Recommendation:** To finish on time, students should register for HVAC I, II and III together.

VOB 149

HVAC I: Safety, Tools and Refrigeration Basics (NEW)

Learn the fundamentals of HVACR through a mix of shop practice and applied refrigeration theory. Students will learn to use HVACR tools; perform ductwork, piping and threading; and understand heat transfer in refrigeration systems. Hands-on practice includes system installation, charging, evacuating and leak detection.

Total Cost: \$1,138 (Tuition: \$342 Fees: \$796)

CRN#	Day/Ses.	Dates	Time	Location
75624	M-R(20)	2/23-3/26	9am-1:30pm	DC

VOB 150

HVAC II: Basics of HVAC Electricity and Heating Systems (NEW)

Advance your HVAC knowledge with AC and DC circuit fundamentals, wiring principles, NEC code use and heating system operation for gas, oil and electric furnaces and heat pumps.

Total Cost: \$1,196 (Tuition: \$392 Fees: \$804)

CRN#	Day/Ses.	Dates	Time	Location
75625	M-R(19)	4/7-5/7	9am-1:35pm	DC

VOB 151

HVAC III: Cooling Systems and Refrigerant Recovery Certification (NEW)

Students gain practical knowledge in mechanical refrigeration systems and EPA Section 608 exam preparation. Topics include the refrigeration cycle, system components, pressure/temperature measurement, refrigerant handling, the Montreal Protocol and HVACR piping for residential, commercial and industrial systems.

Total Cost: \$804 (Tuition: \$241 Fees: \$563)

CRN#	Day/Ses.	Dates	Time	Location
75626	M-R(15)	5/11-6/4	9am-1:35pm	DC

VOA 970

Basic HVAC Electricity

Learn AC and DC circuit fundamentals. Topics include wiring and construction principles; commercial, industrial and residential wiring; purpose and use of the National Electric Code; the "hows" and "whys" of basic wiring and construction. Credit course: ELEI 101.

Total Cost: \$735 (Tuition: \$221 Fees: \$514)

CRN#	Day/Ses.	Dates	Time	Location
75619	M/W(14)	1/26-3/11	9:05am-12:50pm	CC
75620	M/W(14)	1/26-3/11	5:45-9:30pm	DC

VOA 656

Advanced HVAC Electricity

Explore motors, controls and electrical devices in HVAC systems. Learn to interpret complex electrical schematics. Prerequisite: Basic HVAC, Electricity or program coordinator approval.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75617	M/W(13)	3/16-5/6	5:45-9:30pm	CC


VOC 953
Comfort Cooling Systems

Apply refrigeration theory and principles while learning proper use of electric heat pumps and handling regulations for refrigerant. Includes hands-on labs in refrigerant recovery and troubleshooting. Prerequisites: VOA 975 and VOA 970. Credit course: AIRC 210.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75622	M/W(14)	1/26-3/11	5:45-9:30pm	CC
75606	T/R(14)	3/17-5/7	5:45-9:30pm	CC

VOA 802
Commercial Controls System

Gain theory and hands-on learning in the areas of electronic, pneumatic and direct (DDC) digital control systems as each applies to an HVAC system. Covers components, writing diagrams, calibration and sequences of operation, problem analysis and troubleshooting and installation methods. Prerequisites: VOA 339 or AIRC 205, VOA 338 or AIRC 210, VOA 613 or ELEI 201, and VOA 654 or ELEI 101 or approval of program coordinator.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75607	T/R(14)	3/17-5/7	5:45-9:25pm	CC

VOA 975
Fundamentals of Refrigeration

Learn heat transfer theory in refrigeration, evaluate system performance, use service tools and follow installation procedures such as charging and leak detection. Prerequisites include math, English and reading skills. Credit course: AIRC 115.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75608	M/W(14)	1/26-3/11	8:30am-12:15pm	CC
76625	T/R(14)	1/27-3/12	6pm-9:15pm	CC
75609	M/W(16)	3/16-5/6	6-9:30pm	CC

VOA 985
Heating Systems

Learn the principles of heating systems, focusing on gas and oil furnaces. Topics include heat transfer methods, combustion by-products, fuel types, forced-air furnaces, manifold pressure monitoring and major furnace components. Credit course: AIRC 205.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75610	T/R(14)	1/27-3/12	9am-12:45pm	CC
75611	T/R(16)	3/17-5/7	5:45-9:30pm	CC

VOA 969
HVAC Safety, Tools, and Methods

Learn about special HVACR tools and basic shop practices, including hand tools, machines, duct installation, tubing, piping, fittings, threading pipe, and using a drill press and post grinder.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75616	M/W(14)	1/26-3/11	1:30-5pm	CC
75612	T/R(14)	1/27-3/12	5:45-9:30pm	DC
75614	T/R(16)	3/17-5/7	5:45-9:30pm	DC

VOA 653
Residential Load Calculations and Air Distribution

Learn to calculate heat losses and gains (loads) for residential applications using ACCA's Manual J and computer software program. Learn how to select the proper heating and cooling equipment for maximum comfort and energy efficiency. Prerequisites: VOC 953 and VOA 985.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75613	T/R(14)	1/27-3/12	6pm-8:40pm	CC

VOC 044
Preparation for Refrigerant Recovery Certification

Learn about the regulations, procedures and equipment that apply to refrigerant recovery, reclaiming and recycling in accordance with the Environmental Protection Agency (EPA) certification standards. Cost does not include text and materials. Credit course# AIRC 121.

Total Cost: \$185 (Tuition: \$56 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
76624	M/T/W(3)	5/4-5/6	5:15-8:50PM	CC

VOC 991
Refrigerant Recovery Certification Test

This test is a co-requisite with Preparation for Refrigerant Recovery Certification.

Total Cost: \$50 (Tuition: \$0 Fees: \$50)

CRN#	Day/Ses.	Dates	Time	Location
76623	R (1)	5/8	5:45-7:45pm	CC

VOB 159
Installation and Maintenance of Minisplit Systems (NEW)

Get an overview of mini-split HVAC systems, learn to identify key components and understand system operation. Focus will be on practical skills, including selecting the correct system size for different applications, interpreting manufacturer specifications, performing professional installations and troubleshooting systems.

Total Cost: \$359 (Tuition: \$107 Fees: \$252)

CRN#	Day/Ses.	Dates	Time	Location
75628	M/W(4)	2/9-18	6-9:30pm	DC

MARYLAND STATIONARY ENGINEERING

For more information, contact Dave Frey at 443.840.2793 or dfrey@ccbcmd.edu.

MANUFACTURING, PRODUCTION AND AUTOMATION
CERTIFIED PRODUCTION TECHNICIAN (CPT) CONTINUING EDUCATION WORKFORCE CERTIFICATE

Prepare for an advanced manufacturing career and the Manufacturing Skill Standards Council's CPT certification. This program covers safety, quality practices and measurements, manufacturing production and processes, and maintenance awareness. For more information, contact Steve Ricketts at 443.840.4442 or sricketts@ccbcmd.edu.

CNC MACHINE TOOL
CONTINUING EDUCATION WORKFORCE CERTIFICATE

Learn manual and CNC machine tool technology through hands-on training at the CCBC Catonsville machine shop. This comprehensive 9-month program includes safety, blueprint reading, trade math and quality skills, with opportunities for National Institute of Metalworking Skills (NIMS) certifications. Applicants must attend an orientation session. For information, contact Denise Bellamy at 443.840.4712 or dbellamy@ccbcmd.edu.

XOMETRY SCHOLARS PROGRAM

Scholarship support for certain short-term manufacturing and related training.

Application required.

For more information, call 443.840.2222.

FAB LAB TECHNOLOGY (DESIGN AND MAKE)
CONTINUING EDUCATION WORKFORCE CERTIFICATE

Gain hands-on experience with 3D printers, laser cutters, CNC routers and more at the CCBC Catonsville Fab Lab. Start with the Fab Lab Introduction course to learn safety and operations, earning lab membership for access to resources. No prior design experience required. Visit our website for course details and registration.

VOD 525
Fab Lab Introduction

Learn safety and operating procedures for fabrication prototyping lab equipment, including laser engraver, ShopBot, rapid mill, 3D printer and vinyl cutter. Gain entry-level proficiency, including safety, materials, setup and operation.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
74646	S(1)	1/10	10am-12pm	CC
74884	M(1)	1/26	6-8pm	CC
74887	S(1)	2/28	10am-12pm	CC
74645	M(1)	3/09	6-8pm	CC
74886	S(1)	4/18	10am-12pm	CC
74644	M(1)	5/11	6-8pm	CC


VOB 124
Digital Fabrication Fundamentals

Learn digital design and prototyping with fabrication equipment and software. Prerequisite: Introduction to CADD or program coordinator's permission. Credit course: CAMM 130.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75807	T(14)	1/27-5/5	5-8:50pm	CC

VOB 125
Advanced Digital Fabrication

Build on skills from Digital Fabrication Fundamentals by deepening your knowledge of machine operations and related software. Prerequisite: Digital Fabrication Fundamentals. Credit course: CAMM 131.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
75805	W(14)	1/28-5/6	5-8:50pm	CC

VOB 044
Fab Lab CNC Router Applications Introduction

Learn applications using the ShopBot CNC Router and PartWorks software. Topics include safety procedures, machine setup, and operation. Includes a comprehensive final project.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
75081	S(1)	1/24	9am-3:30pm	CC
75083	M(2)	2/23-3/2	6-9:15pm	CC
75084	S(1)	5/16	9am-3:30pm	CC

VOB 117
Fab Lab Introduction to Fusion 360

Transform your design concepts into creations with Fusion 360. This cloud-based software integrates design, modeling and manufacturing. Master its basic tools for designing and 3D printing.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
75094	S(1)	2/14	9am-3:30pm	CC
75095	M(2)	4/13-20	6-9:15pm	CC

VOB 140
Intro to 3D Scanning

Learn 3D scanning fundamentals with handheld scanners. Master techniques, post-processing and real-world applications while developing hands-on skills in capturing and processing 3D models.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
75096	M(2)	2/9-16	6-9:15pm	CC
75175	S(1)	4/25	9am-3:30pm	CC

VOB 137
Introduction to FDM 3D Printing

Discover Fused Deposition Modeling (FDM) 3D printing, mastering key principles, equipment and materials to confidently operate FDM printers in a Fab Lab for personal or professional projects.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
75085	S(1)	1/17	9am-3:30pm	CC
75086	S(1)	3/21	9am-3:30pm	CC
75089	M(2)	4/27-5/4	6-9:15pm	CC

VOB 138
Introduction to SLA 3D Printing

Stereolithography (SLA) 3D printing is a leading additive manufacturing technology. Master essential principles, equipment and materials to confidently create detailed, accurate 3D prints.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
75176	S(1)	1/31	9am-3:30pm	CC
75177	M(2)	3/16-23	6-9:15pm	CC

VOB 139
Exploring 3D Face Scanning: Scan to Print (NEW)

Ever wanted to turn your face into a 3D model? In this hands-on workshop, learn to scan facial data, refine your scans and post-process models in 3D software to create a printable STL file.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
75091	S(1)	2/7	9am-3:30pm	CC
75092	S(1)	5/2	9am-3:30pm	CC

INDUSTRIAL MAINTENANCE

Gain essential skills for a career in industrial maintenance, covering mechanical, electrical, hydraulics, pneumatics and computer controls. Learn safe work practices in all areas of maintenance. For more information, contact Steve Ricketts at 443.840.4442 or sricketts@ccbcmd.edu.

MECHATRONICS
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Prepare for a career in mechatronics, learning electrical, mechanical, fluid systems, automation, rigging and welding. This online course offers skills needed for roles such as mechatronics engineer and automation specialist. Register for parts 1 and 2 together. Visit our website for course details and registration.

VOA 577
Mechatronics – Part 1

Total Cost: \$998 (Tuition: \$50 Fees: \$948)

CRN#	Day/Ses.	Dates	Time	Location
75742	Arranged	1/12-3/15	Arranged	E2GC

VOA 578
Mechatronics – Part 2

Total Cost: \$998 (Tuition: \$50 Fees: \$948)

CRN#	Day/Ses.	Dates	Time	Location
75745	Arranged	3/16-5/17	Arranged	E2GC

ROBOTICS TECHNICIAN
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Prepare for a successful career in robotics with training in math, safety, automation, electrical and mechanical systems and rigging. Learn how robotics technology is used in distribution and manufacturing. Register for parts 1 and 2 together. Visit our website for course details and registration.

VOA 579
Robotics Technician – Part 1

Total Cost: \$848 (Tuition: \$50 Fees: \$798)

CRN#	Day/Ses.	Dates	Time	Location
75746	Arranged	1/12-3/15	Arranged	E2GC

VOA 580
Robotics Technician – Part 2

Total Cost: \$848 (Tuition: \$50 Fees: \$798)

CRN#	Day/Ses.	Dates	Time	Location
75749	Arranged	3/16-5/17	Arranged	E2GC

**PROPERTY MAINTENANCE
TECHNICIAN**
**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Develop essential skills for residential facilities maintenance. Graduates earn a provisional certificate from the National Apartment Association Education Institute (NAAEI) and may qualify for full certification after one year of fieldwork. Visit our website for course details and registration.

VOB 134
**Certified Property Maintenance Technician
with EPA Certification**

Launch your residential maintenance career with hands-on training in HVAC (EPA 608), plumbing, electrical repair and tool use. Prepare for NOCTI and EPA 608 certification exams.

Total Cost: \$1,399 (Tuition: \$420 Fees: \$979)

CRN#	Day/Ses.	Dates	Time	Location
75631	M/T/W(23)	1/12-3/04	5:30-8:45pm	DC
75635	T/R(20)	4/14-6/18	9:30am-1pm	DC

VOA 520
**Intermediate HVACR
for Building Maintenance Techs**

This course teaches building and apartment maintenance technicians about regulations, procedures and equipment for refrigerant recovery, including reclaiming and recycling.

Total Cost: \$499 (Tuition: \$200 Fees: \$299)

CRN#	Day/Ses.	Dates	Time	Location
75629	M/W(8)	1/05-1/28	5:45-9:30pm	DC



WELDING

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Master welding skills from beginner to advanced techniques, including MIG, Stick and TIG welding. Prepare for a successful career with hands-on training. Visit our website for course details and registration.

APP 285

Welding Basics

Gain basic knowledge and skills for MIG and stick welding.

Total Cost: \$295 (Tuition: \$0 Fees: \$295)

CRN#	Day/Ses.	Dates	Time	Location
74488	S(1)	1/17	8am-12:15pm	EGT
74489	S(1)	2/21	8am-12:15pm	EGT
74490	S(1)	3/21	8am-12:15pm	EGT
74492	S(1)	4/18	8am-12:15pm	EGT
74494	S(1)	5/23	8am-12:15pm	EGT

APT 083

Blueprint Reading for Welders

Learn to decode welding blueprints, starting with measurements, lines and views, then progressing to symbols, structural shapes, basic joints, special welds and tolerances.

Total Cost: \$615 (Tuition: \$92 Fees: \$523)

CRN#	Day/Ses.	Dates	Time	Location
74495	R/F(4)	1/8-16	8am-3pm	EGT
74496	R/F(4)	2/19-27	8am-3pm	EGT
74497	R/F(4)	4/2-10	8am-3pm	EGT
74498	R/F(4)	5/14-22	8am-3pm	EGT

VOA 926

Fundamentals of Welding

Learn equipment setup, basic techniques, and safety for oxy-fuel, Gas Metal Arc (MIG), Gas Tungsten Arc (TIG) and Shielded Metal Arc (stick) welding. Plus, explore basic metallurgy, welding codes, inspection and symbols in this foundational course.

Total Cost: \$2,235 (Tuition: \$335 Fees: \$1,900)

CRN#	Day/Ses.	Dates	Time	Location
74989	M/T/W(6)	1/5-14	8am-3pm	EGT
74996	M/W(12)	1/5-2/11	5:30-8:30pm	EGT
74997	T/R(12)	1/6-2/12	5:30-8:30pm	EGT
74990	M/T/W(6)	2/9-18	8am-3pm	EGT
74991	M/T/W(6)	3/16-25	8am-3pm	EGT
74994	M/T/W(6)	4/27-5/6	8am-3pm	EGT
74998	M/W(12)	4/27-6/10	5:30-8:30pm	EGT
75000	T/R(12)	4/28-6/11	5:30-8:30pm	EGT

VOB 154

Intermediate Gas Metal Arc Welding (MIG)

Perform welding of fillet and groove welds in carbon steel in all positions using Gas Metal Arc (MIG) process. Geared towards Structural Welding Code vertical and overhead tests, GMAW AWS D9.1 and FCAW AWS D1.1. Prerequisite: Fundamentals of Welding.

Total Cost: \$3,285 (Tuition: \$492 Fees: \$2,793)

CRN#	Day/Ses.	Dates	Time	Location
74595	M/T/W(9)	1/19-2/4	8am-3pm	EGT
74605	M/W(18)	2/16-4/15	5:30-8:30pm	EGT
74607	T/R(18)	2/17-4/16	5:30-8:30pm	EGT
74597	M/T/W(9)	2/23-3/11	8am-3pm	EGT
74601	M/T/W(9)	3/30-4/15	8am-3pm	EGT
74603	M/T/W(9)	5/11-6/3	8am-3pm	EGT

VOB 155

Intermediate Gas Tungsten Arc Welding (TIG)

Perform flat, horizontal and vertical fillet welds, and flat groove welds in carbon steel, stainless steel and aluminum using Gas Tungsten Arc (TIG) process. Geared towards AWS D17.1 Fusion Welding for Aerospace Application. Prerequisite: Fundamentals of Welding.

Total Cost: \$3,285 (Tuition: \$492 Fees: \$2,793)

CRN#	Day/Ses.	Dates	Time	Location
74611	M/T/W(9)	1/19-2/4	8am-3pm	EGT
74615	M/W(18)	2/16-4/15	5:30-8:30pm	EGT
74616	T/R(18)	2/17-4/16	5:30-8:30pm	EGT
74612	M/T/W(9)	2/23-3/11	8am-3pm	EGT
74613	M/T/W(9)	3/30-4/15	8am-3pm	EGT
74614	M/T/W(9)	5/11-6/3	8am-3pm	EGT

VOB 135

Intermediate Shielded Metal Arc Welding (Stick)

Perform fillet and groove welds in carbon steel using Shielded Metal Arc (stick) process with E7018 electrodes in all positions. Geared towards AWS D1.1, Structural Welding Code vertical and overhead tests. Prerequisite: Fundamentals of Welding.

Total Cost: \$3,285 (Tuition: \$492 Fees: \$2,793)

CRN#	Day/Ses.	Dates	Time	Location
74499	M/T/W(9)	1/19-2/4	8am-3pm	EGT
74591	M/W(18)	2/16-4/15	5:30-8:30pm	EGT
74593	T/R(18)	2/17-4/16	5:30-8:30pm	EGT
74586	M/T/W(9)	2/23-3/11	8am-3pm	EGT
74587	M/T/W(9)	3/30-4/15	8am-3pm	EGT
74589	M/T/W(9)	5/11-6/3	8am-3pm	EGT

VOB 156

Advanced Gas Metal Arc Welding (MIG)

Learn pipe welding using GMAW-SC and FCAW processes. Proper tacks, feather edging, filler metal angles, manipulations for open root pipe welding on carbon steel pipe. Geared toward certification to ASME IX, Boiler & Pressure Vessel Code. Prerequisite: Intermediate Gas Metal Arc Welding (MIG).

Total Cost: \$3,285 (Tuition: \$492 Fees: \$2,793)

CRN#	Day/Ses.	Dates	Time	Location
74453	M/T/W(9)	1/19-2/4	8am-3pm	EGT
74457	M/W(18)	2/16-4/15	5:30-8:30pm	EGT
74458	T/R(18)	2/17-4/16	5:30-8:30pm	EGT
74454	M/T/W(9)	2/23-3/11	8am-3pm	EGT
74455	M/T/W(9)	3/30-4/15	8am-3pm	EGT
74456	M/T/W(9)	5/11-6/3	8am-3pm	EGT

VOB 157

Advanced Gas Tungsten Arc Welding (TIG)

Learn pipe welder using Gas Tungsten Arc (TIG) process. Proper tacks, feather edging, filler metal angles, manipulations for open root pipe welding on carbon steel pipe. Geared toward certification to ASME IX, Boiler & Pressure Vessel Code. Prerequisite: Intermediate Gas Tungsten Arc Welding (TIG).

Total Cost: \$3,285 (Tuition: \$492 Fees: \$2,793)

CRN#	Day/Ses.	Dates	Time	Location
74459	M/T/W(9)	1/19-2/4	8am-3pm	EGT
74463	M/W(18)	2/16-4/15	5:30-8:30pm	EGT
74464	T/R(18)	2/17-4/16	5:30-8:30pm	EGT
74460	M/T/W(9)	2/23-3/11	8am-3pm	EGT
74461	M/T/W(9)	3/30-4/15	8am-3pm	EGT
74462	M/T/W(9)	5/11-6/3	8am-3pm	EGT

VOB 158

Advanced Shielded Metal Arc Welding (Stick)

Learn pipe welding using Shielded Metal Arc Welding (Stick) process. Proper tacks, feather edging, filler metal angles, manipulations for open root pipe welding on carbon steel pipe. Geared toward certification to ASME IX, Boiler & Pressure Vessel Code. Prerequisite: Intermediate Shielded Metal Arc Welding (stick).

Total Cost: \$3,285 (Tuition: \$492 Fees: \$2,793)

CRN#	Day/Ses.	Dates	Time	Location
74648	M/T/W(9)	1/19-2/4	8am-3pm	EGT
74653	M/W(18)	2/16-4/15	5:30-8:30pm	EGT
74654	T/R(18)	2/17-4/16	5:30-8:30pm	EGT
74649	M/T/W(9)	2/23-3/11	8am-3pm	EGT
74651	M/T/W(9)	3/30-4/15	8am-3pm	EGT
74652	M/T/W(9)	5/11-6/3	8am-3pm	EGT



TRANSPORTATION, DISTRIBUTION AND LOGISTICS

Navigate, deliver, optimize and accelerate. Steer your career in the right direction.

Workforce Training Options

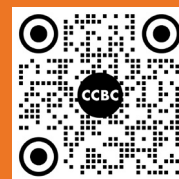
- Automotive Safety Inspector
- Automotive Service Attendant
- Commercial Vehicle Operator Class A & B

- Logistics Associate/Warehouse Distribution
- Marine Engine Mechanics Repair
- Procurement and Purchasing Management
- Professional Boat Captain
- Supply Chain Professional

Degree and Certificate Program Areas

- Aviation Technology
- Automotive Technology
- Transportation, Distribution and Maritime Logistics

Scan or click the QR code to explore this category further on our website.



1,525 TRUCK DRIVERS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



AUTOMOTIVE

AUT 609

ASE Refrigerant Recovery and Recycling

This course prepares technicians for the EPA-Approved Section 609 certification for servicing motor vehicle air conditioners. Topics include MVAC equipment regulations, alternative refrigerants, refrigerant recovery and the environmental impact of improper refrigerant handling.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75584	R(1)	3/05-3/05	3-8:15pm	CC

AUTOMOTIVE SAFETY INSPECTOR

CONTINUING EDUCATION WORKFORCE CERTIFICATE

For more information, contact Eric Venanzi at 443.840.5108 or evenanzi@ccbcm.edu.

ARP 294

Preparation for MD State Safety Inspection Test

Review Code of Maryland Regulation (COMAR), test strategies, handbook and inspector responsibilities. Minimal out-of-class study. Designed for automotive technicians seeking certification. Test results not guaranteed.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75865	M/T(2)	1/5-6	4:30-8pm	CC
75875	S(1)	1/17	8am-3pm	CC
75873	S(1)	2/7	8am-3pm	CC
75871	S(1)	4/18	8am-3pm	CC
75863	M/T(2)	4/20-4/21	4:30-8pm	CC

ARP 732

Maryland State Inspection Hands-on

Test Preparation

Prepare to pass the Maryland State Inspection hands-on test in all applicable topic areas. Intended for automotive students who have passed the Maryland Safety Inspection written exam.

Total Cost: \$399 (Tuition: \$120 Fees: \$279)

CRN#	Day/Ses.	Dates	Time	Location
75861	M-R(6)	1/7-1/15	4:30-7:30pm	CC
75885	S(2)	3/7-3/14	8am-4:30pm	CC
75860	M-R(6)	4/22-4/30	4:30-7:30pm	CC
75882	S(2)	5/9-5/16	8am-4:30pm	CC

COMMERCIAL DRIVER'S LICENSE

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Earn your CDL-A or CDL-B with classroom and hands-on training, focusing on safety, controls, inspection and trip planning. Must be 18, pass the DOT drug screen/physical and meet licensing requirements. DOT drug screen/physical and learner's permit fee included. Additional classes are offered at Security Square Mall in Woodlawn. Visit ccbcm.edu/cdl for more details.

VOA 554

Commercial Driver License Class-A

Total Cost: \$5,500

Day/Ses.	Dates	Time	Location
M-F(39)	1/5-2/27	8am-4pm	TTC
M-F(59)	1/5-3/27	5-10pm	TTC
S/U(40)	1/10-6/14	8am-4pm	TTC
M-F(39)	2/16-4/17	8am-4pm	TTC
M-F(58)	3/9-6/5	5-10pm	TTC
M-F(38)	4/7-5/29	8am-4pm	TTC
S/U(40)	5/9-10/11	8am-4pm	TTC
M-F(39)	5/18-7/10	8am-4pm	TTC

VOA 717

Commercial Driver License Class-B

Total Cost: \$3,000

Day/Ses.	Dates	Time	Location
M-F(14)	1/5-1/23	8am-4pm	TTC
M-F(19)	1/5-1/30	5-10:10pm	TTC
M-F(15)	2/2-2/20	8am-4pm	TTC
M-F(20)	2/2-2/27	5-10:10pm	TTC
S/U(14)	2/7-3/22	8am-4pm	TTC
M-F(15)	3/2-3/20	8am-4pm	TTC
M-F(20)	3/2-3/27	5-10:10pm	TTC
M-F(14)	4/7-4/24	8am-4pm	TTC
M-F(19)	4/7-5/1	5-10:10pm	TTC
S/U(14)	4/11-5/31	8am-4pm	TTC
M-F(15)	5/4-5/22	8am-4pm	TTC

VOB 129

Manual Transmission Vehicle Operations

Class C drivers, prepare for operating manual transmission vehicles in port logistics and on public roads. Topics include equipment identification, operating procedures, shifting patterns and safe techniques for starting, stopping and parking. Requirements: 18+, valid driver's license and current vehicle insurance.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75671	W(1)	1/14	9am-2:15pm	DC
75667	R(1)	2/12	3-8:15pm	CC
75674	W(1)	3/11	9am-2:15pm	DC
75669	R(1)	4/09	3-8:15pm	CC
75670	W(1)	5/13	9am-2:15pm	DC



AVIATION

For more information, contact Eric Venanzi at 443.840.5108 or evenanzi@ccbcm.edu.

VOA 103

Drone Pilot Training for the Remote Pilot License

Earn your FAA Remote Pilot license and learn to legally fly drones for commercial purposes. Learn about airspace, regulations, meteorology, safety and flight operations. Instructor is FAA certified. NOTE: A qualifying knowledge exam for the Commercial Drone Certification will be given at the course's conclusion for an additional \$175, to be paid when the exam is scheduled.

Total Cost: \$299 (Tuition: \$90 Fees: \$209)

CRN#	Day/Ses.	Dates	Time	Location
76582	T(1)	1/20	6-10 p.m.	CC
	S(1)	1/24	9 a.m.-5 p.m.	CC
	U(1)	1/25	9 a.m.-1 p.m.	CC
76581	T(1)	2/17	6-10 p.m.	CC
	S(1)	2/21	9 a.m.-5 p.m.	CC
	U(1)	2/22	9 a.m.-1 p.m.	CC
76580	T(1)	3/17	6-10 p.m.	CC
	S(1)	3/21	9 a.m.-5 p.m.	CC
	U(1)	3/22	9 a.m.-1 p.m.	CC
76579	T(1)	4/21	6-10 p.m.	CC
	S(1)	4/25	9 a.m.-5 p.m.	CC
	U(1)	4/26	9 a.m.-1 p.m.	CC
76578	T(1)	5/26	6-10 p.m.	CC
	S(1)	5/30	9 a.m.-5 p.m.	CC
	U(1)	5/31	9 a.m.-1 p.m.	CC

AVI 029

Private Pilot Ground School

Receive FAA Private Pilot ground instruction for airplanes and helicopters, covering aerodynamics, systems, navigation, communications, airspace, performance, regulations and crew resource management. Prerequisites: ACLT 052, MATH 082 and program director approval. This course mirrors credit AVMT 131.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76729	T(15)	1/27-5/12	12-2:30pm	CC
76730	T(15)	1/27-5/12	6pm-8:30pm	CC

AVI 030

Aviation History and Development

Examine the evolution of aviation, its economic, military and political influence, and advances in aircraft design, aerodynamics, powerplants and airspace systems. Prerequisite: ACLT 052 or ACLT 053. This course mirrors credit AVMT 101.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76726	T(15)	1/27-5/12	9-11:30am	CC
76725	T(15)	1/27-5/12	3-5:30pm	CC

AVI 027

Unmanned Aircraft Systems Operations

Explore the history, types, payloads, control systems, operations, regulations and safety of unmanned aircraft. Prerequisite: AVMT 131 or AVI 029 or program director approval. This course mirrors credit AVMT 161.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76733	R(15)	1/29-5/14	10-12:30pm	CC

AVI 025

Unmanned Aircraft Systems Flight Training

Train on select unmanned aircraft with academic, flight and simulator instruction. Master flight, sensors, communications, command, mission planning and utilization. \$650 Lab fees apply. Prerequisite: AVMT 161 or AVI0 27. This course mirrors credit AVMT162.

Total Cost: \$1219 (Tuition: \$171 Fees: \$1048)

CRN#	Day/Ses.	Dates	Time	Location
76732	R(15)	1/29-5/14	1-3:30pm	CC

AVI 028

Unmanned Aircraft Systems Sensor Operations

Explore unmanned aircraft sensors and how they enhance operations. Learn LIDAR, thermal, infrared and near-IR sensors, photogrammetry, advanced GPS, mission planning, execution, data extraction and processing. Prerequisite: AVMT 162 or AVI 025. This course mirrors credit AVMT 254.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76734	M(14)	1/26-5/11	5-7:40pm	CC

AVI 026

Unmanned Aircraft Systems Flight Training II

Advance your sUAS expertise with academic, flight and simulator training. Learn automated modes, sensor operations, crew management, site surveys and mission planning. Prerequisite: AVMT 254 or AVI028. This course mirrors credit AVMT 254.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
76731	M(14)	1/26-5/11	2-4:40pm	CC

PILOT SIMULATOR TRAINING

Sign up for entry-level or professional-level flight simulator laboratory experience. Pilots can reserve flight simulator time in two- or four-hour time slots.

For more information or to schedule your flight simulator experience, contact Eric Venanzi at 443.840.5108 or evenanzi@ccbcm.edu.

TRANSPORTATION, DISTRIBUTION AND LOGISTICS INSTITUTE (TDLI)

CCBC is the premier workforce development training and academic provider for the TDL industry in the Baltimore and Mid-Atlantic region.

Courses target entry, intermediate and advanced workforce training and education for individuals as well as customized training and educational solutions for organizations.

CCBC is a 2021 and 2024 Center of Excellence (COE) for Domestic Maritime Workforce Training and Education designee by the U.S. Department of Transportation, Maritime Administration.

For more information, contact Kipp Snow at 443.840.3034 or ksnow@ccbcm.edu.

CERTIFIED LOGISTICS ASSOCIATE/ WAREHOUSE DISTRIBUTION

CONTINUING EDUCATION WORKFORCE CERTIFICATE

For more information, contact Eric Venanzi at 443.840.5108 or evenanzi@ccbcm.edu.

VOA 515

Certified Logistics/Warehouse Distribution Associate

Learn the skills required to enter the fast-growing fields of warehousing and distribution. Learn the basics of warehouse operations, safety, customer service, logistics, professional communications, teamwork and conflict resolution.

Total Cost: \$899 (Tuition: \$270 Fees: \$629)

CRN#	Day/Ses.	Dates	Time	Location
75766	M/T/R(6)	3/9-19	3:30-8:30pm	DC
75894	T(6)	4/7-5/12	4:30-9:30pm	DC

VOA 531

Certified Logistics/Warehouse Distribution Technician

Designed for entry-level workers, this course covers key mid-level logistics topics including receiving, storage, order processing, packaging, inventory, hazardous materials, transportation and tracking. Successful completion and exam earn the Certified Logistics Technician (CLT) certification from the MSSC. Prerequisite: Certified Logistics Associate.

Total Cost: \$799 (Tuition: \$240 Fees: \$559)

CRN#	Day/Ses.	Dates	Time	Location
75891	T(6)	5/26-6/30	4:30-9:30pm	DC



FORKLIFT

For more information, contact Eric Venanzi at 443.840.5108 or evenanzi@ccbcm.edu.

VOA 605

Forklift Operator Training

Learn safety measures as they pertain to vehicle inspection and operation, product handling under general and specific site conditions and load balance, gravity, visual and operational checks. Presented in accordance with OSHA standards.

Total Cost: \$229 (Tuition: \$69 Fees: \$160)

CRN#	Day/Ses.	Dates	Time	Location
75650	S(2)	2/21-2/28	10am-4:30pm	CC
75767	W/F(2)	3/18-20	3:30-10pm	DC
75651	S(2)	5/16-23	10am-4:30pm	CC

MARINE

VOA 333

Maryland Basic Boating Certification Course

Meet the certification requirements of the Maryland Department of Natural Resources Police through classroom instruction in basic boating. Discuss types of vessels, navigational aids, marine weather, regulations, emergency situations, personal watercraft and maneuvering.

Total Cost: \$59 (Tuition: \$18 Fees: \$41)

CRN#	Day/Ses.	Dates	Time	Location
74705	R(2)	1/8-15	6-10:20pm	HV
74703	R(2)	2/5-12	6-10:20pm	HV
74713	R(2)	3/12-19	6-10:20pm	HV
74692	R(2)	4/9-16	6-10:20pm	HV
74716	R(2)	5/7-14	6-10:20pm	HV

VOA 362

S.C.U.B.A. Diving Certification Prep Course

Learn the physics, physiology and procedures associated with modern-day scuba diving using classroom lectures and pool exercises led by experienced professional diving instructors. All equipment for pool training will be provided by the instructional staff for an additional fee.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75773	W(6)	1/7-2/11	6-10:20pm	EC
75772	W(6)	3/4-4/22	6-10:20pm	EC

VOA 750

An Overview of the Modern Marine Industry

Discover the many different career opportunities that exist within today's modern marine industry. The need for qualified marine technicians has never been greater and CCBC is prepared to train the next generation for careers in this field.

Total Cost: \$99 (Tuition: \$30 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75914	W(1)	1/7	12-4:20pm	DC

VOA 749

Marine Engine Maintenance and Repair

Entry-level technicians with a fundamental understanding of the marine industry and marine service careers can gain additional instruction in outboard systems repair, maintenance, applications and usage. Presented in partnership with Yamaha Marine University.

Total Cost: \$899 (Tuition: \$270 Fees: \$629)

CRN#	Day/Ses.	Dates	Time	Location
75910	T/W(20)	1/13-3/18	12-4:20pm	DC

PROCUREMENT AND PURCHASING MANAGEMENT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Develop skills for a career in procurement and purchasing, including contracts, supplier evaluation, negotiation, legal aspects, communication and budgeting. This online course requires simultaneous registration for parts 1-3. Visit our website for course details and registration.

VOA 783

Procurement and Purchasing Management – Part 1

Total Cost: \$765 (Tuition: \$40 Fees: \$725)

CRN#	Day/Ses.	Dates	Time	Location
75755	Arranged	1/12-3/15	Arranged	E2GC

VOA 784

Procurement and Purchasing Management – Part 2

Total Cost: \$765 (Tuition: \$40 Fees: \$725)

CRN#	Day/Ses.	Dates	Time	Location
75756	Arranged	3/16-5/17	Arranged	E2GC

VOA 785

Procurement and Purchasing Management – Part 3

Total Cost: \$765 (Tuition: \$40 Fees: \$725)

CRN#	Day/Ses.	Dates	Time	Location
75758	Arranged	5/18-7/19	Arranged	E2GC

CERTIFIED SUPPLY CHAIN PROFESSIONAL

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Launch your career in supply chain management, covering purchasing, forecasting, inventory, logistics, Lean, Six Sigma and more. This online course requires registration for both parts 1 and 2. Visit our website for course details and registration.

VOA 791

Certified Supply Chain Professional – Part 1

Total Cost: \$1,147 (Tuition: \$50 Fees: \$1,097)

CRN#	Day/Ses.	Dates	Time	Location
75750	Arranged	1/12-3/15	Arranged	E2GC

VOA 792

Certified Supply Chain Professional – Part 2

Total Cost: \$1,148 (Tuition: \$50 Fees: \$1,098)

CRN#	Day/Ses.	Dates	Time	Location
75752	Arranged	3/16-5/17	Arranged	E2GC

MWW Trades and Applied Technology Grant

Classes begin Spring 2026

- Certified Logistics Associate/Forklift
- Certified Supply Chain Professional
- Marine Engine Repair
- Ordinary Seaman
- U.S. 100 Ton Captain's License

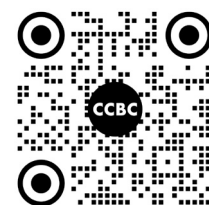
Grant-funded, comprehensive, high-demand skills training at no cost to qualified, selected applicants.

Must be a U.S. citizen or eligible to work in the U.S., at least 18 years of age and have a high school diploma or GED.

For more information, email kwooten@ccbcm.edu.

Apply by January 12, 2026 for best consideration.

Scan or click the QR code to get started today:





LIFE ENRICHMENT



Pursue your passions at CCBC.

Discover a hidden talent, find a new hobby or just try something different. You'll find an exciting array of classes in art, cooking, fitness, culture, history and much more. For more information, scan or click the QR code.



ACADEMIC PREPARATION

TEST PREPARATION

CEC 030

Praxis I Preparation

Develop the knowledge and skills you need to pass the Praxis Core exam as you review and prepare for everything the test includes.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75876	Arranged	2/11-4/3	Arranged	ED2GO

ADS 148

Comprehensive TEAS Strategies

Master strategies for ATI TEAS questions in Reading, English Language and Usage, Math and Science. Practice tests enhance time management and reduce anxiety.

Total Cost: \$128 (Tuition: \$39 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75905	T/R(6)	2/3-19	6-8pm	EC

ADS 152

Mathematics for Success

Prepare for developmental math. Discuss topics that include whole number operations, integers, fractions, decimals, percents, ratios and proportions, exponents, square roots and mathematical expressions. Each class is 45 hours of instruction and is designed for students who possess a high school diploma.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76110	M/W/F(18)	1/26 - 3/6	10:10am-12:40pm	CC
76111	M/W(15)	1/26 - 3/16	9am-12:15pm	*Zoom/EC
76115	T/R(15)	1/27 - 3/17	6pm-9:15pm	*Zoom/CC
76108	M/W(15)	1/26 - 3/16	6pm-9:15pm	*Zoom/CC
76104	M/W/F(18)	3/16 - 5/4	10:10am-12:40pm	CC
76113	M/W(15)	3/23 - 5/20	6pm-9:15pm	*Zoom/CC
76106	M/W(15)	3/23 - 5/20	9am-12:15pm	*Zoom/EC
76112	T/R(15)	3/24 - 5/19	6pm-9:15pm	*Zoom/CC

*Last class takes place in person

ART, DESIGN AND PHOTOGRAPHY

PAINTING AND DRAWING

ART 273

Discover Acrylic Painting

In this beginner's course, receive an overview of acrylic painting including types of brushes, paints and basic color theory along with the fundamentals of paint application. Bring basic painting supplies to first class: canvas pad, three nylon brushes, palette and primary paint colors.

Total Cost: \$108 (Tuition: \$0 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
75900	W(7)	3/18-4/29	6-8pm	OM

ART 274

Discover Oil Painting

Gain an overview of oil painting techniques, application, brushes, paints and basic color theory as you prepare for more serious study. Bring basic painting supplies to first class: canvas pad, three nylon brushes, palette and primary paint colors.

Total Cost: \$108 (Tuition: \$0 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
75902	S(5)	2/21-3/21	10am-12:15pm	OM

ARB 182

Drawing for the Absolute Beginner

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

Total Cost: \$159 (Tuition: \$0 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75888	Arranged	2/11-4/3	Arranged	ED2GO

ART 264

Introduction to Drawing

Understand line, shape, contour, value, composition, perspective, spatial relationships, measuring, proportion, light and shadow while working from still-life. Bring an 18 x 24" drawing pad and a pencil to first class, supply list will be provided then.

Total Cost: \$108 (Tuition: \$0 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
76094	S(6)	4/11-5/16	1:30-4pm	HV

ART 964

New Painting Approaches For Beginners

Learn techniques and approaches for relaxation or serious artistry. Explore diverse media, subject selection and working with a limited palette. Materials list provided at first class.

Total Cost: \$124 (Tuition: \$0 Fees: \$124)

CRN#	Day/Ses.	Dates	Time	Location
75901	R(6)	3/19-5/07	6:30-8:30pm	OM

CERAMICS AND SCULPTURE

ARB 277

Intro to Figure Sculpture (NEW)

An introduction to the fundamentals of sculpting a human figure. We will cover basic anatomy, building techniques, and the process of figurative sculpture.

Total Cost: \$125 (Tuition: \$0 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
76875	R(4)	3/5-3/26	6-9pm	OM

ART 486

Basic Pottery Wheel

Learn to use stoneware clay and electric wheels to create basic shapes. Explore clay properties, basic design and glazing techniques. Ideal for beginners. Initial clay and firings included. Bring a bucket, sponge and apron and wear old clothes and closed-toe shoes to class.

Total Cost: \$188 (Tuition: \$0 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
75857	S(6)	1/24-2/28	1-3:30pm	CC
75859	W(6)	5/6-6/10	6-8:30pm	EC

**ART 263****Introductory Ceramics**

Learn handbuilding techniques, wheel throwing instruction - clay types, pinch pots, sculptural forms, coiling, slab construction, wheel techniques, decorating, glazing and intaglio. Complete a class project. Cost includes materials.

Total Cost: \$188 (Tuition: \$0 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
75854	W(6)	2/4-3/11	7-9:30pm	EC
75856	W(6)	3/18-4/29	7-9:30pm	OM

ARB 087**Intermediate Ceramics**

Build on skills learned in introductory clay class through in-depth exploration of handbuilding and wheel-throwing skills using both high and low-fire clays. Develop more complex construction and glazing techniques. Cost includes materials.

Total Cost: \$370 (Tuition: \$111 Fees: \$259)

CRN#	Day/Ses.	Dates	Time	Location
75808	M(12)	1/26-4/27	7-9:30pm	EC

PHOTOGRAPHY**ART 965****Contemporary Mobile Photography: Crafting Masterpieces from Pixels**

Learn natural light techniques, enhance your skills through critique and capture stunning images, culminating in quality 8x10 prints. Bring a 10-15 MP camera phone.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
75924	S(6)	4/11-5/16	10:30am-12:30pm	CC

ART 241**Focusing on Lenses**

Gain confidence to take your camera off the automatic exposure settings and use the manual mode for greater creativity. You will also learn Adobe Photoshop Elements editing software and receive guidance on printing your photographs. Bring camera and manual. Prerequisite: ARB 183.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
75934	R(3)	4/16-30	6:30-9pm	CC

ARB 183**Introduction to Digital (SLR) Photography**

Learn to understand your digital single lens reflex (SLR) camera; how it works, basic set-up/operation, shutter speed, ISO, focal length and flash photography. Bring some existing photos, your digital SLR camera/instruction manual to class.

Total Cost: \$112 (Tuition: \$0 Fees: \$112)

CRN#	Day/Ses.	Dates	Time	Location
75926	T(4)	2/24-3/17	6-8pm	CC
75927	M(4)	4/13-5/04	6-8pm	EC

PCA 663**Introduction to Lightroom**

Learn to use Adobe Photoshop Lightroom to organize and edit images, fine-tune lighting and color, and streamline your workflow.

Total Cost: \$199 (Tuition: \$0 Fees: \$199)

CRN#	Day/Ses.	Dates	Time	Location
75890	Arranged	2/11-4/3	Arranged	ED2G0

PCP 270**Photographing Nature with Your Digital Camera**

Learn how to use your digital camera to take stunning nature photos, including landscapes, flowers, animals and even macro shots.

Total Cost: \$179 (Tuition: \$0 Fees: \$179)

CRN#	Day/Ses.	Dates	Time	Location
75892	Arranged	3/18-5/8	Arranged	ED2G0

ARTS—PERFORMING**DANCE****DAN 027****Advanced Tap**

Experienced tap dancers will hone their skills by learning intricate tap routines that challenge their coordination and rhythmic abilities. Tap shoes required.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75179	S(8)	2/28-5/2	3-4pm	EC

DAN 031**Ballet Barre, Modern Center and Movement Exploration**

Explore and learn modern and ballet dance forms. Experience the art of creating dance while building your strength and balance.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75243	U(8)	2/1-3/22	12-1pm	EC
75236	M(8)	2/23-4/27	7-8pm	CC

DAN 015**Ballet for Adults**

Explore barre, floor work and alignment exercises in a structured ballet class for all levels. Wear comfortable attire and ballet shoes.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75250	S(8)	1/31-3/21	9-10am	EC
75248	M(8)	2/23-4/27	5-6pm	CC

DAN 011**Ballroom and Social Dancing (Beginner/Intermediate)**

Learn or improve skills for the Swing, Waltz, Foxtrot and Cha-Cha. Improve muscle tone, memory and social self-confidence. Partner required. Wear non-rubber soled shoes.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75386	U(9)	1/25-3/22	10am-12:10pm	CC
75224	T(10)	2/3-4/14	7-9pm	EC
75227	T(10)	2/17-4/28	7-9pm	OM
75220	M(10)	2/23-5/11	7-9pm	EC

DAN 013**Basic Belly Dancing (Beginning)**

Quality belly dancing instruction focusing on toning and posture improvement. Open to all women. Comfortable attire recommended; bare feet or ballet slippers preferred.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75184	W(6)	2/18-3/25	6:30-7:45pm	EC

DAN 001**Beginning Tap**

This course is designed to teach tap dancing fundamentals to students with no or little experience with tap. Topics to be covered include basic steps, musicality and vocabulary. Tap shoes required.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
75181	S(8)	2/28-5/2	11am-12:30pm	EC

DAN 033**Bridging the Tap**

Progress from beginner to intermediate tap, building your skills and technique with step-by-step lessons. Strengthen your foundation while learning new moves. Tap shoes required.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75186	S(8)	2/28-5/2	12:30-1:30pm	EC

DAN 017**Easy Dance, Fun Fitness for the Novice Mover**

Explore rhythmic, low-impact exercises to boost heart health, balance and endurance. Suitable for all, including those with physical limitations. Seated option available. No prior experience needed.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75187	T(6)	2/17-3/24	4:30-5:30pm	EC

**DAN 028****Intermediate Tap**

Are you a tap dancer ready to advance beyond the basics? This course is for you. Tap shoes required.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75188	S(8)	2/28-5/2	1:45-3pm	EC

DAN 026**Intermediate Jazz**

This course is for dancers with previous experience in jazz or a related style, who are ready to move beyond the basics and advance their skills.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75252	W(8)	2/25-4/22	7-8pm	CC

DAN 004**Introduction to Ballet I**

Introduction to the technique and discipline of classical ballet: barre work, body alignment, center and locomotor skills, dynamic variety and musicality. No previous dance training needed. Credit course: DANC 114.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75284	T/R(28)	1/27-5/7	12:45-2:10pm	CC
75290	T/R(28)	1/27-5/7	11:10am-12:35pm	EC

DAN 010**Introduction to Contemporary Modern Dance I**

Introduction to the fundamentals of modern dance technique; includes floor work, body alignment and integration, locomotor skills, dynamic variety and musicality. This course is designed for students with no previous dance training. Credit course: DANC 120.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75300	M/W(27)	1/26-5/6	11:15am-12:45pm	EC

DAN 023**Introduction to Dance: A Survey of Dance Styles**

Explore diverse dance styles, emphasizing alignment, skills, dynamics and musicality. Ideal for dance newcomers! Credit course: DANC 159.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75294	T/R(28)	1/27-5/7	5-6:30pm	EC

DAN 006**Intro to Hip Hop**

Introduction to the technique of and cultural influences on the contemporary hip hop dance style. Practice hip hop technique and explore the cultural influences of music, graffiti, text and attire on this dance form. No previous dance training needed. Credit course: DANC 108.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75297	T/R(28)	1/27-5/7	2:20-3:45pm	EC

DAN 007**Intro to Jazz**

Introduction to the technique and discipline of jazz dance: floor work, body alignment, center and locomotor skills, dynamic variety and musicality. No previous dance training needed. Credit course: DANC 132.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75299	T/R(28)	1/27-5/7	12:45-2:10pm	EC

DAN 014**Latin Social Dancing-Salsa, Merengue, Bachata**

Learn the basic dance steps of Latin music. No partner required. Wear non-rubber soled shoes.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
75257	F(6)	2/6-3/13	8-9:30pm	EC
75256	F(6)	4/10-5/15	8-9:30pm	EC

DAN 012**Modern Dance**

Increase your flexibility and muscle tone, acquire a sense of body alignment and enjoy the pleasure of improved self-confidence. Dance attire: bare feet and comfortable clothing. No dance experience necessary.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75259	S(8)	1/31-3/12	10-11am	EC
75258	M(8)	2/23-4/27	6-7pm	CC

DAN 020**Poi Spinning and Dancing**

Learn poi, a Maori dance form using weights on strings to create stunning air patterns, enhancing coordination and mind-body connection.

Total Cost: \$105 (Tuition: \$32 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75190	W(6)	2/18-3/25	8-9:15pm	EC

DAN 019**Swinging Ballroom**

Enjoy beginner-friendly instruction on club and single swing ballroom dance styles, basic steps and music selection. Learn follower and leader roles in a fun, energetic setting—no partner required.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75229	M(10)	2/23-5/11	6-7pm	EC

DAN 022**Tango, Argentine Tango and Rumba**

Learn tango, Argentine tango and rumba basics as both leader and follower, including music selection. Partner preferred. Non-rubber-soled shoes required.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75232	M(10)	2/23-5/11	5-6pm	EC

DAN 016**Urban Line Dancing**

Learn traditional and current urban line dances and get a great total body workout while you have fun! A partner is not required; no dance experience required.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75234	R(10)	2/26-5/7	7:30-9pm	EC

DAN 034**Water Ballet Barre**

Learn and enjoy ballet barre movements in the pool. Build your strength and balance through low-impact resistance training in a buoyant, supportive environment.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
75849	S(8)	3/7-5/9	1-2pm	EC

MUSIC**MUS 119****Adult Piano**

Master keyboard basics, from finger positions to note-reading and rhythmic patterns, culminating in a beginner performance. Develop sight-reading and practice techniques. Bring earphones.

Total Cost: \$165 (Tuition: \$0 Fees: \$165)

CRN#	Day/Ses.	Dates	Time	Location
75261	W(12)	2/4-4/29	7-8pm	OM
75260	R(12)	2/5-4/30	7-8pm	EC

MUS 117**Adult Piano II**

Continue your study with additional training for the beginning/intermediate piano student. Further explore and develop rhythmic, sight-reading and music theory skills in more complex combinations. Bring earphones.

Total Cost: \$165 (Tuition: \$0 Fees: \$165)

CRN#	Day/Ses.	Dates	Time	Location
75266	R(12)	2/5-4/30	8-9pm	EC

XXX 857**Baltimore Symphonic Band**

Explore concert band music. Open to all experienced musicians for community performances. Credit course: MUSC 178.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75846	T(11)	2/24-5/12	7-9:40pm	EC

MUS 046**Bass Guitar Basics**

Learn bass guitar fundamentals, playing techniques, and how to tune and maintain a bass guitar. Discover how to purchase appropriate music, strings and equipment. Bass guitar required.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
75263	W(10)	2/25-5/6	7-8pm	CC

**MUS 045****Fingerstyle Acoustic Guitar
for Advanced Beginners**

Learn finger-picking and bass techniques to master the "Travis" style in folk, blues and more. Requires basic chords knowledge. Bring an acoustic guitar.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
75264	R(5)	2/26-3/26	6-7:15pm	CC

MSC 050**Guitar Basics**

Learn basic chord progressions, hand positions and strumming, and how to tune and maintain a guitar. Discover how to purchase appropriate music, strings and equipment. Guitar required.

Total Cost: \$115 (Tuition: \$35 Fees: \$80)

CRN#	Day/Ses.	Dates	Time	Location
75265	W(10)	2/25-5/6	6-7pm	CC

MUS 044**Introduction to Clawhammer Banjo**

Master traditional banjo with rhythmic styles, hand techniques, and familiar tunes through ear learning and tab notation. Bring a 5-string banjo.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
75262	R(5)	2/26-3/26	7:15-8:30pm	CC

HIT 929**Nights at the Opera**

Explore and discuss iconic 19th and 20th-century opera through Mozart, Puccini, Verdi, Strauss and Britten, enhanced by key recordings, videos and literature.

Total Cost: \$345 (Tuition: \$104 Fees: \$241)

CRN#	Day/Ses.	Dates	Time	Location
75271	T(14)	2/3-5/12	1-4pm	HV

ART 925**Opera Vs. Oratorio**

Compare and contrast the forms of Opera and Oratorio and examine their influence upon each other by listening to the great works of composers such as Handel and Verdi. Students will listen to side-by-side comparisons of the composer's works in order to understand and enjoy how the Oratorio brought the passion and drama of Opera to the sacred Biblical stories and texts.

Total Cost: \$95 (Tuition: \$29 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
75273	T(6)	2/17-3/24	7-8pm	CC

MUS 053**Sight-Singing for Beginners**

Develop your song reading and performance skills. Learn to hear and see recurring music patterns and develop your technique through practice and performance.

Total Cost: \$85 (Tuition: \$0 Fees: \$85)

CRN#	Day/Ses.	Dates	Time	Location
75275	R(6)	2/19-3/26	7-8pm	CC

MUS 041**Song Writing 101**

Discover songwriting basics, melding melody with words and craft original songs in a supportive setting. Instrument accompaniment welcome. No experience needed!

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
75848	R(6)	2/26-3/26	5:45-7pm	CC

HIT 899**Time Travel Through Broadway Musicals**

Explore the evolution of musical theatre from Gilbert and Sullivan to Lin-Manuel Miranda, through historic photos, headlines and era-defining music samples.

Total Cost: \$135 (Tuition: \$41 Fees: \$94)

CRN#	Day/Ses.	Dates	Time	Location
75278	T(6)	2/17-3/24	6:30-8pm	CC

ART 750**Ukulele I**

Through selected popular songs, gain a beginning proficiency on the ukulele. Learn to play melodies and common chord progressions.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
75844	R(5)	2/26-3/26	7-9pm	CC

MUS 118**Vocal Basics for Adults**

Master vocal expression and fundamental techniques in a supportive setting, covering breathing, posture, warm-ups, scales and group singing

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
75280	R(6)	2/19-3/26	6:30-8pm	CC

THEATER**ART 961****Acting I**

Learn acting basics with Stanislavski's Method and techniques for creating and scoring roles. Includes solo work, scene study and performance. Credit course: THTR 111.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75852	T/R(28)	1/27-5/7	9:35-11am	EC
75853	T/R(28)	1/27-5/7	11:10am-12:35pm	CC

ARB 261**Acting II**

Build on Acting I by reinforcing character biography, scoring a role and creating more organic actions. Call 443.840.1646 for placement. Credit course: THTR 112.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
76182	T/R(28)	1/27-5/7	2:20-3:45pm	EC

ART 960**Acting for the Camera**

Explore camera acting, delving into performance demands and technical aspects of film, TV and media. Credit course: THTR 135.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
76100	M/W(27)	1/26-5/6	12:20-2:10pm	CC

ART 874**Intro to Acting**

Join an energetic acting class perfect for beginners. Learn improv techniques, warm-up exercises and scene study. Ideal for those curious about acting or looking to develop new skills.

Total Cost: \$139 (Tuition: \$0 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75269	W(8)	3/4-4/29	5:45-7:30pm	EC

ART 788**Monologue Intensive**

This intensive class will include a step-by-step approach on monologue preparation. Focus will be on encouraging instincts, cultivating freedom in body and voice and exploration of character. Cold readings will also be practiced.

Total Cost: \$75 (Tuition: \$0 Fees: \$75)

CRN#	Day/Ses.	Dates	Time	Location
75270	S(1)	2/28	9am-3:30pm	EC

ART 962**Stagecraft**

Learn basic scenic construction, lighting, rigging and painting techniques. Includes lectures, shop hours and participation in productions. Credit course: THTR 131 and MCOM 131.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75851	M/W(27)	1/26-5/6	10:10am-12:05pm	EC

ARB 262**Voice and Diction**

Explore vocal anatomy and production, analyze your vocal habits and strengthen your voice through exercises designed for performance. Credit course: THTR 133.

Total Cost: \$175 (Tuition: \$0 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
75855	M/W(27)	1/26-5/6	2:30-3:55pm	CC



PRIVATE LESSONS

Enroll in private music, dance or theatre lessons for adults and children. Receive tailored one-on-one instruction for the piano (ages 6-adult), other instruments or specialties (ages 8-adult) and voice (ages 13-adult). Instruments not provided. Call 443.840.1646 for placement.

XXX 961

1/2 Hour (6 WEEKS/LESSONS)

Total Cost: \$165 (Tuition: \$0 Fees: \$165)

CRN#	Day/Ses.	Dates	Time	Location
76602	Arranged	2/2-3/13	Arranged	Arranged
76603	Arranged	3/16-5/8	Arranged	Arranged

XXX 965

One Hour (6 WEEKS/LESSONS)

Total Cost: \$295 (Tuition: \$0 Fees: \$295)

CRN#	Day/Ses.	Dates	Time	Location
76604	Arranged	2/2-3/13	Arranged	Arranged
76605	Arranged	3/16-5/8	Arranged	Arranged

MUS 120

1/2 Hour (14 WEEKS/LESSONS)

Total Cost: \$335 (Tuition: \$0 Fees: \$335)

CRN#	Day/Ses.	Dates	Time	Location
76607	Arranged	2/2-5/8	Arranged	Arranged

XXX 801

One Hour (14 WEEKS/LESSONS)

Total Cost: \$645 (Tuition: \$0 Fees: \$645)

CRN#	Day/Ses.	Dates	Time	Location
76606	Arranged	2/2-5/8	Arranged	Arranged

HEALTH AND WELLNESS

BEAUTY/PERSONAL CARE

HAIR BRAIDING

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PDV 320

Hair Braiding Basics I

Learn how to braid and care for natural hair. Topics include shampooing, hair drying, moisturizing, detangle procedures and styling techniques. Practice the plait, cornrows and three-strand braiding. Mannequin, stand and hair-braiding kit included.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75329	M/T/W(3)	1/26-28	5:30-8:30pm	EC
75324	M/T/W(3)	2/23-25	5:30-8:30pm	CC
75333	M/T/W(3)	3/16-18	5:30-8:30pm	EC
75335	M/T/W(3)	4/13-15	5:30-8:30pm	EC
75326	M/T/W(3)	4/27-29	5:30-8:30pm	CC

PDV 316

Hair Braiding Professional – Level I

Learn how to braid hair and open your own business. This course will allow you to earn a certification as a professional hair braider. Gain practical knowledge and business expertise business expertise. Complete Levels 1-4 to earn a certification as a professional hair braider.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
75322	S(3)	5/9-30	9am-3:20pm	EC
75321	M/T/W(6)	5/11-20	5:30-8:40pm	CC

MAKEUP ARTISTRY PROFESSIONAL

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PDV 328

Makeup Artistry Professional

Learn advanced makeup techniques for beauty enhancement, including contouring, color theory and airbrushing in our certification program with hands-on practice. Class supplies provided however, students will purchase their own makeup. Bring your existing makeup kit on the first day if you have one.

Total Cost: \$579 (Tuition: \$174 Fees: \$405)

CRN#	Day/Ses.	Dates	Time	Location
75336	S(9)	2/7-4/18	9am-1:15pm	OM

CARDIO AND AEROBICS

FIT 479

Cardio Fitness

Participate in this intensive aerobic workout through the use of traditional methods and high-tech equipment. Progress will be monitored and assessed to evaluate cardiovascular fitness levels. Credit course: PELF 124.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76058	M/W/F(44)	1/26-5/15	8-8:55am	CC
76635	T/R(30)	1/27-5/14	8-8:55am	EC
76068	T/R(30)	1/27-5/14	11:10am-12:35pm	CC
76072	T/R(30)	1/27-5/14	12:45-2:10pm	CC

FIT 197

CoreFlow Strength and Balance

Experience the benefits of flexibility, core strength and improved posture from the comfort of home with personalized stretches, guided exercises and mindfulness techniques.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75593	S(6)	2/14-3/21	8-9am	Zoom
75597	S(6)	4/11-5/16	8-9am	Zoom

FIT 179

Hula Hoop Fitness

Rediscover hula hooping for improved core strength, balance and cardio. Includes a hoop to keep. Water required. All levels welcome.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75340	T(8)	4/14-6/2	5:30-6:30pm	EC
75338	R(8)	4/16-6/4	5:45-6:45pm	CC

CIRCUIT AND WEIGHT TRAINING

FIT 130

Intermediate Weight Training

Improve your fitness level through customized machine-based, free-weight and body-weight training. Explore the concepts of physiological adaptations to exercise and the basics of anatomy and physiology. Credit course: PELF 117.

Total Cost: \$176 (Tuition: \$0 Fees: \$176)

CRN#	Day/Ses.	Dates	Time	Location
76077	M/W(14)	1/26-3/11	1:25-3:15pm	DC

FIT 131

Strength and Conditioning for Athletes

Focuses on developing strength, power, endurance and aerobic/anaerobic capacity through practical training. Includes Olympic lifts, plyometrics, footwork drills, safety protocols and sport-specific conditioning using free weights and machines. Credit course: KNLS 119 and PELF 119.

Total Cost: \$378 (Tuition: \$0 Fees: \$378)

CRN#	Day/Ses.	Dates	Time	Location
76078	T/R(30)	1/27-5/14	12:45-2:10pm	DC

PDV 095

Strength Training for Total Fitness

Explore the principles, science and benefits of developing skeletal-muscular and cardiovascular-aerobic fitness via the medium of intensive exercise with resistive weights equipment. Credit course: PELF 115.

Total Cost: \$235 (Tuition: \$0 Fees: \$235)

CRN#	Day/Ses.	Dates	Time	Location
76061	M/W/F(44)	1/26-5/15	8-8:55am	CC
76074	M/W(14)	1/26-3/11	1:25-4:20pm	DC
76067	T/R(30)	1/27-5/14	11:10am-12:35pm	CC

FIT 607

Weight Training and Conditioning

Emphasizes the development of muscular strength and endurance, through the use of fitness machines, free weights, prescribed exercises and general fitness activities. Credit course: PELF 116.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
76076	M/W(14)	1/26-3/11	1:25-3:15pm	DC
76909	T/R(14)	1/27-3/12	9:35-10:55am	EC

**FIT 787****Low Impact Zumba**

Burn calories and tone your body as you Zumba-cise and dance to Latin and International music.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
75446	T(8)	4/13-6/15	4:30-5:30pm	CC

FIT 259**Pilates for Beginners (NEW)**

Build core strength, improve flexibility and increase body awareness in this beginner-friendly Pilates class. This supportive, low-impact workout is a great way to move your body and feel better. Bring a mat and water.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75543	W(8)	2/4-3/25	4:45-5:30pm	EC

FITNESS CERTIFICATIONS

FIT 627**Personal Fitness Trainer Certification**

Prepare to earn your certification in this one-day course leading to the International Sports Medicine Association (AAAI/ISMA) personal fitness trainer certification exam. CEUs awarded. Study guide recommended. Read before class. Visit aaai-ismafitness.com to order.

Total Cost: \$155 (Tuition: \$47 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
75352	S(1)	3/14	9am-5pm	EC
75354	S(1)	4/11	9am-5pm	EC

HOLISTIC HEALTH AND WELLNESS

AHL 129**Certificate in Holistic and Integrative Health**

Comprehensive training for all on holistic and integrative health, covering stress management, meditation, healing practices and more. Endorsed by the American Holistic Nurses Association (AHNA).

Total Cost: \$469 (Tuition: \$20 Fees: \$449)

CRN#	Day/Ses.	Dates	Time	Location
76547	Arranged	3/18-5/8	Arranged	ED2GO
76548	Arranged	5/13-7/3	Arranged	ED2GO

FIT 670**Healing with Gemstones and Crystals**

Discover the benefits of gemstones and crystals for first aid, emotional healing, meditation, space clearing and psychic protection. Learn ways to program, cleanse, charge and intuitively select personal healing stones.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75474	S(1)	3/7	9am-12pm	EC

FIT 758**Advanced Crystals:****Healing with Crystals and Gemstones**

Explore healing techniques with stones, crystals and feng shui. Introduction to Crystals or Healing with Gemstones & Crystal recommended. Materials cost: \$5, due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75481	S(1)	3/14	9am-12pm	EC

FIT 464**Herbs and Health**

Gain hands-on experience making wonderful herbal infusions, decoctions and salves. Learn the basic skills to concoct personal herbal remedies.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75473	R(5)	4/16-5/14	6-7:30pm	EC

PDV 367**How the Moon Phases Us**

Explore lunar phases to transform your self-care, align goals and unlock the moon's healing potential through intentional learning and self-reflection.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75461	W(5)	5/6-6/3	6:30-8pm	Zoom

AHL 701**Introduction to Natural Health and Healing**

Gain an introduction to concepts and principles of natural health and healing in a holistic approach to well-being.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
76549	Arranged	1/14-3/6	Arranged	ED2GO
76550	Arranged	3/18-5/8	Arranged	ED2GO

PDV 126**Past Life Regression:****A Journey through Many Lifetimes**

Unlock spiritual wellness and find your life's purpose through past life regression, intuitive trust, Chakra cleansing, forgiveness and guided meditation.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75346	S(2)	2/21-28	10am-2pm	OM
75348	S(2)	4/18-25	10am-2pm	OM

FIT 258**Qigong Movement for an Easier Life (NEW)**

Learn simple, easy-to-learn movements that allow for greater flexibility, energy and focus in day-to-day life. Come reconnect to the flow of energy within your own body and life. Wear comfortable clothes and bring a journal, pen and water. Mat optional.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75797	R(8)	2/5-3/26	4:45-6pm	HV
75799	R(8)	4/16-6/4	4:45-6pm	HV

PDV 153**Simple Aromatherapy**

Discover the art and science of aromatherapy. Examine 12 popular essential oils and learn recipes for making simple aromatherapy products.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
75482	S(1)	3/21	9am-1pm	EC

MEDITATION

PDV 392**Find Your Calm – Breathwork for Better Health**

Discover tranquility. Learn tools to shift from stress to calm by mastering your breath. Explore diverse breathwork practices, paired with meditations and mantras, for improved balance, perspective and well-being.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75362	W(6)	3/11-4/22	6-7pm	HV

FIT 404**Meditation Practice**

Experience the benefits of reduced stress, spiritual awakening, vitality and clarity. Meditation produces profound results on all levels of your being: physical, mental, emotional and spiritual.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75421	R(5)	2/26-3/26	5:30-7pm	DC
75423	M(5)	4/13-5/11	6:30-8pm	Zoom
75420	T(5)	4/28-5/26	6:30-8pm	OM
75422	R(5)	5/7-6/4	5:30-7pm	DC

FIT 211**Mindfulness, Relaxation and Self Care Techniques (NEW)**

Discover self-care techniques like soothing self-massage, relaxation practices and mindfulness routines to nurture your body and mind, promote deep relaxation and enhance your well-being.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75599	T(5)	2/11-3/18	6:30-7:30pm	Zoom
75600	T(5)	4/29-6/3	6:30-7:30pm	Zoom

FIT 933**Zen Meditation**

Learn mindful posture and breathing techniques. Be mindful of your innate intelligence and natural compassion.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75459	T(6)	3/10-4/21	6:30-8pm	OM



NUTRITION

AHL 130

Continuing Education Certificate in Food, Nutrition and Health

Explore the link between food, nutrition, and holistic health in this AHNA-endorsed program, uncovering diet impact and food origins.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76545	Arranged	2/11-4/3	Arranged	ED2GO
76546	Arranged	4/15-6/5	Arranged	ED2GO

PDV 390

Diabetes Management and Prevention for a Healthier You

Unlock the secrets to managing and preventing diabetes with personalized lifestyle strategies. Delve into risk factors, dietary essentials and behavioral changes tailored to your goals. Bring a notebook.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75360	W(6)	1/28-3/4	6-7pm	Zoom

FIT 113

Healthy Weight Loss and Management

Discover how to establish a healthy approach to successful weight loss and weight maintenance for a lifetime.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76533	Arranged	1/14-3/6	Arranged	ED2GO
76534	Arranged	3/18-5/8	Arranged	ED2GO

FIT 257

The Waste Factor in Weight Loss (NEW)

Ready to transform your health? Explore how mindful eating, gut-brain balance and nutrition awareness lead to lasting weight loss and renewed energy. Includes a new copy of the book, "Your Weight is in Your Waste". Bring a notebook.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
75351	W(6)	4/29-6/3	6-7pm	HV

REIKI

FIT 760

Animal Reiki I

Learn Japanese Reiki techniques for animal wellbeing, behavior and health. Earn your first Shoden Reiki Level I certification to practice Level I with animals. Comfortable attire recommended.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
75356	S(1)	3/14	10am-6pm	CC

FIT 761

Animal Reiki II

Advance in Animal Reiki with Level II certification, exploring distance healing and supplementary techniques. Prerequisite: Level I. Comfortable attire recommended.

Total Cost: \$179 (Tuition: \$54 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
75357	S(1)	4/25	10am-6pm	CC

FIT 805

Kundalini Reiki I

Learn the history of this alternative healing method and how to give a healing treatment on yourself and others. Successful students will receive a First Degree Kundalini Reiki I Certificate. Wear comfortable clothing.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75344	S(2)	3/14-21	9:30am-1:45pm	OM
75341	S(2)	4/18-25	9:30am-1:45pm	CC
75343	S(2)	5/9-16	9:30am-1:45pm	EC
75345	S(2)	5/30-6/6	9:30am-1:45pm	RAC

FIT 706

Usui Reiki I

Receive a Usui Reiki I attunement and learn how to give a healing treatment on yourself and others. Upon successful completion of the course, receive a First Degree Usui Reiki Certificate.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75475	S(2)	1/24-31	9am-1pm	EC
75477	S(2)	4/18-25	9am-1pm	EC

FIT 707

Usui Reiki II

Receive a Usui Reiki II attunement and prepare for the Master or Master/Teacher certification. Upon successful completion, you'll receive a Second Degree Usui Reiki Certificate and learn how to set up a Usui Reiki healing practice.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75478	S(2)	2/14-21	9am-1pm	EC

FIT 223

Usui/Holy Fire® Arranged Reiki Level 1

Beginners will explore Reiki history, principles, practices and healing techniques. Earn a Level 1 Usui/Holy Fire® Arranged Reiki certificate upon completion. Bring \$30 textbook fee to first class.

Total Cost: \$159 (Tuition: \$0 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75790	S(2)	1/31-2/7	9-11:45am	CC

FIT 224

Usui/Holy Fire® Arranged Reiki Level 2

Build on your techniques and explore Reiki as a career. Earn a Level 2 Usui/Holy Fire Arranged Reiki certificate. Bring textbook from Level 1.

Total Cost: \$179 (Tuition: \$0 Fees: \$179)

CRN#	Day/Ses.	Dates	Time	Location
75791	S(2)	2/28-3/7	9am-12:30pm	CC

SAFETY

AHL 341

Adult CPR/AED, Child CPR and First Aid

Learn life-saving skills in this Red Cross-certified class covering CPR and first aid for children (ages 1-12) and adults (ages 12 and up). Learn how to use an Automatic External Defibrillator (AED). Certification valid for two years.

Total Cost: \$119 (Tuition: \$36 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
75490	S(1)	2/21	8:30am-12:45pm	RAC
75486	U(1)	3/22	8:30am-12:45pm	CC
75491	S(1)	4/25	8:30am-12:45pm	RAC
75488	U(1)	5/17	8:30am-12:45pm	CC

AHL 342

Adult CPR/AED, Pediatric CPR and First Aid

Learn life-saving skills in this Red Cross-certified class covering CPR and first aid for infants (under 1), children (ages 1-12) and adults (ages 12 and up). Learn how to use an Automatic External Defibrillator (AED). Certification valid for two years.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
75492	S(1)	2/7	8:30am-1:30pm	EC
75493	S(1)	3/14	8:30am-1:30pm	EC
75501	S(1)	4/11	8:30am-1:30pm	EC
75506	S(1)	5/9	8:30am-1:30pm	EC

FIT 455

Handling Medical Emergencies

Every second counts during a medical emergency. Learn how to respond if someone needs your help.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
76551	Arranged	3/18-5/8	Arranged	ED2GO
76552	Arranged	5/13-7/3	Arranged	ED2GO

SELF-DEFENSE AND MARTIAL ARTS

FIT 256

Introduction to Tae Kwon Do (NEW)

Discover the power of Tae Kwon Do—build strength, sharpen focus and embrace discipline through dynamic training in technique, self-defense, meditation and core values. All fitness levels welcome.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75795	T(8)	4/14-6/2	6:15-7:30pm	EC

**FIT 925****Self-Defense for Protection**

Learn essential self-defense: blocks, strikes, kicks and using everyday objects as weapons. Increase awareness and self-confidence. Suitable for all abilities. Wear comfortable clothes.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75358	R(10)	3/19-5/28	7:15-8:45pm	EC

SWIMMING AND AQUA FITNESS**FIT 581****Aqua Fitness**

Learn to perform low impact activities, improve the cardio-respiratory, muscular strength, endurance and flexibility. Credit course: PEAQ 106.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
75093	M/T/W/R(11)	1/5-22	9-10:50am	CC
76099	M/W(29)	1/26-5/13	12:10-1:10pm	EC
76081	T/R(30)	1/27-5/14	5:45-6:40pm	DC
76102	T/R(30)	1/27-5/14	6-6:55pm	EC
76101	T/R(30)	1/27-5/14	8-8:55am	EC

FIT 215**Aqua Jogging**

Make a splash! Boost your fitness, muscle tone and heart health with joint-friendly water workouts. Bring: swim shoes, towel and water bottle. Optional: goggles and swim cap.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75789	M/W(16)	3/2-5/4	5-5:55pm	EC

FIT 619**Introductory Swimming**

Learn essential swimming and safety skills, including strokes, dives and rescues. Suitable for adult beginners looking to feel comfortable in the water. Credit course: PEAQ 125.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76049	S(14)	1/31-5/16	9am-12:05pm	CC

FIT 503**Intermediate Swimming**

Develop a high level of proficiency in fundamental swimming strokes. Credit course: PEAQ 126.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76051	S(14)	1/31-5/16	9am-12:05pm	CC

FIT 512**Advanced Swimming**

Develop a high level of proficiency in fundamental swimming strokes. Credit course: PEAQ 127.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76053	S(14)	1/31-5/16	9am-12:05pm	CC

FIT 508**Swimming Level I**

Learn elementary swimming skills, water safety and survival swimming. Intended for non-swimmers or those who cannot swim 25 yards. Credit course: PEAQ 100.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
76103	M(14)	1/26-5/11	6:05-8:05pm	EC
76299	T/R(30)	1/27-5/14	6:15-7:10pm	CC
76062	T/R(30)	1/27-5/14	12:46-1:40pm	CC
76635	W(15)	1/28-5/13	6-7:50pm	EC
76105	S(14)	1/31-5/16	9-11am	EC

FIT 504**Swimming Level II**

Covers intermediate aquatics skills, competitive swim strokes, water safety and fitness concepts. Must have completed FIT 508. Credit course: PEAQ 101.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
76107	M(14)	1/26-5/11	6:05-8:05pm	EC
76064	T/R(30)	1/27-5/14	12:46-1:40pm	CC
76123	W(15)	1/28-5/13	6:05-7:55pm	EC
76109	S(14)	1/31-5/16	9-11am	EC

FIT 804**Swimming Level III**

Advanced level swimmers who have completed FIT 504 or have equivalent skills to swim 100 yards in good form using most competitive strokes. Emphasis is on skill refinement and endurance. Credit course: PEAQ 102.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
76114	M(14)	1/26-5/11	6:05-8:05pm	EC
76066	T/R(30)	1/27-5/14	12:46-1:40pm	CC
76126	W(15)	1/28-5/13	6:05-7:55pm	EC
76118	S(14)	1/31-5/16	9-11am	EC

FIT 071**Water Aerobics**

Attain and maintain physical fitness through movement in the water. The nine fundamental swim strokes will be introduced in a routine or composition set to music. Credit course: PEAQ 145.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76055	M/W/F(44)	1/26-5/15	8-8:55am	CC
76056	M/W/F(44)	1/26-5/15	11:15am-12:10pm	CC

TAI CHI**FIT 252****Tai Chi for Beginners**

Experience this traditional form of martial arts as an excellent low impact exercise that improves coordination, balance and flexibility. Wear comfortable clothing.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75587	S(10)	3/7-5/30	9-10:15am	OM
75585	T(10)	3/17-5/26	6:30-7:45pm	CC

FIT 249**Tai Chi Continued**

Continue instruction to improve balance and coordination, walk with more grace and become more aware of your environment.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75583	S(10)	3/7-5/30	10:30-11:45am	OM

FIT 583**Tai Chi Chuan I**

Emphasizes weight shifts, total body movement and coordinated breathing to increase fitness, and offer relaxation and a heightened sense of well-being. Appropriate for all ages. Credit Course: PELF 102.

Total Cost: \$162 (Tuition: \$0 Fees: \$162)

CRN#	Day/Ses.	Dates	Time	Location
76070	M/W(30)	1/28-5/13	11:10am-12:10pm	CC

YOGA**FIT 087****Gentle Yoga**

This gentle yoga class offers a softer, nurturing approach with restorative practices. Ideal for people with limited flexibility and coordination. Bring comfortable clothes, a yoga mat, a strap and a blanket.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75414	T(8)	2/3-3/24	6:30-7:45pm	Zoom
75443	W(8)	2/4-3/25	5-6:15pm	CC
75522	R(8)	2/5-3/26	5:45-7pm	OM
75441	W(8)	4/15-6/3	5-6:15pm	CC
75529	R(8)	4/16-6/4	5:45-7pm	OM

FIT 126**Meditation and Yoga for Wellness**

Ashtanga yoga practice promotes enhanced mood, relaxation response, strength, flexibility and body/mind awareness through meditation, breathing techniques and yoga practice. Relaxing stretches and floor work are designed to help students unwind, open the body and feel relaxed.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75447	M(9)	1/26-3/23	4:30-5:45pm	CC



FIT 201

Reiki Yoga (NEW)

Boost your energy, balance your chakras and enhance your well-being through blended yoga, Reiki, breathwork and meditation. This class does not certify or attune Reiki practitioners.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
75444	U(8)	3/1-5/3	2-3:30pm	EC

FIT 148

Restorative Yoga

This course focuses on activating the parasympathetic nervous system to reduce stress, lower blood pressure and promote relaxation. Students will learn breathing techniques, calming yoga poses, safety tips and how to develop a personalized home practice. Bring a yoga bolster, 2-4 blocks, a strap and mat to each class.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75445	M(8)	4/13-6/8	4:30-5:30pm	EC

FIT 199

Yoga for Beginners

New to yoga? Learn foundational poses and use mindful breath and movements to improve your posture and fluidity while releasing tension. Bring a yoga mat and water bottle.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75419	T(8)	2/3-3/24	5:30-6:45pm	DC
75578	W(8)	4/8-5/27	4:45-6pm	EC
75415	S(8)	4/18-6/13	11am-12:15pm	DC

FIT 209

Yoga for Tech Neck, Posture and Stress

Say goodbye to tech neck and tension! Discover yoga postures, alignment tips and relaxation techniques to build strength, ease stress and counteract screen time.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75448	M(6)	2/2-3/9	4:30-5:30pm	EC

FIT 586

Yoga I

Develop techniques which enhance strength, flexibility and body/mind awareness. Includes breathing, yoga postures, concentration and relaxation. Credit course: PELF 100.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
76116	R(15)	1/29-5/14	6-9pm	EC

COOKING, HOBBIES AND HOME IMPROVEMENT

COOKING

CKG 017

Luscious, Low-Fat, Lightning-Quick Meals

Join a registered dietician and discover how easy it can be to prepare meals that are both delicious and nutritious!

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76535	Arranged	2/11-4/3	Arranged	ED2G0
76539	Arranged	4/15-6/5	Arranged	ED2G0

ENV 360

Start Your Own Edible Garden

Grow delicious, nutritious fruit and vegetables in your own backyard! In this course, you'll learn how to give your garden a healthy start and keep it growing strong all season.

Total Cost: \$159 (Tuition: \$0 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75893	Arranged	3/18-4/4	Arranged	ED2G0

CKG 077

Sweet, Sour, Hot and Spicy: Thai Favorites

Explore and experience the unique world of Thai spices, herbs and sauces. Create four delicious dishes including stir-fried shrimp in garlic, chili and basil (Pad Gra-pow Goong); crispy fried whole fish with sweet and sour sauce; Penang Beef Curry and Gai Yang (Grilled Marinated Chicken) with sticky rice. Bring a chef's knife and cutting board to first class. Materials/food cost due first class.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
75939	W(4)	3/4-25	6-8pm	OM

CKG 317

Yum Yum! (NEW)

Master Thai spices, herbs and sauces to create quick, healthy dishes like spicy shrimp salad, broiled Thai-style salmon, rice salad and crying tiger. Food fee due first class.

Total Cost: \$78 (Tuition: \$0 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
75937	W(3)	4/15-29	6-8pm	OM

CKG 315

Sheet Pan Suppers and Family Casseroles (NEW)

Watch a demonstration and get hands-on experience preparing simple weeknight dinners that are sure to become family favorites. Food fee due first class.

Total Cost: \$78 (Tuition: \$0 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
76863	M(3)	3/2-16	6:30-8:30pm	OM

CKG 316

Greek Cuisine for Everyday and Beyond (NEW)

Learn to cook everyday Greek dishes like spanakopita and youvetsi. Enjoy demonstrations and hands-on practice. Food fee due first class.

Total Cost: \$78 (Tuition: \$0 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
76862	W(3)	4/15-4/29	6:30-8:30pm	OM

SEWING AND TEXTILES

ART 585

Advanced Sewing-Part One

Learn personal fitting techniques with the use of a commercial pattern and properly sew a custom pair of pants. Purchase a 9" all-purpose zipper and enough fabric to make a basic jacket to match that will be constructed in Advanced Sewing 2. Bring a sewing machine in good working order.

Total Cost: \$125 (Tuition: \$0 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
75864	R(5)	5/7-6/4	6-9:15pm	CC

ART 959

Knit Socks from the Toe Up

Explore techniques such as casting on, binding off, working heels and toes, and adjusting sizes in a small class. Discover the history and construction of sock knitting. Basic skills required. Bring yarn and needles to the first class; supply list to follow.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
75936	U(5)	2/8-3/8	1-3:45pm	EC

XXC 213

Sewing - Beginning

Discover essential sewing skills: notion selection, sewing terminology, pattern usage and sewing machine operation/maintenance. Bring a functional sewing machine, scissors, thread and ½ yard of canvas fabric.

Total Cost: \$125 (Tuition: \$0 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
75869	M(5)	2/16-3/16	6-9pm	CC
75868	S(5)	2/21-3/21	10am-1pm	RAC

PDE 866

Sewing Continuing

Improve sewing skills by learning to insert a zipper, apply interfacing and elastic, applique and put in buttonholes on several projects. Bring a functional sewing machine, scissors, thread and ½ yard of canvas fabric.

Total Cost: \$120 (Tuition: \$0 Fees: \$120)

CRN#	Day/Ses.	Dates	Time	Location
75866	S(4)	4/11-5/2	10am-1pm	CC
75867	M(4)	4/13-5/4	6-9pm	RAC



VOD 234

Upholstery

This hands-on course will teach upholstery techniques. Learn how to strip and repair frames and springs, select and measure fabric and cut and apply the upholstery. Bring a small upholstered item to each class. Storage is unavailable.

Total Cost: \$135 (Tuition: \$0 Fees: \$135)

CRN#	Day/Ses.	Dates	Time	Location
75898	R(5)	2/12-3/12	6-9pm	CC
75899	R(5)	4/23-5/21	6-9pm	EC

FLORAL DESIGN

FLR 022

Floral Design I

Discover fresh and/or silk floral arranging basics: tools, design techniques, table arrangements, wreaths and wall decorations. Create a new design weekly. Materials fee due first class.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75878	M(4)	2/9-3/2	7-9pm	EC
75877	W(4)	4/15-5/6	7-9pm	CC

FLR 020

Floral Design - Seasonal and Holiday

Work on seasonal wreaths and table decorations for the holidays. Materials fee due first class.

Total Cost: \$98 (Tuition: \$0 Fees: \$98)

CRN#	Day/Ses.	Dates	Time	Location
75870	W(6)	2/11-3/18	6-8pm	CC
75872	W(6)	2/11-4/22	7-9pm	EC
75874	R(6)	3/26-5/7	6-8pm	OM

JEWELRY MAKING

PDE 953

Jewelry Soldering

Learn how to use a torch, a variety of soldering techniques and how to work with different metals while creating metal jewelry, bezels and findings. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75907	U(1)	2/22	10am-5:30pm	CC

ART 970

Making Jewelry with a Hydraulic Press

Craft unique metal jewelry using a rolling mill, hydraulic press and hand finishing with files and a buffing wheel. Make a copper and sterling bracelet and a pair of earrings. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75903	U(1)	3/15	10am-4:20pm	CC

ART 971

Stamping the Navajo Way

Learn to decorate metal using traditional hand-made Navajo metal stamps. Make a copper bracelet and a pair of silver earrings. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75904	U(1)	3/15	10am-4:20pm	CC

ART 139

Lampworking: Make Your Own Glass Beads

Learn to make own glass beads from imported Italian glass. Explore shape and surface decoration including dots, metal foils and frit. Wear cotton clothing and closed-in shoes. Protective eyewear will be provided. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
75906	U/S(2)	4/11-12	10am-4:30pm	CC

HOME IMPROVEMENT

PDV 388

Home Improvement: Getting Started

Kickstart home projects successfully. Learn to assess, plan and budget for repairs and improvements. Topics include creating repair checklists, power tool safety, simple repairs, project planning and cost estimation.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75895	R(4)	2/12-3/5	6-9pm	DC

PDV 391

Home Improvement: Tile, Trim and Floors

Upgrade your home! Gain basic skills to update floors, finish simple tile projects and install decorative trims. Topics include measuring, material selection, mitered and irregular cuts, and basic installation. Material fee due first class.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75897	S(4)	2/21-3/14	2:30-5:30pm	DC

PDV 389

Home Improvement: Walls, Electricity and Plumbing

Advance your DIY skills. Learn basic plumbing, electrical and wall-building techniques. Topics include faucet replacement, toilet repair, light fixture installation, framing, drywall basics and window installation. Material fee due first class.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75896	R(4)	3/19-4/16	6-9pm	DC

INTERIOR DESIGN

CERTIFIED RESIDENTIAL INTERIOR DESIGN
CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for a career as a residential interior designer and to pass the Certified Residential Interior Designer Education exam. Learn design fundamentals, ethical practices, styles and portfolio development and design a family room. This credential should not be confused with the Certified Interior Designer status certified and regulated by the Maryland State Board of Certified Interior Designers. This program does not meet the education and experience requirements necessary for Maryland State Certification. Students must register for Part 1 and Part 2 at the same time.

VOB 101

Certified Residential Interior Designer Part 1

Total Cost: \$1,073 (Tuition: \$25 Fees: \$1,048)

CRN#	Day/Ses.	Dates	Time	Location
75915	Arranged	1/12-5/4	Arranged	E2GC

VOB 102

Certified Residential Interior Designer Part 2

Total Cost: \$1,073 (Tuition: \$25 Fees: \$1,048)

CRN#	Day/Ses.	Dates	Time	Location
75918	Arranged	5/11-8/31	Arranged	E2GC

OUTDOOR ACTIVITIES

Information on Maryland basic boating or scuba diving certification can be found in the Transportation, Distribution and Logistics section.

PDV 409

Backyard Beekeeping

Buzz into the world of bees! Suit up, work with hives and discover honeybee magic! Learn about bee biology, nectar sources, equipment and more. Join hands-on hive adventures and honey tastings. \$25 equipment rental/materials fee due at first class.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75802	S(4)	2/7-28	9am-12pm	PLC

75806	S(4)	4/11-5/2	9am-12pm	PLC
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FIT 241

Beginner Golf

Develop your golf skills and learn the basics of the game including putting, irons, woods and when to use each club. Classes take place on the driving range (weather permitting). Ball fee: \$10-15. Bring your own clubs or borrow from the range.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
76312	W(5)	4/22-5/20	6:30-8pm	TDF

FIT 254

Intro to Stand Up Paddle Boarding (SUP) (NEW)

Learn stand up paddle boarding with this fun, no-experience-needed class! Includes classroom instruction and pool time to practice skills. Explore gear, safety and technique. Paddle boards and life jackets provided. Wear swimwear and bring a towel.

Total Cost: \$59 (Tuition: \$0 Fees: \$59)

CRN#	Day/Ses.	Dates	Time	Location
75792	W(1)	5/20	6:15-7:45pm	EC
75793	W(1)	5/27	6:15-7:45pm	EC

PDV 394

Introduction to Fly Fishing

Join us to learn casting techniques and explore the aquatic ecosystem. Refine your fly fishing technique through demos, practice and discussions. First four classes are in the classroom followed by a river trip on Saturday, March 28th, 9am-12:15pm, at Monkton Station NCR Trail. Participants will need a fly rod and waders or boots for the river trip.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75800	M(6)	2/9-3/2	6:30-8pm	EC
	S(1)	3/28	9:00am-12:15pm	MSL

FIT 946

Pickleball

Have fun playing pickleball, America's fastest growing sport for all ages and skill levels. The game is easy to learn and combines many elements of tennis, badminton and ping-pong using a modified tennis net, a paddle and a plastic ball.

Total Cost: \$179 (Tuition: \$0 Fees: \$179)

CRN#	Day/Ses.	Dates	Time	Location
76120	M/W(13)	3/16-5/6	6-9pm	EC

PERSONAL DEVELOPMENT

VOB 136

Certified Professional Life Coach

Become an IAPRC Certified Professional Coach. Develop core competencies, master ethical coaching and gain the skills and tools needed to build a successful life coaching business.

Total Cost: \$1,995 (Tuition: \$50 Fees: \$1,945)

CRN#	Day/Ses.	Dates	Time	Location
76520	Arranged	1/12-7/13	Arranged	E2GC
76521	Arranged	2/9-8/10	Arranged	E2GC
76522	Arranged	3/9-9/14	Arranged	E2GC
76523	Arranged	4/13-10/12	Arranged	E2GC
76524	Arranged	5/11-11/9	Arranged	E2GC

CEC 035

Empowering Students with Disabilities

Explore common disabilities you'll encounter in the classroom and master techniques for promoting academic, behavioral and social skills in students with special needs.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76542	Arranged	4/15-6/5	Arranged	ED2GO

PDE 916

Get Assertive

Find out how you can stop others from intimidating you or treating you poorly.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76544	Arranged	4/15-6/5	Arranged	ED2GO

PDE 956

Get Funny

Learn how to use humor to speak more effectively, write better and increase your popularity.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
76543	Arranged	3/18-5/8	Arranged	ED2GO

CHA 077

Teaching Students with Autism: Strategies for Success

Develop knowledge, understanding and strategies to ensure your students with autism are successful in the classroom and beyond.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76540	Arranged	2/11-4/3	Arranged	ED2GO

CET 056

Working Successfully with Learning Disabled Students

Learn how to successfully meet the diverse needs of students with learning disabilities in your classroom.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
76541	Arranged	3/18-5/8	Arranged	ED2GO

FAMILY EDUCATION AND EMPOWERMENT

PSY 130

Empowering Neurodivergent Youth

Gain skills to empower neurodivergent youth, foster inclusive spaces and navigate challenges confidently. Perfect for families, educators, youth leaders and other supportive adults.

Total Cost: \$59 (Tuition: \$17 Fees: \$42)

CRN#	Day/Ses.	Dates	Time	Location
75605	T(3)	3/3-17	6:30-8:30pm	Zoom

PDV 386

Navigating the IEP Process

Empower your family with essential skills for navigating IEP processes, understanding legalities, advocacy and building support networks in this concise course.

Total Cost: \$59 (Tuition: \$17 Fees: \$42)

CRN#	Day/Ses.	Dates	Time	Location
75602	T(3)	1/27-2/10	6:30-8:30pm	Zoom

PDV 464

Supporting LGBTQ+ Youth

Families, teachers, youth leaders and supportive adults of LGBTQ+ youth will gain essential tools to celebrate strengths, navigate challenges and create affirming environments.

Total Cost: \$59 (Tuition: \$17 Fees: \$42)

CRN#	Day/Ses.	Dates	Time	Location
75603	T(3)	5/5-19	6:30-8:30pm	Zoom

FINANCE

FIN 059

Investment Financial Literacy

Have you wanted to learn about planning for your financial future? This class will help you understand terms like stocks, bonds, mutual funds, retirement plans and annuities. Use this knowledge to make wise financial decisions and ask the right questions.

Total Cost: \$75 (Tuition: \$0 Fees: \$75)

CRN#	Day/Ses.	Dates	Time	Location
75908	M(5)	2/2-3/2	7-8pm	EC



FIN 060

Investment Financial Literacy 2

Discover different ways to evaluate and pick investments. Look at two different methods to examine stocks: fundamental and technical analysis. Find out how to pick bond investments and mutual funds for your portfolio.

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
75911	M(4)	4/13-5/4	7-8pm	EC

FIN 061

Stock Options for Fun and Profit

Unlock Warren Buffet's success secret: stock options. Often misunderstood, they're powerful tools for investors, reducing risk and enhancing returns. Demystify options and equip yourself with investment strategies for your portfolio.

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
75913	R(5)	2/19-3/19	7-8pm	EC

WRITING AND HISTORY

HST 326

History of Baltimore (NEW)

Trace Baltimore's history from colonial times to today, examining social, racial, ethnic and political dynamics while linking local events to broader national trends. Offered for credit as HIST 201.

Total Cost: \$360 (Tuition: \$108 Fees: \$229)

CRN#	Day/Ses.	Dates	Time	Location
76786	MW	1/26-5/17	3:35-5:00	Zoom

WRI 066

Introduction to Screenwriting

Learn everything you need to know to write a great script, from structure, character creation and dialogue to marketing and selling your screenplay.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75889	Arranged	3/18-6/5	Arranged	ED2GO

WLT 244

Mystery Writing

Using vivid examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful author.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75879	Arranged	3/18-5/2	Arranged	ED2GO

MAR 147

Publish and Sell Your E-Books

Learn how to use free tools to publish an e-book, then list and sell your e-books in the world's largest online bookstores.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75887	Arranged	4/15-6/5	Arranged	ED2GO

WRI 046

Research Methods for Writers

Learn the most efficient and effective methods to conduct research for any writing project.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75883	Arranged	2/11-4/3	Arranged	ED2GO

WRI 219

Romance Writing

Learn how to effectively craft the specific elements of a romance novel.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75884	Arranged	4/15-5/2	Arranged	ED2GO

WLT 412

The Keys to Effective Editing

If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75886	Arranged	2/11-4/3	Arranged	ED2GO

WLT 240

Writing for Children

Touch the hearts of children through writing. Turn your book idea into a finished product and explore new opportunities and markets. You'll cover fiction and nonfiction manuscripts, children's literature, niche players, and tools and resources for writers.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75881	Arranged	3/18-5/2	Arranged	ED2GO

WORLD LANGUAGES

ARABIC

FLA 168

Arabic Language 1B

This course is designed to enable the student with some basic Arabic language experience to continue to develop his or her skills and basic Arabic topics to be covered include short sentences and sentence structure, basic verb conjugation, beginning dialogues, and elements of Arabic speaking cultures. Textbook required for first class.

Total Cost: \$305 (Tuition: \$65 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76650	T(11)	2/17-5/5	7-9pm	Zoom

CHINESE

FLA 154

Basic Chinese Mandarin 1B

Continue to expand your listening, speaking, reading, and writing skills. Textbook required for first class.

Total Cost: \$305 (Tuition: \$65 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
76654	T(11)	2/17-5/5	7-9pm	Zoom

FRENCH

FLA 081

Getting Started with French

Develop basic conversational skills including simple vocabulary, greetings and salutations, introductions. Covers cultural aspects of French speaking countries and the surname system. Course cost includes e-text and audio file for practice.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
76041	M(8)	3/2-5/4	7-8:30pm	Zoom

FLC 427

Basic French 1A

Emphasizes pronunciation, reading and conversational skills, including present tense, sentence construction and negative and interrogative forms. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76201	T(11)	2/17-5/5	7-9pm	Zoom

FLA 027

Intermediate/Advanced French

Continue your intermediate and advanced level French skills in this short, between-semesters class!

Total Cost: \$65 (Tuition: \$20 Fees: \$45)

CRN#	Day/Ses.	Dates	Time	Location
76225	W(4)	1/7-28	5-7pm	Zoom

FLA 211

Intermediate French – Part I

Improve your verbal ability and understanding of basic structures. Before taking this course, students should be able to comfortably use the present, past and future tenses of regular and irregular verbs. The concept and the present tense of the subjunctive will be introduced.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
76228	W(11)	2/25-5/13	5-7pm	Zoom



FLA 212

Intermediate French – Part II

Strengthen your oral and written communication skills in French. Before taking this course, students should be comfortable using the present, past and future tenses of regular, irregular and reflexive verbs and familiar with the concept of the subjunctive. Further uses and tenses of the subjunctive will be introduced.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
76035	R(11)	2/26-5/14	5-7pm	Zoom
76029	S(11)	2/28-5/23	9:30-11:30am	Zoom

FLC 075

Advanced French Language

Broaden vocabulary and improve command of the language. Review of advanced grammatical structures. New students should consult with the foreign language advisor before enrolling for this course.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
76036	W(11)	2/25-5/13	7:30-9:30pm	Zoom

FLA 014

Beginning Conversational French

The course will encompass simple pronunciation with phonetic spelling for every word and phrase included in the instruction. Topics to be covered in audio, culture tips, currency and food. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75684	Arranged	3/18-5/8	Arranged	ED2G0

GERMAN

FLA 115

Basic German 1A

Topics include basic pronunciation; present tense of regular verbs; common irregular verbs and sentence construction with affirmative, negative and interrogative. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76184	R(11)	3/5-5/21	7-9pm	HV

ITALIAN

FLA 078

Getting Started with Italian

Learn essential Italian conversation skills, including greetings, vocabulary and cultural insights. Course cost includes e-text and audio file for practice.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
76217	W(8)	3/4-4/29	7-8:30pm	HV

FLA 112

Basic Italian 1A

Basic pronunciation; present tense of regular verbs; common irregular verbs and sentence and dialog construction with the affirmative, negative and interrogative. No previous experience necessary. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76037	M(11)	2/23-5/18	7-9pm	HV

FLA 113

Basic Italian 1B

Basic pronunciation; in-depth exploration of present tense of regular verbs; exploration of common irregular verbs and sentence and dialog construction with affirmative, negative and interrogative. May be used as a refresher course. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76216	W(11)	2/18-5/6	7-9pm	HV

FLC 436

Instant Italian

Learn Italian from the comfort of your home in this fun and enjoyable online course. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75677	Arranged	1/14-3/6	Arranged	ED2G0

JAPANESE

FLC 521

Elementary Japanese Language I

Explore Japanese language structure by listening, reading, writing, conversing and discussing. Experience the art, artifacts, music and overall contributions of Japanese society to world civilization. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
75813	W(11)	2/25-5/13	7-9pm	Zoom

FLA 137

Conversational Japanese

Learn introductory Japanese through topics including vocabulary, pronunciation and cultural knowledge. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75681	Arranged	2/11-4/3	Arranged	ED2G0

FLA 068

Elementary Japanese III

Continue your study and build on previously studied vocabulary, syntax (regular and irregular verbs and adjectives), writing, and conversational skills while examining the present tense of stem changing verbs, past tense, and adjectives. Topics include: vocabulary, reading, syntax, writing, and conversation.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
75812	T(11)	2/24-5/12	7-9pm	Zoom

KOREAN

FLA 117

Introduction to Korean

Master Korean basics: alphabet, pronunciation, essential vocabulary, greetings and cultural insights. No experience needed. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
75811	T(11)	2/17-5/5	7-9pm	CC

FLA 190

Korean I

Topics include basic grammar, practicing simple conversations; development of the student's speaking, listening, reading and writing skills, as well as aspects of Korean history and culture. Prerequisite: Knowledge of the Korean alphabet. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
75810	M(11)	2/23-5/18	5-7pm	CC

FLA 030

Basic Korean Language III

Continue to build fluency in Korean. Engage in advanced discussions regarding Korean current events, daily living, history and society, and apply advanced grammatical structures in conversation. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
75809	M(11)	2/23-5/18	7:15-9:15pm	CC

PERSIAN

FLA 420

Elementary Persian I

Learn basic vocabulary, pronunciation, grammar, sentence structure and everyday conversation. This class covers the writing of Persian letters and phrases. Persian culture and customs will also be reviewed. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76186	R(11)	3/5-5/21	7-9pm	CC

PORTUGUESE

FLA 080

Getting Started with Portuguese

Learn simple vocabulary, greetings, salutations and introductions. Common cultural aspects of Portuguese-speaking countries, the surname system, customs and strategies for developing language will also be discussed. Course cost includes e-text and audio file for practice.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
76218	W(8)	3/4-4/29	7-8:30pm	Zoom



FLC 573

Basic Portuguese 1A

Topics include basic pronunciation, present tense of regular verbs, common irregular verbs and sentence construction, affirmative, negative and interrogative. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76207	T(11)	3/3-5/19	7-9pm	Zoom

FLA 076

Basic Portuguese 1B

Continue the study of pronunciation, reading and writing, but with more emphasis on conversational skills using the present tense of regular and irregular verbs learned in Basic Portuguese 1A. A good refresher course for individuals with some prior language experience. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76177	R(11)	2/19-5/7	7-9pm	Zoom

RUSSIAN

FLA 398

Basic Russian 1A

Learn essential speaking and listening skills, as well as practicing basic reading and writing skills. This is a communication-based class and students will learn to speak and understand simple Russian. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76038	M(11)	2/16-5/11	7-9pm	HV

SIGN LANGUAGE

FLC 431

Sign Language 1

Learn basic signs, finger spelling, numbers and nonverbal communication associated with American Sign Language.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76220	W(11)	3/4-5/20	6-8pm	CC

FLA 193

Sign Language II

Topics to be covered include review of previously learned signs, new vocabulary, improving finger spelling and as well as expressive and receptive language. Prerequisite: Sign Language I. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76039	M(11)	2/16-5/11	6-8pm	CC

FLA 419

Discover Sign Language

Discover the fun of learning sign language and using your hands to communicate with deaf people.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75676	Arranged	1/14-3/6	Arranged	ED2G0

PDV 289

Ethical Decisions in Interpreting

Ethical Decisions in Interpreting guides students through a critical analysis of ethics and ethical decision making in the field of sign language interpreting through a social justice framework. Ethical dilemmas are analyzed in a variety of specialized settings and through various stakeholder perspectives.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
75779	Arranged	3/16-5/10	Arranged	Arranged

PDV 281

Self-Care for Interpreters

Master self-care for interpreters, covering psychological and physiological health, trauma signs, self-advocacy and healthy practices.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
75320	Arranged	1/26-3/14	Arranged	Arranged

SPANISH

FLA 083

Getting Started with Spanish

Learn simple vocabulary, greetings and salutations, introductions, common cultural aspects of Spanish-speaking countries, and more. Course cost includes e-text and audio file for practice. Textbook required for first class.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
76046	M(8)	3/2-5/04	7-8:30pm	Zoom

76213	T(8)	3/3-4/28	7-8:30pm	HV
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FLC 417

Basic Spanish 1A

Construct sentences in the affirmative, negative and interrogative forms and use them in conversation. The present tense of regular and some common irregular verbs is introduced. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76202	T(11)	2/17-5/5	7-9pm	Zoom

76194	R(11)	2/26-5/14	7-9pm	HV
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76043	M(11)	3/2-5/18	7-9pm	HV
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FLC 418

Basic Spanish 1B

Enhance conversational skills in pronunciation, reading and writing using present tense verbs. Ideal for those with some language experience. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76212	T(11)	2/24-5/12	7-9pm	HV

76221	W(11)	3/4-5/20	7-9pm	Zoom
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FLC 419

Basic Spanish 2A

Requires knowledge of present tense of regular verbs and common irregular verbs in the affirmative, negative and interrogative forms. Introduces the present tense of stem changing verbs. Prerequisites: Spanish 1A and 1B. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76044	M(11)	2/23-5/18	7-9pm	Zoom

FLC 420

Basic Spanish 2B

Learn the present tense of reflexive verbs and the preterit. Prerequisite: Spanish 2A. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
76224	W(11)	2/25-5/13	7-9pm	Zoom

FLC 443

Basic Spanish 3B

Build on skills required in Spanish 3A and gain an introduction to the future and conditional tenses of all verbs: regular, irregular, stem-changing and reflexive verbs. Review the use of preterit and imperfect tenses. Prerequisite Spanish 3A. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$215)

CRN#	Day/Ses.	Dates	Time	Location
76656	W(11)	2/25-5/13	7-9pm	Zoom

FLA 026

Intermediate/Advanced Spanish

Continue your intermediate and advanced level Spanish studies with this brief, between-semester class!

Total Cost: \$65 (Tuition: \$20 Fees: \$45)

CRN#	Day/Ses.	Dates	Time	Location
76226	T(4)	1/6-1/27	5-7pm	Zoom

FLA 213

Intermediate Spanish – Part I

Emphasis is on verbal ability and understanding basic structures. Intended for individuals able to use the present, past (preterit and imperfect) and future tenses of regular, stem-changing, reflexive and irregular verbs. The subjunctive and present subjunctive are introduced.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
76087	M(11)	2/23-5/18	5-7pm	Zoom



FLA 214

Intermediate Spanish – Part II

Emphasis continues on strengthening oral and written communication skills. Intended for individuals able to comfortably use the present, past, conditional and future tenses of regular, stem-changing, irregular and reflexive verbs. Students should also be familiar with the concept of the subjunctive. Further uses of the subjunctive and other tenses of the subjunctive will be introduced.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
76174	T(11)	2/24-5/12	7:30-9:30pm	Zoom

FLC 043

Advanced Spanish

Broaden vocabulary and improve command of the language. Review of advanced grammatical structure for oral and written communication. New students should consult with the foreign language advisor before enrolling in this course.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
76175	T(11)	2/24-5/12	5-7pm	Zoom

WLT 218

Speed Spanish

Learn conversational Spanish by utilizing syntactical strategies to build sentences. Topics include engaging in conversational Spanish, describing six strategies for comprehension and explaining grammatical rules. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75678	Arranged	2/11-4/3	Arranged	ED2G0

FLC 410

Speed Spanish II

Engage in this follow-up to our popular Speed Spanish course. Several new tools help you continue building fluency. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75685	Arranged	4/15-6/5	Arranged	ED2G0

FLC 435

Speed Spanish III

Master your ability to speak, understand and read Spanish by taking the final installment in our unique three-part Speed Spanish learning series. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75688	Arranged	5/13-7/3	Arranged	ED2G0

FLA 161

Spanish for Medical Professionals

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases. For details, go to ed2go.com/ccbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75682	Arranged	3/18-5/8	Arranged	ED2G0

FLA 422

Spanish for Medical Professionals II

Build on your foundation of Spanish for healthcare providers by learning medical terminology and phrases from a variety of medical fields as well as Spanish grammar. For details, go to ed2go.com/ccbconline.

Total Cost: \$159 (Tuition: \$0 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75686	Arranged	4/15-6/5	Arranged	ED2G0

TESOL

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

ADS 184

Foundations of TESOL

This course introduces theories and principles of teaching English to speakers of other languages (TESOL). Topics include the process of language acquisition, English language teaching approaches, and the roles of culture and technology in the English language classroom. Corequisite: ADS 228: TESOL Practicum 1A.

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
75315	M(7)	1/26-3/9	6-9pm	ZOOM

ADS 228

TESOL Practicum 1A

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 184, Foundations of TESOL.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
75468	Arranged	1/26-3/9	Arranged	Arranged

ADS 218

Instructional Design in TESOL

Learn to design and deliver ESL and EFL instruction at all levels, covering instructional design, technology, skill integration and materials design. Corequisite: ADS 209: TESOL Practicum 1D.

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
75472	W(7)	1/28-3/11	6-9pm	Zoom

ADS 209

TESOL Practicum ID

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: Instructional Design in TESOL, ADS 218.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
75469	Arranged	1/28-3/11	Arranged	Arranged

ADS 189

TESOL Methods: Principles in Practice

Prepare to teach English as a Second Language (ESL) or English as a Foreign Language (EFL). Learn instructional principles, teaching methods, lesson planning and literacy. Corequisite: ADS 191: TESOL Practicum 1B.

Total Cost: \$195 (Tuition: \$60 Fees: \$135)

CRN#	Day/Ses.	Dates	Time	Location
75317	M(7)	3/16-5/11	6-9pm	Zoom

ADS 191

TESOL Practicum IB

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 189 TESOL Methods: Principles in Practice.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
75467	Arranged	3/16-5/11	Arranged	Arranged

ADS 216

Issues in TESOL

Prepare to design and deliver ESL and EFL instruction that targets specific needs. Major topics include assessment and evaluation, support for diverse learners, pronunciation, administrative matters in TESOL and professional development. Corequisite: ADS 210: TESOL Practicum 1E.

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
75471	W(7)	3/18-5/6	6-9pm	Zoom

ADS 210

TESOL Practicum IE

Complete six hours of ESL class observation and serve as a classroom assistant or tutor. Teachers or those with English language learners in their network may request to use these contacts for the practicum. Flexible options available. Corequisite: Issues in TESOL, ADS 216.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
75470	Arranged	3/18-5/6	Arranged	Arranged



SENIORS

ART

ART 839

Acrylic Painting #2

Elevate your acrylic painting prowess! Explore underpainting, tackle complex subject matter and receive personalized guidance and constructive critiques to perfect your art. Prerequisite: Basic Acrylic Painting. Instructor: Alan Fink.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75526	R(10)	1/15-3/19	10am-12pm	OM
75373	R(10)	4/16-6/18	10am-12pm	OM

ART 494

Adventures with Watercolor

Explore watercolors in this introductory course. Learn color theory, color mixing, differences in tools and materials and still-life painting techniques. Perfect for beginners. Supplies will be discussed during first class session. Instructor: Karen Ruberry.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73804	R(8)	4/16-6/4	9:30-11:15am	EC

ART 927

Basic Acrylic Painting Part 2

Advance your intermediate acrylic artistry with techniques in perspective, spatial relationships, composition, colorwork, brushwork and portrait painting while receiving expert critiques. Instructor: Alan Fink.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75425	F(10)	1/16-3/20	10am-12pm	Zoom
75761	F(10)	4/10-6/12	10am-12pm	Zoom

ARB 181

Drawing and Painting for the Senior Adult

Learn basic techniques for creating two-dimensional media, focusing on media use, techniques for desired effects and essential equipment for completing projects. Instructor: Dr. Joseph Cassar.

Total Cost: \$104 (Tuition: \$15 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73701	F(8)	5/1-6/26	9:30-11:30am	HV
73703	F(8)	5/1-6/26	11:35am-1:35pm	HV
76780	F(8)	1/9-2/27	11:35am-1:35pm	HV
76781	F(8)	1/9-2/27	9:30-11:30am	HV

ART 043

Drawing for Beginners

Unlock your drawing talent by learning to use lines, shapes, form, contour and perspective. Bring a 9"x12" or larger drawing pad, pencil and eraser. Supply list to follow. Instructor: Marcia Bornfriend.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75021	T(10)	1/13-3/27	10am-12pm	OM
76170	T(10)	4/14-6/16	10am-12pm	OM

ARB 251

Drawing I

Master essential drawing skills and create confident, accurate artwork through hands-on guidance and instructor-led demos. IMPORTANT NOTE: Supplies will be discussed during the first class session. Instructor: Negin Nejad Mohseni.

Total Cost: \$134 (Tuition: \$0 Fees: \$134)

CRN#	Day/Ses.	Dates	Time	Location
73275	T(10)	1/13-3/17	9:30am-12:45pm	HV
74142	T(10)	4/14-6/16	9:30am-12:45pm	HV

ARB 271

Drawing II

Apply principles from Drawing I, including the four major atelier techniques, to complete a project using mechanical pencil, pan pastel and/or charcoal pencil. Students will learn and practice the block-in and mass-in methods of drawing and modeling the drawing as well. IMPORTANT NOTE: Supplies will be discussed during the first class session. Instructor: Negin Nejad Mohseni.

Total Cost: \$134 (Tuition: \$0 Fees: \$134)

CRN#	Day/Ses.	Dates	Time	Location
74205	T(10)	1/13-3/17	1-4:15pm	HV
74202	T(10)	4/14-6/16	1-4:15pm	HV

ART 977

Beginning Drawing Part 2

Expand on your Drawing for Beginners skills by mastering using charcoal, pastels and graphite. Learn to create portraits, perspective drawings, landscapes and still lifes. Bring a pencil and art pad to the first class; a supply list will be provided. Instructor: Marcia Bornfriend.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75424	F(10)	1/16-3/20	10am-12pm	OM
76219	F(10)	4/10-6/12	10am-12pm	OM

ART 117

Drawing Studio

Practice drawing landscapes, portraits or objects from observations or imagination. Improve the way you use line, shape, value, form and contour, and perspectives. IMPORTANT NOTE: This is a self paced, independent art class with NO instructor where students can work on their art work independently.

Total Cost: \$45 (Tuition: \$0 Fees: \$45)

CRN#	Day/Ses.	Dates	Time	Location
73802	F(7)	3/6-4/24	10-11:45am	HV

ART 976

Independent Drawing Studio

Explore various mediums, subjects and artistic styles of your choice. Create independent art while improving your drawing skills through critiques and encouragement from your instructor. Instructor: Marcia Bornfriend.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
74801	M(10)	1/12-3/23	1-3pm	OM
75318	M(10)	4/13-6/22	1-3pm	OM

ARB 276

ISMS: A Dictionary of Artistic Terms and Movements (NEW)

Explore the world of art alphabetically — from abstract expressionism to surrealism — alongside vivid images and detailed descriptions. Instructor: Joseph Cassar, PhD.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
75012	T(8)	2/3-3/24	9:30-11am	Zoom

ART 996

Modern Watercolor

Wake up your watercolor skills! Explore a new technique each week, such as pouring, negative painting, masking, Yupo paper, watercolor crayons or salting. IMPORTANT NOTE: Basic Drawing and Watercolor painting skills are required for this class and supplies will be discussed during the first class session. Instructor: Jennifer Murtha.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73279	T(10)	1/13-3/17	1-3pm	HV
73756	T(10)	4/14-6/16	1-3pm	HV

ART 891

Portrait and Oil Painting Combo

Refine portrait and oil painting skills, focusing on lighting, posing and techniques. Bring a drawing pad, graphite pencils, kneaded eraser and a portrait photo. Material list to follow. IMPORTANT NOTE: Supplies will be discussed during first class session. Instructor: Jennifer Murtha.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73278	R(10)	1/15-3/19	10am-12pm	HV
73788	R(10)	4/16-6/18	10am-12pm	HV

ARB 268

Painting Spring Flowers

Love spring flowers? In this course, you'll learn to sketch blooms in pencil, ink and watercolor with step-by-step guidance. Explore techniques for simplifying composition, using contrast and varying color, tone and edges to capture their beauty and freshness. Open to all skill levels. Instructor: Alina Kurbiel.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73697	M(10)	2/9-4/27	10am-12pm	Zoom



ART 321

Watercolor Painting-Beginners/Intermediate

Learn painting skills, including wash, dry brush and masking techniques for subjects such as landscapes, still life and portraits. IMPORTANT NOTE: Basic Drawing Skills are required before taking this class. This is not a true beginners class. Supplies will be discussed during the first class session. Instructor: Jennifer Murtha.

Total Cost: \$99 (Tuition: \$10 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73276	T(10)	1/13-3/17	10am-12pm	HV
73277	R(10)	1/15-3/19	1-3pm	HV
73754	T(10)	4/14-6/16	10am-12pm	HV
73755	R(10)	4/16-6/18	1-3pm	HV

COMPUTERS

PCA 696

Android Phones and Tablets

Learn how to purchase and confidently use an Android smart device, including how to install and use apps, take photos, shoot videos and download books. IMPORTANT NOTE: Please bring your own devices to each class session. Instructor: Jason Knauer.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
74051	M(5)	2/2-3/2	10am-12pm	HV
74050	T(5)	5/5-6/2	10am-12pm	HV

PCA 336

Basic iPad and iPhone for Seniors

Use your iPad and iPhone with ease! Learn to navigate the software, updates and apps. Explore your camera and iCloud to get the most from your device. IMPORTANT NOTE: Please bring your own devices to each class session. Instructor: Dona Rucci.

Total Cost: \$99 (Tuition: \$15 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73834	W(10)	4/15-6/17	10am-12pm	HV

PCA 357

Beginning iPhones for Seniors

Use your iPhone like a Pro. Learn to use apps, the camera, GPS and begin to integrate its features into daily life. Students must bring their iPhones to class. Instructor: Katessa Trafton.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73182	M(6)	2/2-3/9	10am-12pm	CC
73380	W(6)	2/4-3/11	1-3pm	HV
73709	R(6)	5/7-6/11	1-3pm	EC

PCO 260

Computers: Getting to Know Them #1

Gain computer basics in a relaxed class setting. Learn how to personalize and back up your device, use a mouse, access files, create emails, navigate browsers and set up security. Instructor: Lee Klima.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
74797	M(5)	1/12-2/16	10am-12pm	OM
73646	S(5)	1/24-2/21	10am-12pm	HV

PCO 261

Computers: Getting to Know Them #2

Building on skills learned in Computers: Getting to Know Them #1. Learn email operation, text modification, attachments, toolbar controls, text size, columns, stationery, signatures and receipts. Instructor: Lee Klima.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
74798	M(5)	2/23-3/23	10am-12pm	OM
73719	S(5)	2/28-4/11	10am-12pm	HV

PCO 295

Computers: Getting to Know Microsoft Excel #4

Learn Microsoft Excel formulas, headers, passwords, timestamps, paintbrush, row and column resizing, cell formatting, freeze frames and more. Bring a flash drive to save work weekly. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
75709	M(5)	5/18-6/22	10am-12pm	OM

PCO 294

Computers: Getting to Know Microsoft Word #3

Use Microsoft Word effectively to create documents. Explore the toolbar, dropdown menus and email merging. Prerequisites: Computers: Getting to Know Windows 10 and Computers: Getting to Know Email. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
75715	M(5)	4/13-5/11	10am-12pm	OM
73716	S(5)	4/18-5/16	10am-12pm	HV

PCO 495

Computers: Getting to Know PowerPoint

Use Microsoft PowerPoint to produce informational presentations. Learn to use templates; add text boxes, pictures, videos and presenter's notes; create transitions and animation; and customize the toolbar. Instructor: Lee Klima.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75637	R(5)	4/16-5/14	10am-12pm	OM

PCO 461

Cyber for Seniors: Stay Safe Online

Learn to spot online scams and stay safe on the internet. Engage in fun, hands-on activities to reinforce your skills. Instructor: Kim Thornton.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73224	R(6)	2/12-3/19	1-3pm	EC

PCA 794

Introduction to Using Your MacBook

Set-up and use your MacBook with confidence. Learn how to organize and store files and folders, how to navigate built-in Apple software programs such as iTunes, word-processing and photography. Instructor: Kayla Tullis.

Total Cost: \$99 (Tuition: \$10 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
74114	F(6)	5/1-6/5	2:30 - 4:30 pm	EC

COOKING

Please check for food allergies before registering for any cooking classes.

CKG 313

Brunch Basics and More (NEW)

Learn to make brunch favorites, including omelets, eggs Benedict and acai bowls. \$40 materials fee due first class to Michelle's Kitchen. Instructor: Michelle Sapp.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75372	R(6)	4/16-5/21	10:30am-12pm	OM

CKG 311

Winter Stews, Soups and Chowders (NEW)

Learn to make hearty bowls of chicken noodle, roasted tomato, clam chowder and lamb barley soups and more. \$40 materials fee due first class to Michelle's Kitchen. Instructor: Michelle Sapp.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75566	R(6)	1/15-2/19	10-11:30am	OM

CKG 308

Delicious Delights: Fun and Easy Plant-Based Cooking

Get inspired! Learn about the plant-based lifestyle and explore simple, flavorful recipes and practical techniques to craft your own Earth-friendly dishes. Material fee of \$10 per student is due to be paid to the instructor during the first class session. Instructor: Jamila Weber.

Total Cost: \$63 (Tuition: \$0 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
76366	W(6)	2/4-3/11	12-1:15 pm	HV
76365	W(6)	5/6-6/10	12-1:15pm	HV



CRAFTS AND HOBBIES

HST 272

Affordable Antiques at Auction (NEW)

Learn how auctions work and how to bid online or in person on fine china, art, furniture, quilts, tools and more. Instructor: Meg Fairfax Fielding.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75025	W(6)	1/14-2/18	10-11:30am	OM

PDV 350

Beginning Mahjong

Learn to play Mah Jong! Explore the game's history and rules. Practice playing while receiving expert tips. Instructor: Geri Willen.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75983	T(6)	4/14-5/19	10-11:30am	OM

ARB 269

Fashion Design for Beginners (NEW)

Examine the essentials of fashion design: sizing, terminology, fabrics, pattern-making, measuring and sketching designs for all body types. Instructor: Trish Presley.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75087	T(6)	1/13-2/17	10-11:30am	OM
76171	T(6)	4/14-5/19	10-11:30am	OM

ART 956

Fused Glass Art 101

Discover the ancient art of kiln glass fusing from 1500 BC. Learn its history and vocabulary, including dichroic glass, and create stunning art pieces. Materials fee: \$55; due to instructor first class. Instructor: Sally Shapiro-Gould.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73383	W(8)	1/28-3/18	11am-1pm	HV
73692	W(8)	4/22-6/10	11am-1pm	HV

HST 295

Identification and Evaluation of Antiques (NEW)

Explore antiques and collectibles from porcelain to furniture. Examine identification, care and valuation, plus tips for buying and selling. Instructor: Dixie Cook.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75989	T(6)	4/14-5/19	10-11:30am	OM

ART 817

Introduction to Crochet

Master the essentials for crochet success! Learn hook/yarn selection, pattern reading and stitch mastery. Work on a semester project. Materials will be discussed in the first session. Instructor: Colleen Harbison.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73384	W(10)	1/14-3/18	10am-12pm	Zoom
73807	W(10)	4/15-6/17	10am-12pm	Zoom

ART 901

Jewelry Making with Wire Work:

Make Your Own Accessories

Join our jewelry-making class to learn wire work basics and tool uses, and design your own pieces with clasps, links and beads. Discover the correct wire for every project. Material Fee of \$45, due to be paid to the instructor during the first class session. IMPORTANT NOTE: Both beginner and intermediate makers welcomed. Instructor: Jackie Orisin.

Total Cost: \$83 (Tuition: \$0 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73702	W(6)	4/15-5/20	1-3:30pm	HV

ART 953

Knitting for Beginners

Learn knitting basics, including terminology, knit/purl stitches, casting on and binding off. Understand needle sizes and yarn types. Materials fee: \$18, due first class. Instructor: Marjorie Granek.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74800	M(6)	1/26-3/2	1-2:30pm	OM
75204	M(6)	4/13-5/18	1-2:30pm	OM

PDV 383

Learn to Play Canasta

Learn Canasta rules, scoring and strategic play with us! Play with a partner, practice different hands and have fun! Instructor: Geri Willen.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
75636	T(6)	4/13-5/18	10:30am-11:30am	OM

PDV 334

Let My Clutter Go!

Learn how to dispose of things you no longer want or need. Discover tips, tricks and strategies to help you downsize and declutter. Locate local resources for your unwanted items and products you can use to reorganize your space with items that will remain. Instructor: Cindy Bernstein.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
76196	R(4)	4/16-5/7	1-2:30pm	Zoom

ART 914

Making Beautiful and Fun Greeting Cards

Craft greeting cards! Learn techniques, styles and materials to create cards for all occasions. Bring scissors, ruler, pencils, tape and 2-sided tape. Materials fee: \$10, due first class. Instructor: Christine Tripson.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
74799	M(4)	1/26-2/16	1-2:30pm	OM
75205	M(4)	4/13-5/4	1-2:30pm	OM

ART 958

Mixed Media Mosaics

Craft unique art by merging mosaic and collage techniques. Create highly personalized masterpieces in class by mixing instructor-provided glass, buttons, ceramics and other trinkets with your own. Material Fee of \$45 due to be paid to the instructor during the first class session. Instructor: Sally Shapiro-Gould.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73381	W(8)	1/28-3/18	2-4pm	HV
73704	W(8)	4/22-6/10	2-4pm	HV

PDV 471

The Thinking Funhouse:

Brain Games and Group Fun (NEW)

Boost your mood, reduce stress and have fun through laughter, creative activities, storytelling, games and light movement. Instructor: Nakette Lowery.

Total Cost: \$63 (Tuition: \$0 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74337	R(5)	4/9-5/07	10:30am-12pm	EC

ESSENTIAL INFORMATION FOR SENIORS

PCO 492

Artificial Intelligence and its Applications in Daily Life

Explore artificial intelligence's (AI) impact on daily life, from writing and planning to smart assistants like Alexa and Siri. Learn how to use AI responsibly, protect your privacy and navigate the digital age with confidence. Engage in discussions on ethics, technology and innovation. Instructor: Kim Thornton.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73831	S(7)	5/2-6/13	10am-12pm	HV



PDV 470

The Psychology of Thriving After 60: Psychology of Calm, Clarity and Mindfulness in Later Life

Cultivate inner peace and clarity through science-backed psychological practices tailored for life's later years. Explore mindfulness, guided breathing and journaling to quiet the mind and ease anxiety. Discover tools to reduce worry, embrace gratitude and deepen self-awareness. Instructor: Asia Johnson.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73828	T(6)	5/26-6/30	10am-12pm	HV

PDV 468

The Psychology of Thriving After 60: Psychology for a Fulfilling Life

Discover practical strategies to stay mentally sharp, emotionally resilient and socially engaged in your 60s and beyond. Explore brain health, emotional well-being and life transitions like retirement and loss. Learn how to embrace change, find renewed purpose and thrive through aging with insight, support and a fresh sense of connection. Instructor: Asia Johnson.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73767	T(6)	2/3-3/10	10am-12pm	HV

PDV 469

The Psychology of Thriving After 60: Psychology, Identity and Meaning After 60

Explore life's deeper meaning after 60 through psychology and storytelling. This course guides you in crafting a legacy project, enhancing writing and reflection skills, and building meaningful connections. Discover how your narrative can illuminate identity, foster growth and leave a lasting impact for generations. Instructor: Asia Johnson.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73827	T(6)	4/14-5/19	10am-12pm	HV

GENEALOGY

PCO 427

Family History Research with Ancestry.com

Learn how to use Ancestry.com to research and expand your family tree. Explore historical records, DNA matches and ancestor stories while gaining skills in verifying information, navigating the site and staying safe online. An active Ancestry.com subscription is required. Instructor: Dave Powell.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73338	R(8)	1/29-3/19	1-2:30pm	HV

PCO 428

Family History Research with Familysearch.org

Learn to use Familysearch.org for family history research. Understand how to access historical records, expand your family tree and ensure online security. Instructor: Dave Powell.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73721	R(8)	4/16-6/4	1-2:30pm	HV

HIT 997

Finding Your Family Roots, Beginners

Research your family tree by exploring genealogy forms, techniques and sources, including digital tools. Learn about citations, pedigree charts and naming variations for thorough documentation. Instructor: Dave Powell.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73337	T(8)	1/27-3/17	1-2:30pm	HV

HIT 999

Finding Your Family Roots, Beyond Beginners

Deepen your ancestral knowledge! Learn to digitally organize genealogical data and explore resources such as newspapers, land records and cemetery listings. Discover how DNA analysis can enrich your research journey. Instructor: Dave Powell.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73713	T(8)	4/14-6/2	1-2:30pm	HV

PDV 445

Foreign Genealogy Research

Enhance your genealogy research by exploring family history beyond the U.S. Topics include finding and using foreign records online, interpreting these records with English-language tools, translating documents and understanding foreign record terminology. Instructor: Dave Powell.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73652	F(5)	2/6-3/6	10am-12pm	HV

HST 316

Genealogical Differences Between Ashkenazi and Sephardic Jews (NEW)

Examine the history, migration, genetics and culture of Ashkenazi and Sephardic Jews, including Jewish name origins and the Jewish Diaspora. Instructor: Harry Ezratty, Esq.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
75203	W(4)	1/14-2/4	1-2:30pm	OM

HIS 458

Genealogy DNA

Gain some knowledge on the types and uses of genealogical DNA testing. Learn about the various tests that are available and what they provide you, learn how you can find out what your ethnic background is, and even, perhaps, find out a few surprises along the way. Will take place at the Historical Society of Baltimore County (Address: 9811 Van Buren Lane, Cockeysville, MD. 21030). Instructor: Dave Powell.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
73342	F(1)	3/13	1:30-3pm	HSB

PDV 365

Genealogy: Ancestry.com Website

Turbocharge your ancestral research! Learn to unlock a vast treasure trove of historical records, DNA info and family tree details from 80 countries using Ancestry.com. An active Ancestry.com subscription is required. Will take place at the Historical Society of Baltimore County (Address: 9811 Van Buren Lane, Cockeysville, MD. 21030). Instructor: David Powell.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
73343	F(1)	1/30	1:30-3pm	HSB

HST 085

Understanding Genealogy Research

Embark on a journey into your family's past. Learn research basics from an experienced genealogist. Explore computer resources and genealogical websites to build or expand your family tree. Instructor: Dave Powell.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73714	F(4)	5/1-22	10am-12pm	HV

HST 286

Using FamilySearch for Family Genealogy

Learn to use FamilySearch.org to explore and expand your family history. Discover domestic and international records, uncover ancestor stories, verify family connections and stay safe online—all with this research tool. Will take place at the Historical Society of Baltimore County (Address: 9811 Van Buren Lane, Cockeysville, MD. 21030). Instructor: Dave Powell.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
74208	F(1)	2/27	1:30-3pm	HSB



HISTORY, POLITICS AND EVENTS

HIS 980

A Colorful History of Las Vegas

Learn how Las Vegas became the international adult playground it is today. Topics include organized crime and gambling; Bugsy Siegel and Hollywood; the Flamingo Casino; the origin of Las Vegas nicknames; major players in its development and expansion and more.

Instructor: Bill Krause.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73765	W(8)	2/4-3/25	1-2:30pm	HV

LAW 050

AI, Algorithms and Amendments:

How the Constitution May Need to Evolve (NEW)

Examine privacy, amendments, due process and the implications of algorithmic justice in a digital world. Instructor: Matthew Harding.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73695	W(4)	3/4-25	10am-12pm	Zoom

LAW 052

AI: Authority, Rights and the Future of Justice (NEW)

Dive into AI, law and ethics across criminal justice, employment and finance, focusing on bias and accountability. Instructor: Matthew Harding.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
75427	F(4)	1/16-2/6	10:30am-12pm	Zoom

HST 308

American Icons and Legends:

The Imperial Crisis, 1764 to 1774, Part I (NEW)

Revisit the crucial decade before the American Revolution, including the Boston Massacre, colonial resistance and key figures. NOTE: Simulcast class. Instructor: Patrick Heline.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
74340	T(8)	1/13-3/3	10-11:30am	Zoom
74338	T(8)	1/13-3/3	10-11:30am	HV

HST 270

American Icons and Legends:

The Imperial Crisis, 1764 to 1774, Part II (NEW)

Continue exploring the pre-Revolution decade, including Paul Revere's ride, colonial resistance, key figures and literature. NOTE: Simulcast class. Instructor: Patrick Heline.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
74375	M(6)	4/13-5/18	10-11:45am	HV
74376	M(6)	4/13-5/18	10-11:45am	Zoom

HST 276

Art and Architecture of the Ancient Near East

Explore the art and architecture of the ancient Near East, from Sumerians to Persians. Examine key monuments, visual expression and cultural shifts, highlighting how politics, economy and cross-cultural exchange shaped early civilizations and their art. Instructor: Barbara Baxter.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74152	T(6)	1/20-2/24	1-2:30pm	HV

HST 305

Baltimore Steel Mill History – Industry, Labor and Legacy (NEW)

Step inside American steel's history at Bethlehem Steel, Sparrows Point, Md., exploring labor, innovation, immigration and environmental impact. Instructor: Kodell Harris.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74307	W(6)	4/22-5/27	10:30am-12pm	DC

HST 083

Baltimore Stories:

Scandals, Fire, Labor and More

Delve into Baltimore's captivating history! This course is packed with intriguing information and stories ripped from the headlines, including accounts of the Baltimore Fire, scandals, immigration experiences, child labor, spy stories and more. Instructor: Jennifer Liles.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
75365	T(8)	1/13-3/3	10:30am-12pm	Zoom

HST 311

Brick by Brick: Exploring Baltimore's Historic Buildings: Museums and Monuments (NEW)

Examine Baltimore's museums and monuments, including preservation, contested histories and how they shape public memory. Instructor: Jenai Johnson.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74452	S(6)	5/30-7/18	10-11:30am	HV

HST 306

Civil Rights in Baltimore –

Local Struggles, National Impact (NEW)

Discover Baltimore's Civil Rights journey, key events, leaders and modern activism shaping justice and community resilience. Instructor: Kodell Harris.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74306	F(6)	2/13-3/20	1-2:30pm	HV

HIT 673

Civilizations of the Ancient World

Delve into the exciting study of cultural ideas and practices of ancient times that helped shape the western world of today. From the humble beginnings of early civilizations to some of the most advanced from the ancient world, explore the characteristics and components of civilization and how they develop and form.

Instructor: Tamee Bollinger.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73647	S(8)	1/31-3/21	10-11:30am	HV

HIT 817

Civilizations of the Ancient World

Examine the society, culture, religious practices, government organizations, art and architecture of some of the world's earliest civilizations—Mesopotamia, Egypt and Greece, the Minoans, Mycenaeans and Romans. Discover common characteristics and contributions to the advancement of the modern Western World.

Instructor: Tamee Bollinger.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73810	S(5)	5/30-7/11	10-11:30am	EC

LAW 051

Constitutional Controversies:

Hot-Button Issues in American Law (NEW)

Examine ongoing debates over the U.S. Constitution and its impact on today's legal, social and political issues. Instructor: Matthew Harding.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73806	W(4)	5/6-27	10am-12pm	Zoom

HIS 095

Crimes and Controversies

Learn about the crime, victims, suspects, evidence, trial and its outcome, and the controversy surrounding criminals as Jack the Ripper, Sacco and Vanzetti, Lindbergh kidnapper, and many more. Instructor: Bill Krause.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
74112	W(10)	4/15-6/17	1-2:30pm	HV

POS 087

Dramatic Changes in Washington (NEW)

Examine Trump-era power shifts, including court battles, agency changes, civil rights and election stakes. Instructor: Barry Rascovar.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
75763	R(4)	4/23-5/14	10:30am-12pm	Zoom
75765	R(4)	4/23-5/14	10:30am-12pm	OM

**HST 260****Essential Players in History (NEW)**

Uncover the legacies of Heart Mountain, Agrippina and Nero, Mayerling and Francoise Gilot, examining their triumphs, failures and impact. Instructor: Nancy Lotz.

Total Cost: \$85 (Tuition: \$10 Fees: \$75)

CRN#	Day/Ses.	Dates	Time	Location
73197	W(6)	1/28-3/4	10:30am-12pm	HV

HST 268**Essential Players in History (NEW)**

Trace the triumphs, failures and influence of George IV, Queen Caroline, Rose Valland, Eli Cohen, Marie Curie, Lucille Ball and more. Instructor: Nancy Lotz.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
73833	W(6)	4/15-5/20	10:30am-12pm	HV

LAW 053**Fake News, Free Speech and the First Amendment (NEW)**

Analyze free speech, media and truth, exploring landmark cases, digital challenges and future solutions. Instructor: Matthew Harding.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
76233	F(4)	4/10-5/1	10:30am-12pm	Zoom

PHI 009**Famous Philosophers: Age of Reason (NEW)**

Uncover how Bacon, Descartes, Galileo, Hobbes and others shaped the Enlightenment and advanced reason, liberty and science. Instructor: Katessa Trafton.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73710	M(5)	2/2-3/2	1:30-3pm	HV

PHI 008**Famous Philosophers: Age of Belief (NEW)**

Explore how Augustine, Aquinas, Anselm, Bernard and Boethius shaped philosophy, faith and ethics in the Age of Belief. Instructor: Katessa Trafton.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73708	M(5)	5/4-6/8	1:30-3pm	HV

HIS 143**First Ladies of the United States**

Explore the diverse roles of first ladies, from their personal lives to public duties, revealing their multifaceted contributions as spouses, mothers, ambassadors, hostesses and supportive partners. **IMPORTANT NOTE:** This is a simulcast class (both a virtual zoom session and live classroom session will take place at the same time).

Instructor: Patrick Heline.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
73798	R(6)	5/7-6/11	1:30-3pm	Zoom
73797	R(6)	5/7-6/11	1:30-3pm	HV

HST 229**German Baltimore and the World Wars: From Anarchist and Nazis to Defenders of America**

Examine Baltimore's German population's history and how the world wars and anarchist and Nazi influences impacted their lived experiences. Instructor: Jennifer Liles.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
76172	T(6)	4/14-5/19	10:30am-12pm	Zoom

HST 325**Great American Short Stories**

Learn about some of America's greatest, classic short stories. Discuss the American classics of Nathaniel Hawthorne, Ernest Hemmingway, Edgar Allen Poe and various other authors while learning the historical context and culture that led to the creation of these short stories. Instructor: Rob Jacobs.

Total Cost: \$60 (Tuition: \$10 Fees: \$50)

CRN#	Day/Ses.	Dates	Time	Location
75931	F(10)	1/16-3/20	10-11:30am	Zoom
75933	F(10)	4/17-6/26	10-11:30am	Zoom

HIS 511**Great Decisions**

Gain non-partisan knowledge on eight of the most critical issues on world affairs facing the U.S. and the international community this year and then participate in a dynamic discussion on each weekly topic. Cost of the course includes the workbook.

Total Cost: \$114 (Tuition: \$15 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
74781	T(8)	2/3-3/24	1-2:30pm	Zoom
Instructor: Deena Dugan				
75503	R(8)	1/29-3/19	10-11:30am	OM
Instructor: Barry Rascovar				
75511	R(8)	1/29-3/19	10-11:30am	Zoom
Instructor: Barry Rascovar				

HST 288**Great Tzars of Russia (NEW)**

Uncover the legacies of Ivan the Terrible, Peter I and Catherine II, from expansion to the empire's collapse. Instructor: Richard Cabarello.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
75128	W(6)	1/14-2/18	1-2:30pm	OM

HST 247**Hispanic Culture of the US**

Explore the rich culture Hispanic communities bring to the U.S., shaped by a tapestry of Indigenous, European and Latin American traditions, migration, music, cuisine, values and customs.

Instructor: Maria Lourdes Montes-Greenan.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74140	F(4)	5/29-6/26	10am-12pm	HV

HST 269**Historical Biography: Jefferson, Architect of American Liberty (NEW)**

Draw from John Boles' "Jefferson, Architect of American Liberty" to examine Jefferson's early years, presidency and legacy. Book required. Instructor: Dr. Lester Brooks.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73768	T(8)	2/3-3/24	10-11:30am	Zoom

HST 144**Historical Days in American History**

Explore key moments in American history. Delve into significant events, dates and their lasting impact. Understand the past and its influence on today by analyzing pivotal figures and their legacies. **IMPORTANT NOTE:** This class will discuss and examine the US Historical events that occurred specifically on each session date of class. This is a simulcast class (both a virtual zoom session and live classroom session will take place at the same time). Instructor: Patrick Heline.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73200	R(7)	1/22-3/5	11:45am-12:45pm	Zoom
73198	R(7)	1/22-3/5	11:45am-12:45pm	HV
73796	R(7)	4/9-5/21	11:45am-12:45pm	Zoom
73799	R(7)	4/9-5/21	11:45am-12:45pm	HV

POS 083**Historical Examination of the U.S. Constitution (NEW)**

Trace the U.S. Constitution's origins, founding debates, key figures and amendments, and its influence on government. **NOTE:** Simulcast class. Instructor: Patrick Heline.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73766	R(10)	1/8-3/12	1:30-3pm	Zoom
73769	R(10)	1/8-3/12	1:30-3pm	HV



ARB 270

History of American Film (NEW)

View and discuss American films, from silent cinema to modern blockbusters, exploring directors, themes and cultural influence. Instructor: Cynthia Nicolosi.

Total Cost: \$91 (Tuition: \$10 Fees: \$81)

CRN#	Day/Ses.	Dates	Time	Location
74183	R(7)	4/23-6/4	10am-12pm	CC

HIT 125

History of the American Presidency: Adams to Polk (NEW)

Discover the personal lives, careers, accomplishments and enduring impact of six early U.S. presidents. NOTE: Simulcast class. Instructor: Patrick Heline.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73794	R(8)	4/9-5/28	10-11:30am	HV
73795	R(8)	4/9-5/28	10-11:30am	Zoom

HIT 118

History of the American Presidency: Washington to Monroe (NEW)

Explore the formative years, careers, accomplishments and influence of Washington, Adams, Jefferson, Madison and Monroe. NOTE: Simulcast class. Instructor: Patrick Heline.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73201	R(10)	1/8-3/12	10-11:30am	Zoom
73199	R(10)	1/8-3/12	10-11:30am	HV

HST 259

History of Baltimore's Public Parks (NEW)

Examine Baltimore's parks and the Olmsted Brothers' legacy, highlighting their role in shaping communities, culture and the urban landscape. Instructor: Jennifer Liles.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
73196	M(6)	2/2-3/9	10:30am-12pm	HV

HST 284

History of the Baltimore Department Stores (NEW)

Discover how Hutzler's, Hecht's and Hirschfeld Kohn shaped Baltimore through visionary founders, cultural trends and economic forces. Instructor: Barbara Blumberg Ressin.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74308	F(5)	5/1-5/29	1:30-3pm	HV

HST 296

History of the Cold War (NEW)

Examine East-West tensions, the arms race, capitalism vs. communism and NATO's influence after WWII. Instructor: Richard Cabarello.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
76179	W(6)	4/15-5/20	1-2:30pm	OM

HIT 904

History of Imperial Russia

Explore the history of Imperial Russia ruled by the Romanovs from 1600-1917, including Mongol influence, political growth, military conquests, and cultural and religious developments. Compare Imperial Russia to the Soviet era and modern Russia. Instructor: Richard Caballero.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73232	F(8)	1/22-3/19	1-2:30pm	HV

HIT 985

History of Soviet Russia 1917-1992

Trace Soviet Russia's rise and fall. Examine the causes of the Russian Revolution and Civil War, military emergence and Stalin's police state. Compare Imperial Russia, the Soviet Union and the current state. Instructor: Richard Caballero.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73722	R(9)	4/16-6/11	1-2:30pm	HV

HST 275

History of Western Music (NEW)

Engage with music from antiquity to modern times, analyzing composers, their styles and cultural significance. Instructor: Cynthia Nicolosi.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
74148	W(10)	4/15-6/17	1-2:30pm	HV

HST 258

History of Women's Roles in Society: Victorian to Present Times

Discover the transformation of women's roles from tradition to independence. Study key movements like women's rights and the flapper era, wartime shifts and postwar advances. Course highlights women's social, economic and political contributions over time. Instructor: Jennifer Liles.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74141	F(6)	4/17-5/22	10:30am-12pm	HV

HST 093

Hopkins Heroes

Delve into Baltimore's Johns Hopkins Hospital history. Examine and evaluate the incredible contributions of its four founders, Blue Babies and Virus Hunters groups, prominent neurosurgeons and more. Instructor: Paula Mister.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73712	M(4)	4/27-5/18	10-11:30am	HV

SCI 051

How the Brain Works (NEW)

Examine brain development, neural communication and body interactions, and how these processes support cognition across the lifespan. Instructor: Laura Namy, Ph.D.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
75426	F(5)	1/23-2/20	10:30am-12pm	Zoom

HST 266

John Wilkes Booth and the Plots to Assassinate Lincoln (NEW)

Uncover John Wilkes Booth's plots, Lincoln's assassination, the trials and myths that shaped the historic conspiracy's legacy. Instructor: Derek Van De Walle.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73663	M(8)	4/27-6/22	2-3pm	HV

HST 287

Labor History of Baltimore

Explore the wide range of work experiences and union histories in Baltimore. Examine the use of labor and unions during slavery, industrialization, Civil Rights Movement, Women's Movement and post-industrial Baltimore. Investigate the challenges as industrialization disappeared from the economy. Review the labor needs in Baltimore today. Instructor: Bill Barry.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
75048	T(8)	1/13-3/3	1-2:30pm	Zoom

PFA 191

Learning about Contemporary Issues and Ideas

Analyze and evaluate current issues and ideas that influence contemporary American society. View political situations, economic conditions and cultural issues as well as local, national and international news. Instructor: Deena Dugan.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
74860	T(9)	1/6-3/3	10:30am-12:00pm	HV
74856	T(9)	4/14-6/9	10:30am-12:00pm	HV

**HST 282****Most Inspirational Scientists from the Renaissance Era**

Examine the contributions of the most influential scientists who changed the world during the Renaissance Era in such fields as anatomy, dentistry, chemistry and physics. Discover how Galileo, Copernicus, Leonardi De Vinci, Robert Boyle, Antonie van Leeuwenhoek and others influenced modern science. Instructor: Don Finkelstein.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
75546	R(4)	1/15-2/5	1-2:30pm	OM

HIT 923**Music Revolution:****Dick Clark's U.S. American Bandstand**

Explore Dick Clark's legacy as host of American Bandstand, where he was among the first to integrate live audiences racially and he introduced iconic music artists to America. Instructor: Jackie Dailey.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
73512	T(4)	4/7-4/28	10-11:30am	CC

HIT 718**Myth and American History**

What do we actually know about American myth? Explore why certain historical myths developed, the role they play and what historians say really happened. Historical topics will include myths about the country's founders, the old west, slavery, American wars, U.S. presidents and more.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74139	F(6)	4/17-5/22	10-11:30am	HV

SCI 052**Myths and Misconceptions of the Mind (NEW)**

Discover why misconceptions about the mind persist, exploring learning, memory, personality and psychological science. Instructor: Laura Namy, Ph.D.

Total Cost: \$34 (Tuition: \$10 Fees: \$24)

CRN#	Day/Ses.	Dates	Time	Location
76223	F(4)	4/10	10:30am-12pm	Zoom

HST 317**Origins and History of Anti-Semitism (NEW)**

Explore antisemitism through the centuries, from its roots and pivotal occurrences to modern-day expressions. Instructor: Harry Ezratty, Esq.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
76180	W(4)	4/15-5/6	1-2:30pm	OM

POS 082**Philosophy of International Relations (NEW)**

Explore international relations through ethics, global conflicts, climate and U.S.-China dynamics, discussing paths for peace and justice.

Instructor: Jose Lopez-Gonzalez.

Total Cost: \$99 (Tuition: \$10 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73706	M(10)	4/13-6/22	10:30am-12:30pm	HV

POS 081**Philosophy of U.S. Law, the Constitution and Current Politics (NEW)**

Explore U.S. law and the Constitution through liberal and conservative lenses, analyzing justice, equality and recent political shifts. Instructor: Jose Lopez-Gonzalez.

Total Cost: \$94 (Tuition: \$10 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73707	M(8)	1/26-3/16	10:30am-12:30pm	HV

HST 263**Pivotal Moments in Time:****Key Events in Ancient History and****their Impact on the Western World (NEW)**

Discover how legendary wars, battles, leaders and empires—from Alexander to Thermopylae—shaped the Western world. Instructor: Tamee Bollinger.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73832	S(5)	4/18-5/16	10-11:30am	HV

HST 294**Tales of the Town:****Baltimoreans Who Made a Difference (NEW)**

Discover the achievements and legacies of Baltimoreans like Beanes, the Peales, Osler, Garretts, Walters and Frederick. Instructor: Meg Fairfax Fielding.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
76183	W(6)	4/15-5/20	10-11:30am	OM

HST 172**Television Westerns from 1949**

Explore 75 years of American Western TV series, tracing their evolution, cultural impact and social significance. Review, critique and contrast storylines across decades. Instructor: Bill Krause.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
75115	T(10)	1/13-3/17	1-2:30pm	OM

HST 222**Thank You for Being a Friend: TV Shows and the Philosophies Behind their Episodes**

Link philosophical lessons on friendship, gender and humanity from Aristotle and Socrates to those found in "The Golden Girls," "MASH," "Good Times" and other classic TV shows. Instructor: Katessa Trafton.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73660	M(10)	4/13-6/22	10:30am-12pm	CC

HST 277**The "Golden Age" of Charlemagne (NEW)**

Explore Charlemagne's reign and his revival of Roman culture through art and architecture. Instructor: Barbara Baxter.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74149	T(5)	5/5-6/2	1-2:30pm	HV

HIS 738**The History and Value of Antiques**

Explore the fundamentals and historical periods of antiques, including artwork, collectibles and more. Learn to distinguish antiques from reproductions and understand style evolution, research tools, care and liquidation methods. Instructor: Dixie Cook.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
73791	W(10)	4/15-6/17	10-11:30am	HV

73790	R(10)	4/16-6/18	10-11:30am	HV
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HST 304**The History of the Underground Railroad (NEW)**

Discover the people, codes, safe houses and routes that made the Underground Railroad a courageous resistance movement. Instructor: Courtney Atkins.

Total Cost: \$85 (Tuition: \$10 Fees: \$75)

CRN#	Day/Ses.	Dates	Time	Location
74211	M(7)	4/20-6/8	10:30am-12pm	DC

HST 281**The Origins of Jazz (NEW)**

Explore jazz from its New Orleans origins to its rise in Chicago and New York, highlighting cultural fusion and iconic musicians. Instructor: Seth Kibel.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
74150	F(4)	5/8-29	12:30-2pm	HV

**HST 285****The Reconstruction Period:****America's First Civil Rights Movement**

Examine a turbulent period of U.S. history (1865-1877), including race relations in post-Civil War America and congressional efforts to promote racial equality. Explore the myths surrounding the Reconstruction period, the impeachment of President Andrew Johnson, and the impact on modern American history.

Instructor: Dr. Bob Baer.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74207	F(6)	2/6-3/13	10-11:30am	HV

LAW 055**The Rule of Law: A House of Cards or a Rock-Solid Foundation (NEW)**

Discuss the "rule of law," recent threats to it and strategies for maintaining a strong legal foundation. Instructor: Matthew Harding.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
75404	F(4)	1/16-2/6	10:30am-12pm	Zoom

POS 086**The Supreme Court's Shifting Scales of Justice (NEW)**

Explore how politics, societal shifts and judicial philosophy influence Supreme Court decisions, key cases and constitutional principles. Instructor: Matthew Harding.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
76227	F(4)	5/15-6/5	10:30am-12pm	Zoom

LAW 049**We the People: Introduction to American Constitutionalism (NEW)**

Analyze the evolution of American constitutionalism through federalism, separation of powers and landmark Supreme Court cases. Instructor: Matthew Harding.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
73699	W(4)	2/4-2/25	10am-12pm	Zoom

ENV 039**Wildfire Management:****The Good, The Bad and The Ugly (NEW)**

Investigate the science, history, major events and management challenges of wildfires, including prescribed burns, defensible space and technology. Instructor: Jim Himel.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74156	M(5)	2/23-3/23	1-2:30pm	HV
74221	M(5)	5/4-6/8	1-2:30pm	CC

HST 262**Women in Television:****A Historical Perspective (NEW)**

Discover how female TV characters and actresses from the 1940s to 1980s reflected cultural change, politics and societal expectations. Instructor: Carol Sefret.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
73711	T(6)	4/28-6/16	10:30-11:30am	HV

HST 320**Women of Ancient Greece and Rome (NEW)**

Uncover the roles and agency of women in classical Greece and Rome, from society and religion to literature and myth. Instructor: Dr. Bob Baer.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
75268	M(5)	4/13-5/11	10:30am-12pm	OM

HIT 957**World Cultures: Diversity of Ethnicity**

Immerse in global cultures, cuisines and traditions to reduce misrepresentation and ease ethnic tensions. Explore communication's role in cultural conflict and explore strategies for harmony.

Instructor: Sudeep Mohandas.

Total Cost: \$88 (Tuition: \$10 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73662	M(6)	4/13-5/18	10am-12pm	HV

HST 335**The Other Roosevelt – FDR (NEW)**

Unpack the leadership and legacy of FDR and Truman, from Depression-era struggles to WWII triumphs and shaping the postwar world. Instructor: David Hatch.

Total Cost: \$68 (Tuition: \$10 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
765737	M(4)	2/2-23	7-8:30 pm	ZOOM

ARB 275**Understanding Sculpture (NEW)**

Discuss sculpture forms, techniques and debates through vivid examples from art history. Instructor: Joseph Cassar, PhD.

Total Cost: \$88 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75005	T(8)	4/21-6/9	9:30-11am	Zoom

LANGUAGES

FLA 088**Conversational Spanish for Beginners**

Learn basic conversational Spanish for greetings, introductions, conversations, travel, shopping and expressing needs and feelings. Gain an awareness of the cultural diversity of Latin America. Please purchase this workbook: Spanish is Fun, Lively Lessons for Beginners, Book 1, 5th edition. Instructor: Jean Meyer.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
75027	W(10)	1/14-3/18	10-11:30am	OM
75986	T(10)	4/14-6/16	10-11:30am	OM

FLA 093**Conversational Spanish for Beginners Part 2**

Advance your Spanish skills to express needs and feelings, expand vocabulary, recognize items and engage in longer conversations. Prerequisite: Conversational Spanish for Beginners. Please purchase this workbook: Spanish is Fun, Lively Lessons for Beginners, Book 1, 5th Edition. Instructor: Jean Meyer.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
75019	T(10)	1/13-3/17	10-11:30am	OM
76176	W(10)	4/15-6/17	10-11:30am	OM

FLA 247**German Language and Culture – A Beginner's Exploration (NEW)**

Practice German language skills and experience its culture, from greetings and numbers to traditions, holidays, art and music. Instructor: Kodell Harris.

Total Cost: \$81 (Tuition: \$10 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74336	W(6)	4/22-5/27	1-2:30pm	DC

FLA 426**Spanish for Beginners I**

Learn conversational Spanish, including basic conversational skills, reading comprehension, grammar and writing responses, such as greetings. Practice vocabulary, pronunciation and common expressions while exploring Spanish culture.

Instructor: Bertha Narvaez Ortiz.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
74151	T(6)	2/3-3/10	1:30-3:30pm	EC



FLA 224

Spanish for Beginners Part II

Advance your Spanish conversational, reading and writing skills by practicing pronunciation, vocabulary and the proper use of adjectives, adverbs, verbs, prepositions and more. Learn what makes the Spanish language distinctive. Instructor: Bertha Narvaez-Ortiz.

Total Cost: \$93 (Tuition: \$10 Fees: \$83)

CRN#	Day/Ses.	Dates	Time	Location
74185	T(7)	4/14-5/26	1:30-3:30pm	EC

LEARN LECTURES

Lunch not included for Learn Lectures.

HST 146

Billie Holliday: Lady Sings the Blues

Billie Holiday, jazz's greatest tragic heroine, has a legendary story of an impoverished Baltimore childhood, addiction struggles and early death. Explore her music in the context of her life. Instructor: Seth Kibel.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
73650	F(1)	2/13	10:30am-12pm	HV

ENV 034

Impact of Climate Change on Maryland

Explore climate change's effects on Maryland's natural systems, including temperature shifts in Grow Zones, saltwater intrusion on Eastern Shore vegetation, forest canopy changes and regional differences compared to other U.S. areas. Instructor: Jim Himel.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
73811	F(1)	4/17	10:30am-12pm	CC

HST 312

MLK and the Civil Rights Movement (NEW)

Consider Martin Luther King Jr.'s leadership and ideology within the civil rights movement, exploring his campaigns, influences and lasting impact. Instructor: Dr. Lester Brooks.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
74660	F(1)	1/16	10:30am-12pm	HV

HIT 887

The Strange Death of Rasputin

Unravel Rasputin's enigmatic demise in 1916 in St. Petersburg, Russia. Explore his role as an advisor to the last Tzar and Tzarina, the Russian monarchy's fragile state and why others reviled him. Uncover the motive for his murder and the challenges his enemies faced. Instructor: Richard Caballero.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
73803	F(1)	3/13	10:30am-12pm	HV

HST 265

Napoleon's American Sister-In-Law:**The Story of Elizabeth Patterson Bonaparte**

Discover the bold life of Elizabeth Patterson Bonaparte, rebellious Baltimore socialite who married into Napoleon's family. Explore her fight for status, legal battles, and clash between American and European ideals, revealing 19th-century struggles of gender, power and ambition. Instructor: Derek Van De Walle.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
73649	F(1)	2/6	10am-12pm	HV

HIT 638

US Grant: General, President and Leader

Examine the transformation of this soldier/general/president from a virtual unknown and failure before the Civil War to one of the greatest generals and most popular heroes of his time after the Civil War. His subsequent two-term presidency would end up as one of the worst in U.S. history. Instructor: Dr. Lester Brooks.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
74661	F(1)	4/24	10am-12pm	HV

HST 315

Women of the Civil Rights Movement (NEW)

Meet the women — Rosa Parks, Fannie Lou Hamer, Diane Nash and others — whose courage and conviction shaped the Civil Rights Movement. Instructor: Dr. Lester Brooks.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
74664	F(1)	5/15	10:30am-12pm	HV

LUNCH AND LEARN

HST 319

Bosom Buddies: Carol Burnett and Julie Andrews

Delve into their lives and careers and the 60-year friendship between two iconic performers and pals through photos, video clips and songs. Examine their collaborations on Broadway, television and film, and the highs and lows of each one's personal life. Lunch to follow at Glyndon Grill. Instructor: Karen Webber Gilat, Cantor.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
76240	W(1)	4/22	10:30am-12pm	OM

HST 279

Buffalo Bill and the Invention of the Wild West (NEW)

Uncover how showman William "Buffalo Bill" Cody turned frontier life into legend through spectacle. Lunch follows at Pappa's Restaurant. Instructor: Bob Baer.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
74153	F(1)	3/27	10am-12pm	HV

HST 278

Cities of Roman Britain (NEW)

Explore Roman Britain through its early cities — centers of culture, government and commerce. Lunch follows at Blue Stone Restaurant. Instructor: Dr. Bob Baer.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
74184	F(1)	5/29	10am-12pm	HV

CKG 309

Ina Garten Revisited

Discover Ina Garten's life and try three of her recipes: smoked salmon deviled eggs, pasta with vodka tomato sauce and fluffy coconut cake. Bring \$35 food fee, payable to Michelle's Kitchen.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
76247	R(1)	4/16	10:30am-12:30pm	OM

HIT 971

Judy Garland: The Lady and the Legend

Get to know legend Judy Garland. Examine her early life, career (movies, concerts and theater) and lasting popularity. Identify the events and behaviors that impacted her reputation and the people who enabled the destructive behavior that led to her early death. Lunch to follow at Blue Stone Restaurant. Instructor: Sandy Livingston.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
73651	F(1)	3/6	10:30am-12pm	HV

HST 321

Maryland's Ice Age Peoples (NEW)

Discover the Ice Age in Maryland through ancient artifacts and stone tools unearthed in northern Baltimore County. Lunch follows at Glyndon Grill. Instructor: Zachary Singer, Ph.D.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75430	W(1)	2/11	10:30am-12pm	OM

HIS 395

Oscar Hammerstein 2nd: A Musical Theater Legend

Learn about the life and contributions of Oscar Hammerstein to the musical theater in the 20th century. Explore his early life and career, the shows in which he collaborated with Jerome Kern and Richard Rogers, his personal life and beliefs and his influence on American musical theater. Hear and view segments of some of his outstanding shows and songs. Lunch will follow at Glyndon Grill. Instructor: Sandy Livingston.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
76251	W(1)	5/6	10:30am-12pm	OM



WRI 165

Playing with Words: Ekphrasis

Discover ekphrasis—poetry that interprets visual art. Learn about ekphrasis poems, explore sample works and create your own poem based on a chosen artwork. Includes a look at the instructor's book *Vessels of Light*. No experience needed. Lunch to follow at Glyndon Grill. Instructor: Karen Webber Gilat.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75428	W(1)	1/28	10:30am-12pm	OM

ENV 038

Rebuilding Syria's Agriculture and Forest Resources (NEW)

Examine efforts to restore sustainability in Syria's land amidst water, soil and resource challenges. Lunch at Pappa's Restaurant. Instructor: Jim Himel.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
74155	F(1)	2/20	10:30am-12pm	HV

HST 309

Tales from the First Historian: Herodotus

The ancient Greek Herodotus is considered the world's first true historian. With a thirst for knowledge, insatiable curiosity and constant travels through the classical Greek world, he began the idea of using the past to explain the present. With great detail and lively anecdotes, he recounted timeless stories of the cultures and critical events of his life. Lunch to follow at Glyndon Grill. Instructor: Bob Baer.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
76237	M(1)	5/18	10:30am-12:30pm	OM

HIT 970

The Murder of Tsar Nicholas II and His Family 1918

Uncover the gripping tale behind the downfall of the Romanov dynasty. Delve into the political upheavals, economic crises and Bolshevik rise that culminated in the slaughter of Russia's ruling family. Examine the mysteries shrouding their fate, navigating conflicting theories in this captivating historical journey. Lunch to follow at Pappa's. Instructor: Richard Caballero.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
74115	F(1)	5/1	10:30am-12pm	HV

HIT 783

The Science Behind the 10 Plagues

Examine the story of the 10 plagues that were used to free the Israelites from Egypt as told in the Biblical story of the Exodus. Explore the most plausible scientific explanations for these miracles. Lunch will follow at Glyndon Grill. Instructor: Don Finkelstein.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75433	W(1)	3/11	10:30am-12pm	OM

HST 289

Thurgood Marshall, Maryland's Champion of Justice (NEW)

Follow Marshall's fight to end segregation, landmark cases and historic rise to the Supreme Court. Lunch at Glyndon Grill. Instructor: Bob Baer.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75429	M(1)	2/2	10:30am-12pm	OM

CKG 312

Two Chilis, No Waiting (NEW)

Learn to make white chicken chili and spicy beef and bean chili; taste them with cornbread. \$35 fee due first class to Michelle's Kitchen. Instructor: Michelle Sapp.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
75432	R(1)	3/5	10:30am-12:30pm	OM

ARB 272

Papercutting for Beginners (NEW)

Master artistic papercutting basics. Includes a short history lesson and demonstration. Lunch to follow at Glyndon Grill. Instructor: Anne Howe.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
75594	W(1)	3/18	10:30am-12pm	OM

HST 264

Step Into the Local Past:**The History of the Hilton Mansion**

Explore the rich history of the Hilton Mansion in Catonsville, from its architecture and past owners to recent renovations by Lewis Contracting and the impact it's had on Catonsville. Includes a guided walking tour of the mansion and grounds, followed by lunch. Instructor: Patrick Helene.

Total Cost: \$69 (Tuition: \$0 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
73521	F(1)	5/22	9:30am-12pm	CC

PHOTOGRAPHY

ART 080

Art in Photography

Awaken your inner Annie Leibovitz! Gain pro techniques—rule of thirds, photojournalistic eye and design principles—to infuse your photos with a WOW factor. Instructor: Marcia Bornfriend.

Total Cost: \$81 (Tuition: \$0 Fees: \$81)

CRN#	Day/Ses.	Dates	Time	Location
74796	M(7)	1/26-3/9	10am-12pm	OM
75568	M(7)	4/13-6/1	10am-12pm	OM

ART 821

Digital Photograph Enhancement

Learn how to enhance, edit and touch-up digital images, and restore faded and torn photographs with Photoshop and other free photo-enhancing programs. Prerequisite: Introduction to Digital Photography. Instructor: Lee Klima.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75531	R(5)	2/19-3/19	10am-12pm	OM
73718	S(5)	5/30-6/27	1-3pm	HV

ART 704

Introduction to Digital Photography

Become a confident digital camera user in this class. Learn the various symbols and buttons, loading, organizing, printing, storing and sharing images. Instructor: Lee Klima.

Total Cost: \$83 (Tuition: \$10 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75535	R(5)	1/15-2/12	10am-12pm	OM
73717	S(5)	4/11-5/9	1-3pm	HV

PCA 899

Photography for Mobile Devices

Master photography with your smartphone. Explore camera functions, composition, lighting, focus, editing and develop a photographer's mindset through practical exercises. IMPORTANT NOTE: Each student needs to bring their own devices with them to each class session. Instructor: Jason Knauer.

Total Cost: \$78 (Tuition: \$0 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
74111	T(8)	4/14-6/2	1-2:30pm	HV

TOURS

ENV 380

Bird Watching for Beginners: Northern Baltimore County

Learn how to find, identify and catalog birds you observe firsthand in northern Baltimore County: Loch Raven Reservoir, Lake Roland, Oregon Ridge, Cromwell Valley Park and Soldiers Delight. Begin using phone apps, field guides and your own list of birds. Gain experience in using close-focus 8-power roof prism binoculars which can be purchased at a discount at the first class. First and last classes held at CCBC Hunt Valley, others meet off-site.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
74779	T(7)	4/14	8-11:15am	HV
	T(7)	4/21-5/19	8-11:15am	OSX
	T(7)	5/26	8-11:15am	HV

**HIT 744****Green Mount Cemetery Walking Tour**

During a two-hour walking tour, discover the history of the Green Mount Cemetery, constructed in 1838 with Gothic Revival architecture. Meet at the main entrance, 1501 Greenmount Avenue, Baltimore. Parking available.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
74147	S(1)	5/9	9:30-11:30am	OSX

HST 324**Tour the George Peabody Library (NEW)**

Tour the George Peabody Library, explore its history, architecture, rare books and repair process. Street parking may apply. Meet at the entrance, 17 E. Mt. Vernon Place. Curator: Paul Espinoza.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
75639	W(1)	5/20	10:30am-12pm	GPL

HST 323**Walking Tour of The Irish Railroad Workers Home and Neighborhood (NEW)**

Tour the Feeley home at 918 Lemon Street, hear Irish railroad workers' stories, and explore their neighborhood and community life. Docent: Sammie Samuels.

Total Cost: \$39 (Tuition: \$0 Fees: \$39)

CRN#	Day/Ses.	Dates	Time	Location
75638	T(1)	3/24	10:30am-12pm	IRM

WELLNESS AND FITNESS

FIT 242**Accessible and Adaptive Chair Yoga for Seniors**

Experience a gentle, empowering wellness program designed for those with limited mobility. Explore adaptive yoga, breathwork and strength-building movements within your range. Through seated and optional standing poses, discover personalized practices that support your health, comfort and confidence—honoring your body and promoting balance, flexibility and inner vitality. **IMPORTANT NOTE:** Please bring a mat and two yoga block. Instructor: Maura-Leigh Ingegno.

Total Cost: \$63 (Tuition: \$0 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74154	W(8)	1/28-3/18	10-11am	HV
74328	W(8)	4/22-6/10	10-11am	HV

FIT 073**Aerobics for the Senior Adult:****A Low Impact Routine**

Keep fit with our low-impact workout blending cardio and body toning. Ideal for beginners seeking a fun, safe routine.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73228	R(10)	1/15-3/19	12-1pm	HV
Instructor: Nina Bazemore				

73715	R(10)	4/16-6/18	12-1pm	HV
Instructor: Nina Bazemore				

76370	W(10)	1/14-3/18	11am-12pm	CC
Instructor: Tessa Clements				

76369	W(10)	4/15-6/17	11am-12pm	CC
Instructor: Tessa Clements				

PDV 458**Are You Caring for Someone?**

This course supports caregivers by sharing experiences, teaching practical skills and addressing emotional challenges, all while emphasizing self-care and resilience. Instructor: Eva Sivan, Ph. D.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
76191	R(8)	4/16-6/4	1-2pm	Zoom

FIT 083**Chair Pilates**

Improve core strength, balance, posture and flexibility with chair yoga. Exercises support muscle strength, mental clarity, stress reduction and joint pain relief and are designed to boost independence and life quality.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73230	F(10)	1/16-3/20	10-11am	HV
Instructor: Nina Bazemore				

73696	F(9)	1/23-3/27	10:30-11:30am	Zoom
Instructor: Sandi Rubin				

73720	F(10)	4/17-6/26	10-11am	HV
Instructor: Nina Bazemore				

73723	F(9)	4/17-6/12	10:30-11:30am	Zoom
Instructor: Sandi Rubin				

FIT 247**Contemplative Woods Walking (NEW)**

Practice forest bathing to heighten awareness using all your senses. Minimal walking. First class meets at CCBC Catonsville, then at local parks. Instructor: Janet Gross.

Total Cost: \$78 (Tuition: \$0 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
73906	S(6)	4/25-6/6	9:30-11am	CC

DAN 036**Cuban Rumba for Seniors (NEW)**

Experience the dance, music, song, poetry and history of Afro-Cuban rumba. Practice basic steps and safe movement in this expressive class. Instructor: Jackie Dailey.

Total Cost: \$59 (Tuition: \$0 Fees: \$59)

CRN#	Day/Ses.	Dates	Time	Location
74213	F(7)	5/1-6/26	1-2pm	CC

PDV 472**Foundations of Nutrition and Phytonutrients for Whole Body Wellness (NEW)**

Discover nutrition fundamentals for full-body health, learning about digestion, gut health, mindful eating and healthy choices. Instructor: Stephanie Guerrero-Vasquez.

Total Cost: \$73 (Tuition: \$10 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
74372	M(8)	4/20-6/22	9:30-10:30am	DC

FIT 189**Gentle Yoga for Seniors**

Stretch your way to health! Learn and practice basic poses and breathing exercises for enhanced well-being, joint alignment and relaxation. Bring a yoga mat and wear comfortable clothes. Instructor: Debbie Vojik.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
74795	M(10)	1/12-3/23	11am-12pm	OM
75206	M(10)	4/13-6/22	11am-12pm	OM

FIT 150**Line Dancing for Seniors**

Embrace line dancing fearlessly! Master basic steps for five or more diverse line dances, perfect for beginners. No partner required!

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73693	F(10)	1/16-3/20	10-11am	EC
Instructor: Joseph Leskovar				

74210	F(10)	4/17-6/26	11:10am-12:10pm	CC
Instructor: Marie Lewis				

73830	F(10)	4/17-6/26	10-11am	EC
Instructor: Joseph Leskovar				

FIT 145**Lively Drumming for Better Health and Wellness**

Join our fun exercise program! Dance to the beat, improve health and relieve stress. All equipment included. Dress comfortably. Instructor: Rachael Fuller.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73184	M(9)	1/26-3/23	1:30-2:30pm	HV
73186	T(9)	1/27-3/24	11:30am-12:30pm	HV
73664	M(10)	4/13-6/22	1:30-2:30pm	HV
73665	T(10)	4/14-6/16	11:30am-12:30pm	HV

**FIT 125****Low Impact Cardio, Mobility and Strength Exercises**

Show your heart some love! Learn low-impact aerobic exercises, cardio workout techniques, strength building and gentle stretching for improved mobility and fitness. Instructor: Debbie Vojik.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
75542	R(10)	1/15-3/19	10-11am	OM
75374	R(10)	4/16-6/18	10-11am	OM

PDV 301**Mindfulness Meditation**

Embrace the calm. Discover techniques to quiet your mind, reduce stress and boost your emotional, physical and mental health. Instructor: Eva Sivan, Ph.D.

Total Cost: \$63 (Tuition: \$0 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
75992	T(8)	1/13-3/3	10-11am	Zoom
76626	R(8)	4/16-6/2	10-11am	Zoom

FIT 232**Qigong Flow**

Harness the power of Qi through fluid movement, intentional breathing and meditation. Enhance your strength, flexibility and balance while promoting mind-body harmony and stress reduction. Instructor: Jackie Dailey.

Total Cost: \$56 (Tuition: \$0 Fees: \$56)

CRN#	Day/Ses.	Dates	Time	Location
75558	R(5)	1/15-2/12	10:30-11:30am	OM
76214	R(4)	4/16-5/7	10:30-11:45am	OM

FIT 235**Senior Aquatic Wellness**

Stay active, fit and energized. Boost your joint and heart health with expert-led pool exercises designed for seniors.

Total Cost: \$99 (Tuition: \$10 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
73680	M(14)	1/26-5/11	6:30-7:30pm	DC
Instructor: Angie Carpenter				
73728	T(14)	1/27-5/12	10-11am	DC
Instructor: Linda Watson				
73681	W(14)	1/28-5/13	6:30-7:30pm	DC
Instructor: Angie Carpenter				
73726	F(14)	1/30-5/8	11:50am-12:50pm	EC
Instructor: TBD				
73725	F(14)	1/30-5/8	10:40-11:40am	EC
Instructor: Barb Cochran				
73727	F(14)	1/30-5/8	10-11am	DC
Instructor: Linda Watson				

FIT 251**Soulmatic Yoga and Flow (NEW)**

Practice functional movement and yoga postures, with a focus on breath and movement. Instructor: Stephanie Guerrero-Vasquez.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
74373	M(10)	4/13-6/29	9:30-10:30am	DC

FIT 143**Standing Pilates**

Let's get vertical! Improve your core by adapting mat Pilates to standing exercises. Enhance your posture, flexibility and functionality with a low-impact workout perfect for seniors and beginners. Instructor: Jackie Dailey.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
73509	F(9)	1/23-3/20	10-11am	CC
73507	F(9)	4/17-6/26	10-11am	CC

FIT 183**Standing Pilates**

Improve your physical health with a low-impact workout by adapting mat Pilates to standing exercises. Enhance your flexibility, core and posture by learning a variety of exercises, perfect for beginners and seniors. Instructor: Jackie Dailey.

Total Cost: \$56 (Tuition: \$0 Fees: \$56)

CRN#	Day/Ses.	Dates	Time	Location
75567	R(5)	1/15-2/12	12-1pm	OM
76190	R(4)	4/16-5/7	12-1:15pm	OM

FIT 094**Tai Chi I**

Reclaim vitality with "Dance of Life!" Tai Chi enhances coordination and balance through gentle movements. Suitable for all ages. Wear comfortable clothes and flat shoes. Instructor: Paul Jakubowski.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73187	F(10)	1/16-3/20	9:30-10:30am	OSX
73686	F(10)	4/17-6/26	9:30-10:30am	OSX

FIT 091**Tai Chi II**

Deepen your Tai Chi practice for advanced mastery of breathing, weight shifts and movement. Prerequisite: Tai Chi I. Instructor: Paul Jakubowski.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73188	F(10)	1/16-3/20	11am-12pm	OSX
73705	F(10)	4/17-6/26	11am-12pm	OSX

FIT 144**Walking Around Baltimore:****Exploring the NCR Trail**

Explore the Northern Central Railroad Trail for exercise, history and fun during 3-hour walks over five Saturdays. Orientation is on the first Saturday at CCBC Hunt Valley. Instructor: Robin Minor.

Total Cost: \$71 (Tuition: \$0 Fees: \$71)

CRN#	Day/Ses.	Dates	Time	Location
74339	S(1)	3/14	10-11:30am	HV
	S(5)	3/21-5/16	10-11:30am	OSX

FIT 243**Yoga for Seniors**

Improve strength, balance, posture and overall well-being through the stretching movements of yoga. Topics include basic beginner's level yoga, stretching, strengthening, breathing and techniques for each of these yoga areas along with enhancing mindfulness. IMPORTANT: Yoga mats are required. Instructor: Victoria Freeman.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73800	S(8)	1/17-3/21	11am-12pm	CC
73809	S(8)	4/18-6/13	11am-12pm	CC

FIT 784**Zumba Gold (NEW)**

Enjoy lower-intensity Zumba, moving to Latin and international rhythms for fitness, energy and coordination. All levels are welcome. Instructor: Victoria Freeman.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
73514	S(8)	1/17-3/21	9:30-10:30am	CC
73513	S(8)	4/18-6/13	9:30-10:30am	CC

PDV 461**Serene Mind:****Meditation to Relax and Unwind (NEW)**

Master soothing guided meditation techniques to enjoy reduced stress, enhanced focus and deep relaxation. Instructor: Jamila Weber.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
76368	W(6)	2/4-3/11	2-3 pm	HV
76367	W(6)	5/6-6/10	2-3 pm	HV

FIT 064**Yoga Therapeutics for Seniors (NEW)**

Practice gentle yoga to enhance your well-being and support chronic or acute conditions. Bring a sticky yoga mat and wear loose, comfortable clothing. Instructor: Jana Long.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
76364	T(6)	2/3-3/10	1:30-2:30 pm	ZOM
76363	T(6)	3/24-5/5	1:30-2:30 pm	HV
76362	T(6)	5/12-6/16	1:30-2:30 pm	HV



WRITING

WRI 133

Writing a Book

Learn to write a book of any genre. Explore material use, idea communication, essential details, beginning-to-end processes, editing and printing paths.

Instructor: Leslie Atkins.

Total Cost: \$94 (Tuition: \$10 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
75024	T(8)	1/13-3/3	10am-12pm	Zoom
75991	T(8)	4/14-6/2	10am-12pm	Zoom

WRI 118

Writing Intriguing Stories

This class boosts your creative writing, offering strategy, inspiration and insights into publishing, with guidance on crafting stories or book-length works.

Instructor: Leslie Atkins.

Total Cost: \$94 (Tuition: \$10 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73805	W(8)	4/22-6/10	10am-12pm	Zoom

WRI 110

Writing to Capture Memories

Whether a memoir or fictional account, writing a book is a great way to capture and share memories of a time, place, person, idea or event. Explore creative strategies while you work on book-length or shorter pieces. Learn how to progress from draft to published book.

Instructor: Leslie Atkins.

Total Cost: \$94 (Tuition: \$10 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
73385	W(8)	1/28-3/18	10am-12pm	Zoom

FRIENDLY SENIORS AT CCBC ESSEX

WINTER 2026 SESSION

Wednesdays, January 14–March 18, 2026 (in person)
CCBC Essex, Arts and Humanities Building, Room 211

Historical Examination of the U.S. Constitution

10–11:30 a.m. • Instructor: Patrick Heline

Better Health and Wellness for the Senior Adult

11:45 a.m. – 1 p.m. • Instructor: Nina Bazemore

Music of the Civil War

1:30–3 p.m. • Instructor: Patrick Heline

SPRING 2026 SESSION

Wednesdays, April 15–June 17, 2026 (in person)
CCBC Essex, Arts and Humanities Building, Room 211

A Study of Historical Topics of Baltimore

10–11:30 a.m. • Instructor: Jennifer Liles

Better Health and Wellness for the Senior Adult

11:45 a.m. – 1 p.m. • Instructor: Nina Bazemore

Cyber Security:

Staying Safe Online and AI for Daily Life

1:30–3 p.m. • Instructor: Kim Thornton

Contact Patrick Heline at 443.840.1036.

SENIORS ADVENTURES IN LEARNING AT CCBC (SAIL)

PFA 590

Senior Adventures in Learning Open House Event

Discover Senior Adventures in Learning at CCBC, offering fun and educational classes for senior citizens. Attend our open house to explore upcoming classes, meet instructors, get info on Lunch and Learn sessions and register for classes. The event is free, but registration is required. Call 443.840.5830 or 443.840.4700.

IMPORTANT NOTE: You MUST BE registered for the event at least one week prior to the event date!

Total Cost: \$0 (Tuition: \$0 Fees: \$0)

CRN#	Day/Ses.	Dates	Time	Location
73694	S(1)	3/7	10am-12:30pm	HV
73694	S(1)	3/7	10am-12:30pm	HV

SENIORS PROGRAM HISTORICAL LECTURE SERIES AT CCBC CATONSVILLE

Come join the Seniors program for a fun and educational historical lecture series, containing two related topics under discussion. Learn and discuss fascinating and rich history associated with these topics in a fun, safe, enjoyable environment and forge friendships with other participants along the way. Please contact Patrick Heline at either 443.840.1036 or email pheline@ccbcmd.edu for more information.

Students must call in and register for this lecture series at either 443.840.2222 or 443.840.5830 using the CRN #76574. When you call and register for the lecture series, you will get two classes for the cost of one.

Cost of the series: \$71 for in county residents.

Title of Lecture Series, Spring 2026: Invisible Leaders: The Untold Stories of Women in Leadership

Every Tuesday starting 4/28 and ending 6/2.

Eleanor Roosevelt:

A Historical Legend and Legacy

10:15–11:45 a.m. • Instructor: Patrick Heline

Invisible Leaders: The Untold Stories of Women in Leadership, Past and Present

1–2:30 p.m. • Instructor: Gineen Gray



CCBC is Hiring!

Are you seeking a new career opportunity?

Come join the CCBC team, with our holistic approach to education, we broaden students' perspectives by exposing them to new ideas and we are committed to a community that is diverse and inclusive.

For a listing of CCBC's available positions and to apply, visit ccbcmd.edu/jobs.





KIDS@CCBC

FITNESS AND WELLNESS

FIT 174

Learn to Swim – Beginner (Ages 6–15)

Get comfortable and feel safe in the water! Levels 1-2 swimmers, ages 6-15, will learn basic water, aquatic and swim skills. Upon course completion, participants will receive an American Red Cross swim certificate. Swim attire: flip flops/water shoes, goggles and a towel. Swim caps are optional. Parents or guardians are requested to stay on the premises.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75434	S(7)	3/14-5/9	11:15am-12pm	EC
75431	S(7)	3/14-5/9	11:15am-12pm	EC
75435	S(7)	3/14-5/9	12:01-12:46pm	EC

FIT 175

Learn to Swim – Intermediate (Ages 6–15)

Dive in! Level 3 and Level 4 swimmers, ages 6-15, will learn intermediate aquatic skills, including stroke development and improvement, headfirst entry, survival floating and treading. Upon course completion, participants will receive an American Red Cross swim certificate. Swim attire: flip flops/water shoes, goggles and a towel. Swim caps are optional. Parents or guardians are requested to stay on the premises.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75436	S(7)	3/14-5/9	12:01-12:46pm	EC

FIT 255

Fundamentals in Non-Competitive Swim (Ages 11–17)

This aquatics class is perfect for swimmers who are already comfortable in the water and ready to refine their skills. Through fun drills and guided practice, swimmers grow in technique and confidence. Parents must remain on-site during class.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
75496	W(7)	3/18-5/6	4:15-5pm	EC

PERFORMING ARTS

DANCE

DAN 032

Ballet and Tap (Ages 7–11)

Master ballet and tap basics, while building your strength, flexibility and balance, and exploring musicality. Explore technique, terminology and etiquette. Ballet and tap shoes required.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75295	S(8)	1/31-3/21	10-11am	EC
75287	W(8)	2/25-4/22	6-7pm	CC

DAN 024

Creative Movement and Ballet (Ages 3–6)

Explore movement with improvisational games and learn basic ballet technique, terminology and etiquette. Gain body awareness, strength, flexibility, endurance and balance. Bring ballet shoes.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
75306	S(8)	1/31-3/21	9-10am	EC
75303	W(8)	2/25-4/22	5-6pm	CC

MUSIC

XXX 799

Child's Piano Class (Ages 7–11)

Work with a full-sized electronic keyboard and learn keyboard basics, including finger work and note reading in a supportive group setting. Bring earphones.

Total Cost: \$159 (Tuition: \$0 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
75301	W(12)	2/4-4/29	6-7pm	OM
75298	R(12)	2/5-4/30	6-7pm	EC

ART 990

Family Movie Musical Sing-Along (Ages 3+)

Bring the whole family to learn scenes from popular movies and Disney musicals! Perform a family sing-along or invite the class to join the fun.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
75309	F(8)	3/6-5/8	6:30-7:30pm	EC

PRIVATE LESSONS

Enroll in private music, dance or theater lessons for adults and children. Receive tailored one-on-one instruction for the piano (ages 6–adult), other instruments or specialties (ages 8–adult) and voice (ages 13–adult). Instruments not provided. Call 443.840.1646 for placement.

XXX 961

Private Lessons – 1/2 Hour (6 Weeks/Lessons)

Total Cost: \$165 (Tuition: \$0 Fees: \$165)

CRN#	Day/Ses.	Dates	Time	Location
76602	Arranged	2/2-3/13	Arranged	Arranged
76603	Arranged	3/16-5/8	Arranged	Arranged

XXX 965

Private Lessons – One Hour (6 Weeks/Lessons)

Total Cost: \$295 (Tuition: \$0 Fees: \$295)

CRN#	Day/Ses.	Dates	Time	Location
76604	Arranged	2/2-3/13	Arranged	Arranged
76605	Arranged	3/16-5/8	Arranged	Arranged

MUS 120

Private Lessons 1/2 Hour (14 Weeks/Lessons)

Total Cost: \$335 (Tuition: \$0 Fees: \$335)

CRN#	Day/Ses.	Dates	Time	Location
76607	Arranged	2/2-5/8	Arranged	Arranged

XXX 801

Private Lessons – One Hour (14 Weeks/Lessons)

Total Cost: \$645 (Tuition: \$0 Fees: \$645)

CRN#	Day/Ses.	Dates	Time	Location
76606	Arranged	2/2-5/8	Arranged	Arranged



LOOKING FOR CUSTOM CLASSES FOR YOUR HOMESCHOOL GROUP OR CO-OP?

CCBC offers personalized programs for ages 7–17 in academics, arts, STEM, fitness and more — tailored to each student's pace and interests. Classes are flexible and available any time, day or evening. Must include six or more students.

Contact John Delozier
at jdelozier@ccbcmdu.edu
or 443.840.4415
to learn more.



BASIC EDUCATION AND ENGLISH LANGUAGE SERVICES

HIGH SCHOOL DIPLOMA OPTIONS

Students have two options for earning their high school equivalency. After you complete placement assessments in reading and math, our advisors will help you choose the option that is right for you. The two options are:

- **GED® Test** – Students take skill building and test preparation classes at CCBC to prepare to take the GED®, the high school equivalency test. Classes are offered throughout the year both online and in-person at CCBC's Catonsville, Dundalk, Essex and Owings Mills locations. Placement assessments are used to determine the appropriate class level for new students.
- **National External Diploma Program® (NEDP)** – Maryland state-approved method to earn a high school diploma. NEDP® is designed as a confidential, self-paced program for adults that takes between 6 and 15 months to complete. There is no instruction, but there is ongoing guidance and support through weekly appointments with trained CCBC staff. All work is completed through online assignments.

GETTING STARTED

1. Schedule appointments for assessment and registration.

- Call 443.840.3456 or scan or click QR code to schedule an appointment for an assessment session.



2. Attend two assessment appointments.

Arrive on time for the scheduled appointments.

No one will be admitted to the assessment without an appointment or after testing has begun.

- First Appointment: Students complete registration paperwork, view program orientation presentation, and complete placement assessment in reading.
- Second Appointment: Students complete placement assessment in math and meet with an advisor to enroll in a class or receive a referral for the NEDP.
- Learn more about program details, class sequence and student expectations.
- Although these options are grant-funded, some fees may apply. You will be advised of any additional costs before placement.

Important notes:

- Students must be at least 18 years of age to enroll.
- Please do not bring children with you to intake appointments.
- Reasonable accommodations for disability are available upon request. Please call 443.840.3428 to discuss availability.
- Students can come to ANY registration location to register for ANY open class.
- Students are registered on a first-come, first-served basis.
- Students will receive copies of registration paperwork, instructions for purchasing textbooks and welcome information.

ENGLISH LANGUAGE SERVICES

Scan or click QR code for more information.



CCBC offers English for Speakers of Other Languages (ESOL) classes to help students learn English and improve their speaking, listening, reading and writing skills.

TYPES OF CLASSES

Students must be at least 18 years of age and not enrolled or planning to attend high school to register for Beginning/Intermediate and Family Literacy ESOL classes. (Students with an F-1 or J-1 visa are not eligible.)

BEGINNING AND INTERMEDIATE ESOL CLASSES

- For non-native English speakers just starting to learn English.
- Learn basic English for everyday life skills and work. Get familiar with civics concepts.
- No cost! Classes are grant-funded by the Maryland Department of Labor.
- Must sign up for classes in person.

FAMILY LITERACY ESOL CLASSES

- For non-native English-speaking parents and primary caregivers of children 0–16 years old. To participate, your child must be enrolled in Baltimore County Public Schools, select private schools or the Judy Center of Baltimore County.
- Learn English to better support your child in school.
- Class locations can be found on our website. ccbcmd.edu/family-literacy
- No cost! Classes are grant-funded by the Maryland Department of Labor.
- Smart phone required.
- Must sign up for classes in person.

HOW TO SIGN UP FOR A CLASS (REGISTRATION)

BEGINNING AND INTERMEDIATE ESOL / FAMILY LITERACY ESOL

- Registration is in-person only. No online, phone or mail-in registration.
- See following chart for walk-in registration dates and locations.





WHAT TO EXPECT AT WALK-IN REGISTRATION

- New students will take a reading test during registration to determine class placement.
- Students are registered on a first-come, first-served basis.
- Friends and family members must wait separately while students register.
- Class schedules and locations will be provided at registration.

WALK-IN REGISTRATION DATES AND LOCATIONS

BEGINNING AND INTERMEDIATE ESOL CLASSES

LOCATION	ROOM	DAY	DATE	TIME
CCBC Owings Mills	6th Floor	Wednesday	December 10	5pm
CCBC Catonsville	Humanities Hall, Room 101	Monday	December 15	9am
CCBC Dundalk	Career Building, 2nd Floor	Tuesday	December 16	9am
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Wednesday	December 17	1pm
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Wednesday	December 17	5pm
CCBC Owings Mills	6th Floor	Monday	January 5	9am
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Tuesday	January 6	5pm
CCBC Catonsville	Humanities Hall, Room 101	Wednesday	January 7	5pm
CCBC Dundalk	Career Building, 2nd Floor	Thursday	January 8	5pm
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Monday	January 12	5pm
CCBC Owings Mills	6th Floor	Tuesday	January 13	5pm
CCBC Dundalk	Career Building, 2nd Floor	Wednesday	January 14	5pm

INTERMEDIATE ESOL CLASSES, ONLY

LOCATION	ROOM	DAY	DATE	TIME
CCBC Owings Mills	6th Floor	Wednesday	February 25	5pm
CCBC Catonsville	Humanities Hall, Room 101	Thursday	February 26	10am
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Friday	February 27	1pm
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Friday	February 27	5pm
CCBC Owings Mills	6th Floor	Wednesday	April 22	5pm
CCBC Catonsville	Humanities Hall, Room 101	Thursday	April 23	10am
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Friday	April 24	1pm
CCBC Essex	Business, Education and Social Sciences Hall, 3rd Floor	Friday	April 24	5pm

FAMILY LITERACY ESOL CLASSES

LOCATION	ROOM	DAY	DATE	TIME
Sacred Heart School of Glyndon	Classroom, 2nd floor	Monday	February 2	6pm
Logan Elementary School	Trailer #4	Tuesday	February 3	9am
Lansdowne Middle School	Classroom #8	Tuesday	February 3	6pm
Berkshire Elementary School	Recreation Room	Wednesday	February 4	9am
Catonsville Public Library	Meeting Room	Thursday	February 5	9:30am
Colgate Elementary School	Cafeteria/Rec Room	Thursday	February 5	6pm
Rosedale Public Library	Meeting Room	Friday	February 6	9:30am
Colgate Elementary School	Recreation Room	Monday	February 9	9am
Essex Public Library	Meeting Room	Tuesday	February 10	9:30am
Cockeysville Public Library	Meeting Room	Thursday	February 12	9:30am
Chadwick Elementary School	Community Room	Friday	February 13	9am

UPPER LEVEL ESOL CLASSES

- For higher-level, non-native English speakers continuing to learn English.
- Improve English reading and writing skills.
- Students must cover the cost of these classes.
- Contact CCBC to check if you are ready for Upper Level ESOL classes. Email smonti@ccbcmd.edu or call 443.840.3476.
- Register online (ccbcmd.edu/quickreg), over the phone (443.840.2222) or visit one of our campus locations to sign up in person.
- Plan to register at least one week before class start date.

SPRING CLASS:

ADS 007

ESOL General English Language Skills

Improve your general English skills by engaging in communicative tasks on various high-interest topics. Integrates the development of listening, speaking, reading and writing skills, with a focus on grammar and vocabulary appropriate to the language task. In-person class.

Total Cost: \$259 (Tuition: \$69 Fees: \$190)

CRN#	Day/Ses.	Dates	Time	Location
76678	M/W (20)	2/9-4/27	9–11:55am	OM

NOW OFFERING:

English Pronunciation Classes (ADS 008)

MORE INFORMATION

Visit our website to learn more about ESOL classes: ccbcmd.edu/esol

STILL HAVE QUESTIONS? CONTACT US:

- Beginning and intermediate ESOL – jwhite4@ccbcmd.edu or 443.840.3070
- Family literacy ESOL – esolfamilyliteracy@ccbcmd.edu or 443.840.3456
- Upper-level ESOL – smonti@ccbcmd.edu or 443.840.3476

Reasonable accommodations for disabilities are available upon request. Email jwalsh@ccbcmd.edu or call 443.840.3428 for more information. Please make your request no later than two weeks before registration.



PROGRAMS FOR INDIVIDUALS WITH DISABILITIES

The Center for Alternative and Supported Education (CASE) provides education and training to adults with intellectual and developmental disabilities through two programs: Single Step and ACCESS.



SINGLE STEP

Through this program, students can continue learning academic and life skills and obtain the skills needed to begin a career. Single Step can accommodate learners at almost any level and offers both on-campus and virtual classes (Zoom) during the fall and spring semesters.

Before enrolling in Single Step, students must participate in an assessment and interview. To schedule an appointment, please contact gtoich@ccbcmd.edu or call 443.840.3262.

Academic skills

- Reading (Intensive and Levels 1, 1.5, 2, 3, 4)
- Written Communication (Levels 1, 1.5, 2, 3, 4)
- Math (Levels 1, 1.5, 2, 3)

Independent life skills

- Critical Thinking and Problem Solving in the Real World
- Ready to Work – Get the Job (1 and 2)
- Real World Math Applications (1 and 2)
- Your Money and Technology

Electives

- Building Social and Communication Skills through Choral Performance
- Exploring Artists with Disabilities
- Foundations of Video Game Design/Video Game Animation (Requires 6th grade reading comprehension level, computer literacy and proficiency in Google applications.)
- Healthy Relationships and Social Skills
- Start Your Creative Writing Journey
- Sustainable Art: Creativity, Conservation and Your Clean Community
- Theater Techniques for Emotional Awareness and Self-Awareness

Career preparation

All career preparation programs, except Infant and Toddler Care and Veterinary Assistant, include a mandatory internship.

Child Care Certificate

Satisfies Maryland 90-hour certification. Two semesters, 6th grade reading comprehension level, able to lift 50 lbs.

Infant and Toddler Care

Satisfies Maryland 45-hour certification. Prerequisite: successful completion of 90-hour Child Care Certificate. Six weeks.

Child Care Assistant

Learn basic skills for working with small children. One semester, 4th grade reading comprehension level.

Office Skills

Learn general office skills and how to use basic technology. One semester, 6th grade reading comprehension level.

Professional Animals Workers (PAWS)

Learn practical skills needed for entry level work in the field of animal care. One semester, 6th grade reading comprehension level, able to lift 50 lbs. and willing to work with all animals.

Veterinary Assistant

Learn advanced skills for animal care. Prerequisite: successful completion of PAWS. One semester, 8th grade reading comprehension level, 5th grade math level.

Van transportation to CCBC Dundalk is available for additional cost. Van transports only from locations in Baltimore County and Baltimore City.

Ready to get started with Single Step?

Contact us today to schedule an appointment! Email gtoich@ccbcmd.edu or call 443.840.3262.

ACCESS

CASE works with DDA-certified and other agencies to provide classes on-site and on campus for adults with developmental disabilities. These classes cover vocational skills, basic math and reading, personal expression/art and a variety of living and coping skills. For more information, visit ccbcmd.edu/case or call 443.840.3262.

LOCATION KEY

CCBC CAMPUSES AND EXTENSION CENTERS

CC	CCBC Catonsville 800 South Rolling Road, 21228
DC	CCBC Dundalk 7200 Sollers Point Road, 21222
EC	CCBC Essex 7201 Rossville Boulevard, 21237
HV	CCBC Hunt Valley 11101 McCormick Road, 21031
OM	CCBC Owings Mills 10300 Grand Central Avenue, 21117
RAC	CCBC Randallstown 3637 Offutt Road, 21133
TTC	CCBC Transportation Training Center at Tradepoint Atlantic 2007 Reservoir Road, 21219

VIRTUAL

[Campus] - Blended	Class mixes in-person and virtual sessions
ED2GO	Class offered via Ed2Go
E2GC	Career training program offered via Ed2Go
LERN	Class offered via the Learning Resource Network
NHZ	Class offered via New Horizons
Online	Class held via Brightspace
Remote	Class held via Microsoft Teams
Zoom	Class held via Zoom

OTHER

Arranged	Flexible. Coordinated between student and instructor, or class is self-paced.
EGT	Earlbeck Gases and Technology 8024 Pulaski Highway, 21237
HOS	Hospital
OSX	Off-site
PLC	Piedmont Learning Center 5517 Piedmont Avenue, 21207
TDF	Top Dog Golf and Family Fun Center 3103 Belair Road, 21087
MSL	Monkton Station 1820 Monkton Road, 21111